Department of the Premier and Cabinet Circular

DPC Circular PC041 – 90-DAY PROJECTS IN THE SOUTH AUSTRALIAN PUBLIC SECTOR

December 2015
This Premier and Cabinet Circular sets out the requirements for approval of 90-day projects in the South Australian public sector.

BACKGROUND

The Premier established Change@SouthAustralia (then the Public Sector Renewal Program) in November 2012 as the Government's flagship reform vehicle.

Change@SouthAustralia is designed to harness the potential of the public sector workforce to increase productivity, create a thriving state economy, and improve the public sector's connection with the community. One of the ways it does this is through a series of 90-day projects that bring together relevant stakeholders – from within and external to government – to co-design sustainable solutions for challenging problems.

The Office for the Public Sector delivers Change@SouthAustralia and provides an internal change management consultancy service to public sector agencies to identify and address complex, economically and strategically significant cross-sector issues with a focus on improving productivity and cutting red tape.

Since Change@SouthAustralia was established, a number of agencies have initiated or increased internal change management functions, including by delivering agency-based 90-day projects.

APPROVAL PROCESS FOR CHANGE@SOUTHAUSTRALIA 90-DAY PROJECTS

Change@SouthAustralia 90-day projects require the approval of Cabinet prior to initiation. Project submissions must be made using the Submission Form available at www.publicsector.sa.gov.au.
Applications must demonstrate that the project meets all of the following criteria to be accepted as a Change@SouthAustralia 90-day project:

- influences the wellbeing of South Australia and/or directly address at least one of the Ten Economic Priorities or Seven Strategic Priorities
- addresses a complex issue of strategic significance
- involves public sector, non-government organisations and private sector partners.

In addition, projects must meet at least one of the following criteria:

- delivers meaningful and measurable improvements to the lives of South Australians
- delivers productivity gains, cuts red tape or simplifies regulation.

Agencies should discuss their project with the Office for the Public Sector prior to submission.

AGENCY-BASED 90-DAY PROJECTS

Agencies are encouraged to continue to initiate and deliver 90-day projects showcasing the public sector values and addressing cross-agency issues.

Agencies are required to notify the Office for the Public Sector of their intention to commence a 90-day project at least one week (5 working days) prior to the project’s starting date. At a minimum, they must provide the following information:

- project name
- key deliverables
- project commencement date
- project conclusion date
- lead agency or agencies
- partner agency, agencies, or other organisations.

A template that agencies should use to notify the Office for the Public Sector of their agency-based project is attached.

INFORMATION FOR NON-GOVERNMENT ORGANISATIONS

A fundamental tenet of Change@SouthAustralia is that businesses, non-government organisations and the community have the opportunity to identify issues and be involved in designing and delivering solutions for them.

Change@SouthAustralia 90-day projects require changes within the public sector, and therefore must be led by a public sector agency. Non-government organisations and members of the community are encouraged to contact public sector agencies to propose projects or identify issues that may meet 90-day project criteria.
CONTACTS
Office for the Public Sector
P: 08 8303 2004
E: change@sa.gov.au
GPO Box 2343 Adelaide SA 5001
www.change.sa.gov.au
Attachment: Agency 90 Day Project – Information Sheet

Title of project:

Description of project:
One sentence description of the outcome/s sought

Background:
4-5 dot points on background/further information

Key deliverables

Timeframes
State project commencement and completion dates

Sponsoring agency

Chief Executive:
Contact Officer – name and contact details:

Partner agency/s

Chief Executive:
Contact Officer – name and contact details: