

# ANNUAL REPORT

2012-2013



**Government of South Australia**  
Department of the Premier  
and Cabinet



**Government of South Australia**

Department of the Premier  
and Cabinet

**Department of the Premier and Cabinet**

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3 September 2013

The Hon Jay Weatherill MP  
Premier of South Australia  
200 Victoria Square  
ADELAIDE SA 5000

Dear Premier

I am pleased to submit to you the Annual Report of the Department of the Premier and Cabinet for the year ended 30 June 2013.

The Report has been prepared in accordance with the requirements of the *Public Sector Act 2009*, the Act's accompanying regulations, the financial reporting requirements of the *Public Finance and Audit Act 1987* and *DPC Circular PC013 - Annual Reporting Requirements*.

It demonstrates the scope of activities undertaken by the Department in meeting our targets for all departmental programs including the South Australia's Strategic Plan targets for which we have lead agency responsibility and supports the Government's seven strategic priorities and three approaches. It also provides evidence of our performance in key areas, financial accountabilities and resource management.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Jim Hallion'.

Jim Hallion  
CHIEF EXECUTIVE

## Contents

<b>Contents</b> .....	<b>1</b>
<b>Chief Executive’s Review</b> .....	<b>3</b>
Our Organisation .....	6
<b>Achievements in 2012-13</b> .....	<b>9</b>
State Government’s Seven Strategic Priorities .....	9
Three approaches to how government does business .....	12
Program 1. Cabinet Office .....	12
Program 2. State Development .....	15
Program 3: Integrated Design Commission.....	17
Program 4: Capital City.....	18
Program 5: Agent-General’s Office .....	19
Program 6: Support Services and Community Programs.....	21
Program 7: Library and Information services.....	21
Program 8: Access to Art, Museum and Heritage Services and Preservation of State Collections .....	21
Program 9: Arts Industry Development and Access to Artistic Product .....	22
Program 10: Aboriginal Affairs and Reconciliation .....	23
Program 11: Shared Services.....	26
Program 12: Community and Government Services.....	26
Program 13: Public Sector Performance .....	29
Program 14: Industrial Relations.....	30
Program 15: State and Local Government Relations .....	32
Achievements under the Council of Australian Governments (COAG).....	33
South Australia’s Strategic Plan (SASP) .....	33
Reporting for Entities supported by the Department of the Premier and Cabinet .....	37
<b>Our People</b> .....	<b>38</b>
Work Health and Safety and Injury Management .....	43
<b>Financial Overview</b> .....	<b>45</b>
Fraud.....	46
<b>Corporate Reporting</b> .....	<b>47</b>
Disability Action Plan .....	47
Whistleblowers Protection Act 1993 .....	49

Energy Efficiency Action Plan Report .....	49
Overseas Travel .....	55
Consultants.....	55
Urban Design Charter .....	58
Industry Participation Advocate.....	58
<b>Appendices .....</b>	<b>59</b>
Appendix 1 – Legislation and Boards and Committees Administered by DPC. ....	60
Appendix 2 – Whole of Government Workplace Safety Performance .....	64
Appendix 3 - Whole of Government Advertising.....	69
Appendix 4 - Fatalities notifiable under the Occupational Health, Safety and Welfare Act 1986.....	73
Appendix 5 - Compliance Activities and Statistics.....	74
Appendix 6 - Convictions .....	75
Appendix 7 – Selected South Australia’s Strategic Plan Targets (to which DPC has contributed in 2012-13) .....	79
Appendix 8 – Diplomatic Visits.....	80
<b>Financial Statements .....</b>	<b>81</b>

## Chief Executive's Review

The Department of the Premier and Cabinet was involved in a number of ground-breaking initiatives on the national stage in 2012-13.

The Department led South Australia's position on two critical issues – National Schools' Reform and the National Disability Insurance Scheme (NDIS) with substantial support from Department of Treasury and Finance, Department for Education and Child Development and Department for Communities and Social Inclusion . This work was undertaken by Cabinet Office to support the Premier at the Council of Australian Governments meeting in early July 2012 and Cabinet Office supported the launch of the NDIS in South Australia from July 2013. This will be one of the first stages of a national scheme to improve the quality of support for people with a disability and their carers.

South Australia was the third jurisdiction to sign up to the Federal Government's Gonski school funding plan, which will see funding to South Australian schools increase by about \$1.1 billion over the next six years.

The South Australian International Engagement Framework was launched by the Office of International Coordination with a view to ensuring consistency, relevance and credibility in our approach to international partnerships.

South Australia also secured \$265 million from the Federal Government for water recovery and industry regeneration projects in SA River Murray communities and \$155 million for major projects to restore the health of the wetlands at Pike and Katarapko in the Riverland. This is a significant result which came about through the leadership of the Premier, the Minister for Water and the River Murray, the Premier's Murray-Darling Basin Plan Taskforce and some of our State Development and Cabinet Office staff, together with significant support from the Department of Energy, Water and Natural Resources and other State agencies.

On the legislative front, South Australia's new harmonised work health and safety legislation took effect on 1 January 2013, replacing the *Occupational Health, Safety and Welfare Act 1986*. This important national initiative is the culmination of more than two years of intensive work at the local level by SafeWork SA. I would like to thank the staff who worked tirelessly to support the Minister in progressing this legislation, together with input from a considerable number of representatives of employee associations and employer groups.

The Aboriginal Affairs and Reconciliation Division supported an advisory panel to hold state-wide community consultation sessions on the historic move formally to recognise Aboriginal people in the state's constitution. Based on this consultation recommendations relating to the wording of the proposed amendments were submitted to Cabinet and the *Constitution (Recognition of Aboriginal Peoples) Amendment Act 2013* was passed by both Houses of Parliament on Thursday 21 March 2013.

Our state's *Aboriginal Lands Trust Act 1966* was the first Aboriginal land-rights legislation in Australia, and pre-dated the 1967 referendum. To ensure the legislation reflects the contemporary circumstances and aspirations of Aboriginal South Australians, it was re-drafted and is now the subject of consultation via a series of public meetings which began in February, with communities on ALT land (over 500,000 hectares spread across South Australia) having already provided feedback which has informed the draft bill.

A new brand for South Australia was released in March 2013. Developed by the Economic Development Board in consultation with a broad cross section of South Australians, the brand

supports the promotion of the state for investment, trade, education, migration and tourism. Several hundred South Australian businesses, industry associations and other organisations have adopted the brand in their own websites and marketing materials.

Highlights in the Arts sphere included the extremely popular *Turner from the Tate* exhibition which drew record crowds to the Art Gallery of South Australia, and the implementation of the One Library Card system, which gives easy and fast access to the distributed statewide public libraries' collection to the majority of the state's library users, through their local public library. Arts SA also extended funding to five disability arts organisations through a new Disability Arts program.

In partnership with the Adelaide City Council and the Department of Environment, Water and Natural Resources, the Capital City Committee contributed to work on an Energy Master Plan for the City of Adelaide.

The Government Services Group was established during 2012-13 in order to achieve further efficiencies by spreading overheads over a larger scale of operations. Comprised of Service SA, Shared Services SA and e-Government, this group is aiming to improve synergies in the use of new technologies and build a strong customer service culture which is focused on the long term future of our state.

In 2012-13 Shared Services SA achieved an additional \$1 million per year of ongoing savings and \$835,000 of once-off savings, with the total shared services reform reaching savings of \$54.5 million for the year. By 2015-16, the shared services reform initiative will have achieved the \$60 million savings target through efficiencies and reform projects, while still delivering a quality service to its customers.

I am pleased that some of our innovative initiatives have become award-winners. Service SA ranked in the top two FutureGov agencies in the Asia Pacific for its *One Workforce* strategy which enables staff to move between front counter and call centre operations. This has offered people greater job variety and new opportunities, and resulted in a 21% increase in productivity, achieved with no additional staff, simply by building in this flexibility.

Shared Services SA was recognised with two awards at the annual Australasian Shared Services and Outsourcing Network (SSON) Excellence Awards, winning the 'Excellence in Culture Creation' award for its approach taken to create a learning culture. Shared Services SA was runner up in the 'Excellence in Improvement and Innovation' award for implementing its Operational Performance Management methodology.

Our e-Government group's enhanced *EzyReg* mobile application which allows South Australians to use their smartphones to manage their vehicle registrations, received a number of prestigious awards including Best Government App 2011 at the national Mobile Industry *Mobi* awards.

The State Government also received the national prize for Best Government Contributor to GovHack 2013. This recognition was for *Unleashed*, a 48-hour open data competition that challenged digital entrepreneurs to find interesting and useful ways to re-package government held public sector data.

Two units left DPC during 2012-13. The Integrated Design Commission completed its brief on 31 December 2012 and the Premier announced the new Office for Design and Architecture SA, led by the South Australian Government Architect. This small multi-disciplinary team which provides strategic advice to government and leadership about design processes, architecture and

urban design transferred to the Department of Planning, Transport and Infrastructure from 1 March to continue its excellent work.

The Adelaide Thinkers in Residence office also closed on 30 June 2013. Under this program 24 world authorities in cutting-edge thinking in disciplines as diverse as public health, city design, education, transport, digital economy and manufacturing have shared their ideas with a wide range of partners, sponsors and the public. The program has resulted in major policy advances and new ways of approaching complex challenges. Work will continue on the final residencies within the Cabinet Office during the second part of 2013.

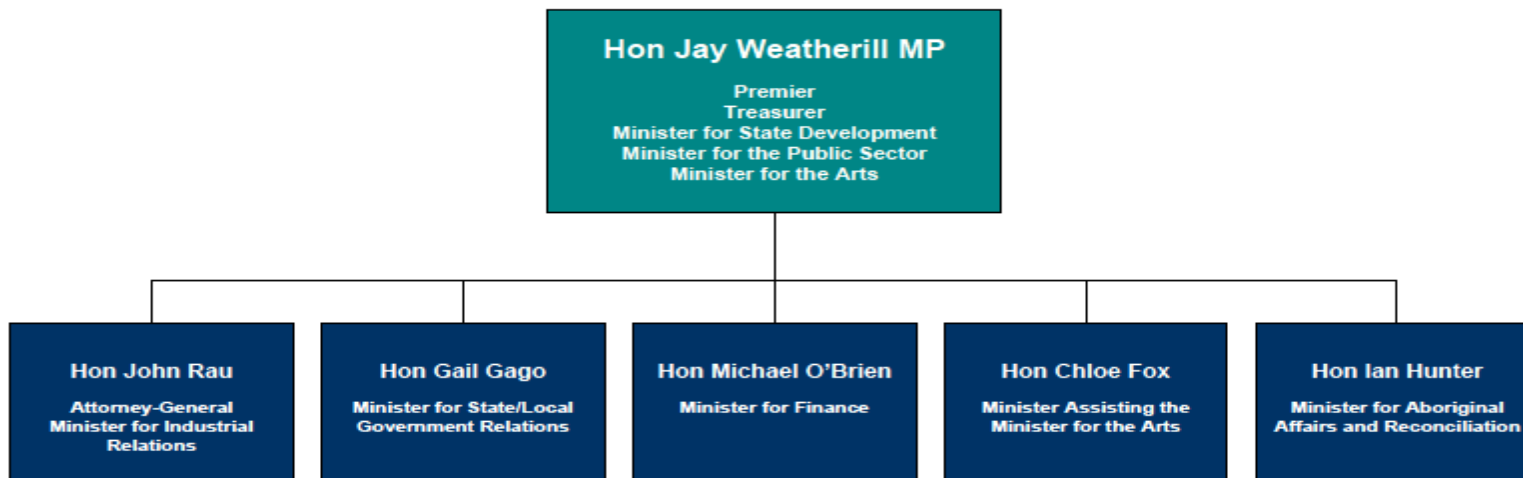
The 2012-13 financial year has been challenging yet fruitful and I thank all DPC staff for their hard work and dedication to providing quality services and support to the Premier, ministers and community across the state.

Jim Hallion  
**CHIEF EXECUTIVE**



## Our Organisation

### Department of the Premier and Cabinet Ministerial Structure

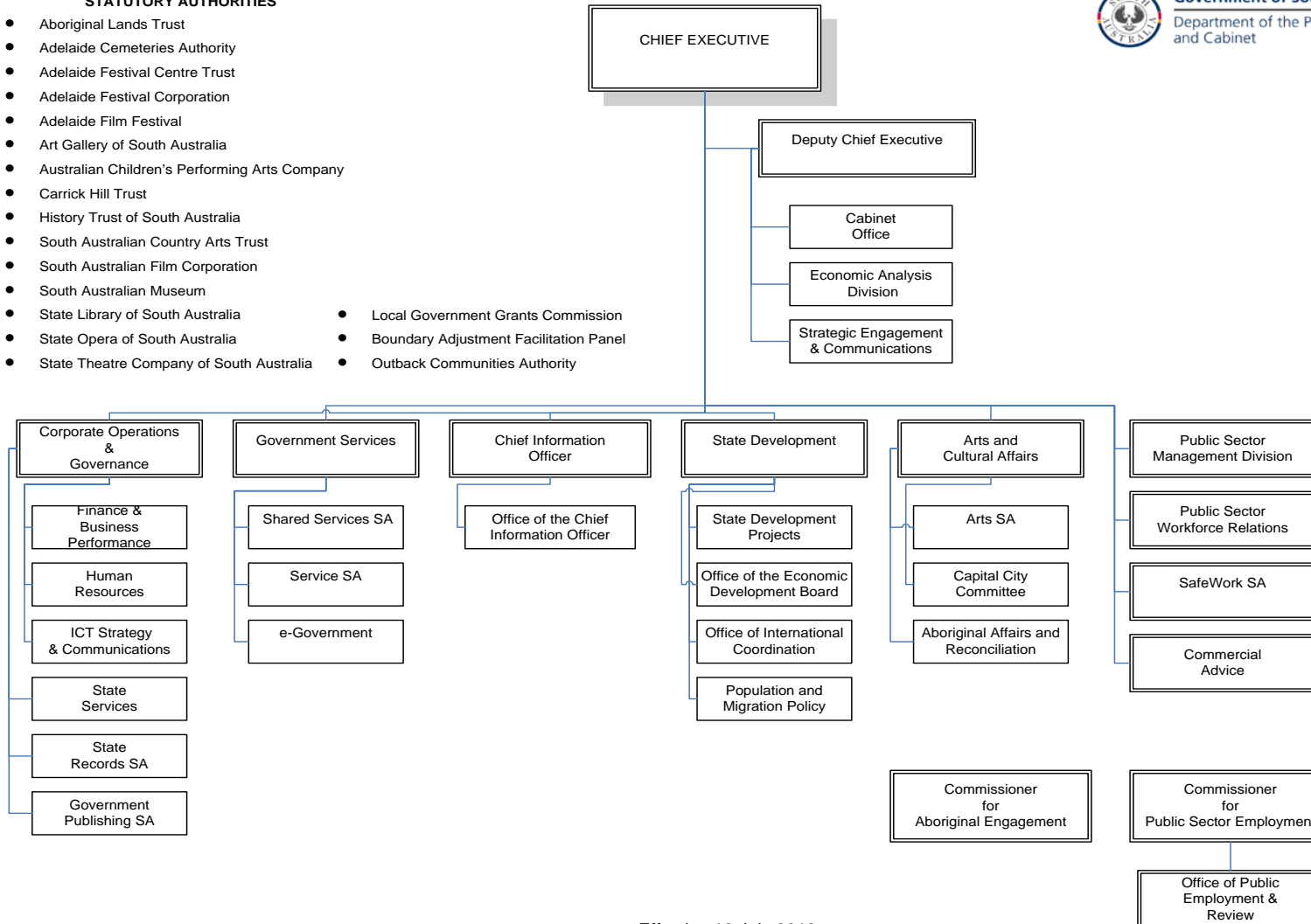


March 2013



**STATUTORY AUTHORITIES**

- Aboriginal Lands Trust
- Adelaide Cemeteries Authority
- Adelaide Festival Centre Trust
- Adelaide Festival Corporation
- Adelaide Film Festival
- Art Gallery of South Australia
- Australian Children's Performing Arts Company
- Carrick Hill Trust
- History Trust of South Australia
- South Australian Country Arts Trust
- South Australian Film Corporation
- South Australian Museum
- State Library of South Australia
- State Opera of South Australia
- State Theatre Company of South Australia
- Local Government Grants Commission
- Boundary Adjustment Facilitation Panel
- Outback Communities Authority



Effective 19 July 2013

## **Changes to the Department of the Premier and Cabinet**

On 31 December 2012 the Integrated Design Commission completed its work and was replaced by the Office of Design and Architecture, which was subsequently moved to the Department of Planning, Transport and Infrastructure on 1 March 2013.

The Adelaide Thinkers in Residence program officially closed on 30 June 2013.

The Office of the Industry Advocate was announced as a new DPC business unit on 4 February 2013.

## Achievements in 2012-13

The Department of the Premier and Cabinet (DPC) delivers specialist policy advice to the Premier and ministers, supports the Cabinet process and provides direction and leadership to the South Australian public sector, with a particular focus on the government's seven strategic priorities:

1. Creating a vibrant city
2. Safe communities, healthy neighbourhoods
3. An affordable place to live
4. Every chance for every child
5. Growing advanced manufacturing
6. Realising the benefits of the mining boom for all South Australians
7. Premium food and wine from our clean environment

The department leads the implementation of South Australia's Strategic Plan and the government's seven priorities, has overarching responsibility for Commonwealth-state relations and drives key government initiatives across a range of services of benefit to other government agencies and the community. The department works with these groups to develop policies and deliver programs in areas including: Aboriginal wellbeing, economic development and international coordination, arts and cultural development, occupational health and safety, shared services, services to the community through information communication technologies, public sector management and government records access and preservation.

### State Government's Seven Strategic Priorities

The Cabinet Office (Program 1) provided secretariat services to the Cabinet Task Forces on the government's seven strategic priorities, and supported ministers and agencies in engagement with the public, community groups, local government and industry to identify ways these groups could be involved in contributing to the strategic priorities.

Contributions to specific priorities are detailed in the reports of the individual programs, however highlights are included below.

#### Priority 1. Creating a vibrant city (P1)

Highlights include:

The Office of Design and Architecture (ODASA) formerly the Integrated Design Commission produced a planning framework in the Integrated Design Strategy for Inner Adelaide (5000+) project – see Program 3, page 18

DPC hosted Mr Martin Elbourne, Thinker in Residence – Live Music. Mr Elbourne's Live Music Residency explored issues relating to making Adelaide a more vibrant city.

ODASA supported and reviewed the precinct planning for the Broader Riverbank Precinct development, working with numerous government agencies and non-government stakeholders.

The Capital City Committee Directorate supported the committee and the Adelaide City Council on a wide range of priority projects – see Program 4, page 18.

Arts SA supported the cultural institutions and organisations in presentation of key exhibitions, festivals and other programs and launched a new fund to activate the city. Arts SA also managed

projects to reinvigorate cultural venues, supported the Fringe through events such as The Garden Sessions and collaborated on projects and programs in the city, including the successful *Turner up Late* events – see Programs 7, 8 and 9 on pages 22-24.

## **Priority 2. Safe communities, healthy neighbourhoods (P2)**

SafeWork SA provided leadership in the implementation of new nationally harmonised work health and safety legislation and mine safety regulations to be adopted by States and Territories – see Program 14.1, page 31.

DPC is working with independent research organisation, The new Democracy Foundation, which is coordinating a Citizens Jury that will consider the issue of a safe nightlife for Adelaide.

Public Sector Workforce Relations coordinated work-related safety and injury management in the public sector – see Program 14.2, page 33.

DPC has enabled safer and healthier neighborhoods through the provision of direct financial support to councils, to assist them to provide Community Wastewater Management Systems to their communities at a cost that is equitable with the users of SA Water sewerage schemes.

## **Priority 3. An affordable place to live (P3)**

DPC provided support to the Department of Treasury and Finance in the development of a bilateral agreement with the Commonwealth to support vulnerable communities to meet basic household expenses, particularly for APY communities and in the City of Playford.

South Australia has led negotiations with COAG on National Affordable Housing Agreement benchmarks and regarding energy market reforms to moderate the impact of electricity price rises.

## **Priority 4. Every chance for every child (P4)**

Cabinet Office provided significant input at COAG negotiating South Australia's participation in DisabilityCare Australia, including a launch of the new scheme from July 2013 that focused on children. The office also supported the Premier in negotiations over Gonski school funding reform arrangements improving education from reception and up, as well as the establishment of the Royal Commission into Child Abuse – see Program 1, page 13.

One of the final Thinkers in Residence Professor Carla Rinaldi contributed to the early childhood priorities of the South Australian Government and the development of a child-friendly state – see Program 2.6, page 17.

The Aboriginal Affairs and Reconciliation Division's work on Family Wellbeing Centres at Pukatja and Amata on the APY Lands brings together a range of family support programs and services for children, families and vulnerable client groups – see Program 10, page 24.

Arts SA, in collaboration with the Department of Education and Child Development, is developing *A Children's Guide to Adelaide* as part of an engagement process with young children and their families to identify child friendly places and the activities that can be undertaken there.

Arts SA supported programs for young children as part of the 2013 COME OUT Festival, Australia's premier festival of contemporary art, performance and creativity for children aged birth to 14 – the largest event of its kind in the world.

Arts SA supported a one-day Kids' Program for ages 0 to 8 at Adelaide Writers' Week.

Cabinet Office is collaborating with SA Health and the Department of Education and Child Development on a project to seek parents' views on the information they receive about parenting around the time of their children's birth, to identify opportunities to improve information provision.

### **Priority 5. Growing advanced manufacturing (P5)**

Cabinet Office supported the competitiveness of South Australia's advanced manufacturing sector by leading South Australia's work on deregulation in COAG. A National Regulatory and Competition Reform compact has been developed and agreed by COAG, and a design review panel to support the Tonsley Park redevelopment has also been supported.

### **Priority 6. Realising the benefits of the mining boom for all South Australians (P6)**

DPC convened a 'Premier's Round Table' for mining and resources industry leaders, explorers, supplier and service firms, regional and community leaders and unions to discuss broader opportunities around South Australia's mining industry and provide suggestions on how projects in the investment pipeline might be brought forward.

DPC has supported the development of the minerals and resources industries through leadership in the identification of environmental regulatory reforms, as part of the COAG work program.

SafeWork SA participated in the National Mine Safety Framework (NMSF) Steering Group which finalised a set of mine safety regulations to be adopted by States and Territories – see Program 14.1, page 31.

Carclew Youth Arts delivered, through a sponsorship agreement with BHP Billiton, regional arts activities and programming for children and families. This included artist residencies in regional schools and mentoring opportunities.

### **Priority 7. Premium food and wine from our clean environment (P7)**

DPC coordinated South Australia's response to the *Murray Darling Basin Authority's Draft Basin Plan* and developed and promoted the government's *Fight for the Murray* campaign. The proposed Commonwealth approach now meets South Australia's long-term sustainable water needs, including water for the food and wine industries and provides the state with additional resources to support affected communities.

The Agent-General's Office in London promotes South Australian mining, agriculture and specific food and wine products in the UK and on the continent through presence at expos, presentation of events and advertising in old and new media – see Program 5, page 19.

## Three approaches to how government does business

A number of DPC programs are aimed at assisting the public sector to work more efficiently and economically, with an increased focus on customer service and better engagement with the community. Consequently, many initiatives contribute to the government's priorities more through the three approaches or 'enablers' to improved service than directly.

Examples include:

### Culture of innovation and enterprise (A1)

- The new state brand identity promotes South Australia to inter-state and overseas markets for trade, investment, education, migration and tourism.
- *Generation Expat*, a private LinkedIn group enables South Australian expatriate professionals to remain connected with local developments and opportunities.
- Establishment of *data.sa.gov* where licensed government data can be accessed at a single point and implementation of a StateLink desktop business communication tool for improved productivity.

### Sustainability (A2)

- Implementation projects arising from recommendations of the McCann *Payment of Accounts Review* will deliver economies and improved services to suppliers of goods and services to government.
- Extension of the e-Procurement system in the Department for Health and Ageing will complete the roll-out of this system resulting in consistency and better control of government finances.
- Support for small rural councils to improve their core financial and asset management skills.

### Respect for individuals and reciprocal responsibility (A3)

- Establishment of *data.sa.gov* to make licensed government data more widely accessible.
- Implementation of Service SA's 'Service Agent' model to provide real-time transactions to Amata on the APY Lands, using the *EzyReg Delegates* system.
- The Proactive Disclosure Strategy for State Government was developed and implementation commenced with the online publication of a selection of Cabinet documents 10 years on and an accompanying paper with an analysis of the first year (2002) of the Rann Government. The strategy is aimed at South Australia's Strategic Plan (SASP) Target 32: Customer and Client Satisfaction with Government Services.

Further detail on these and other initiatives is provided in the following reports of the 15 main programs in DPC.

## Program 1. Cabinet Office

Coordinates and leads across-government policy proposals for the Premier's and Cabinet's consideration; oversees implementation of South Australia's Strategic Plan and Strategic Priorities in government and the wider community; supports the Premier in intergovernmental relations; and provides support to Cabinet and its committees.

## **Sub-program 1.1: Cabinet Coordination Services**

Provides high quality coordination and secretariat services to Cabinet and Executive Council by ensuring that all Cabinet members, the Premier (as Chair) and the Governor have the necessary information to manage the deliberations of Cabinet and Executive Council.

### **Highlights**

- Provided management and coordination of the procedural, logistical and operational services that enabled the effective and efficient function of 67 Cabinet meetings and 54 Executive Council meetings, including the establishment of a strategic discussion item on the Cabinet agenda.
- Supported the 21 January 2013 ministerial reshuffle and subsequent machinery of government changes.
- Updated Cabinet Guides which assist agencies to understand the process and business of Cabinet and Executive Council and inform them of the requirements for preparation of Cabinet documents.
- Administered the South Australian Lobbyist Register and put into effect recommendations from a review of the annual lobbyist registration process.
- Provided ongoing leadership and coordination of the update and implementation of the Annual Reporting Guidelines for 2012-13.

## **Sub-program 1.2: Whole of Government Strategic Policy**

Leads and coordinates efforts across government to develop and implement cost effective strategies to achieve South Australia's Strategic Plan targets and the government's strategic priorities; supports Cabinet decision making by coordinating agency consultation on policy proposals and advising the Premier.

### **Highlights**

- Supported government's strategic priorities through provision of:
  - advice to Cabinet on progress across the priorities
  - secretariat to the Cabinet Task Forces on the government's seven strategic priorities
  - coordination of effort across portfolios to implement Task Force decisions where needed
  - collaboration with agencies across government to deliver targets, policy initiatives and community engagement activities across the priorities
  - support to ministers and agencies in engagement with the public, community groups, local government and industry to identify ways these groups could be involved in contributing to the strategic priorities.
- Supported the South Australia's Strategic Plan (SASP) Audit Committee in:
  - producing and publishing the 2012 Progress Report on the 100 SASP targets, launched on 26 September 2012
  - undertaking annual implementation reporting for each SASP target
  - publication of implementation progress on the SASP website (<http://saplan.org.au/>)
  - establishing the Health Reform Advisory Committee to provide advice to the Minister for Health and Ageing on SA Health reform, budget and efficiency strategies.



- Provided across-government coordination around the development of South Australia's bilateral agreement with the Commonwealth on implementing income management on the APY Lands.
- Undertook a review of all government boards and committees with the aim of rationalisation to achieve across-government savings and to make greater use of alternative forms of community consultation and engagement.
- Provided leadership for whole-of-government co-ordination of security and emergency management matters by:
  - supporting the Premier as Chair of the Emergency Management Council and the Chief Executive as Chair of the State Emergency Management Committee
  - conducting exercises *INCENDIA* and *CONVOCO* to ensure preparedness for emergency situations.
- Provided leadership and coordination to South Australian Health and Biomedical Precinct Partners to develop the precinct master plan, business cases and successful funding proposal.
- Through the *Fight for the River Murray* campaign, South Australia helped secure a healthy River Murray system for future generations in the landmark *Murray-Darling Basin Plan*. The intergovernmental agreement with the Federal Government and other Basin states secured an extra 450 gigalitres of flow annually, which will boost environmental outcomes for the downstream Murray River.
- Played a crucial role in negotiations with the Australian Services Union and peak non-government organisations to provide a whole-of-government approach to supplementation funding to non-government organisations for pay increases awarded by the Fair Work Commission in February 2012 to Social and Community Service Sector workers.
- Provided high-level secretariat services to the Sustainable Budget Committee of Cabinet.

### Sub-program 1.3: National Reform

Manages Commonwealth-state relations to further South Australia's interests in the Council of Australian Governments (COAG) and Council for the Australian Federation (CAF).

#### Highlights

- Successfully negotiated with the Commonwealth for a South Australian launch for DisabilityCare Australia focusing on children from birth to 14 years of age, as well as arrangements for a full scheme roll-out from 2018-19.
- Successfully negotiated with the Commonwealth on school funding reform arrangements (Gonski Review of funding for schooling). Under these reforms, South Australia's schools stand to receive a \$1.1 billion increase in public funding, including \$656 million in new funding by 2019.
- Following COAG's agreement in December 2012 to support the Commonwealth's Royal Commission into Institutional Responses to Child Sexual Abuse, Cabinet Office – in conjunction with the Attorney-General's Department and the Department of Education and Child Development – worked closely with the Department of the Prime Minister and Cabinet to draft the Letters Patent issued by the Governor-General in January 2013 to establish the Royal Commission. Cabinet Office coordinated a state-level working group to consider issues related to the Royal Commission. South Australia also advised the Commonwealth Government on issues relating to the Royal Commission, based on experience in undertaking two previous inquiries of this nature led by the late the Hon Ted Mullighan QC:
  - Children on the APY Lands
  - Children in state care.

- Led the development of South Australian submissions and contributions to key national statistical initiatives, such as:
  - the Australian Bureau of Statistics' *Essential Statistical Assets for Australia* initiative
  - potential topics to be included in the 2016 Census
  - *2013 Report on Government Services*.
- Coordinated South Australian input to the COAG Reform Council in accordance with the timeframes for its reports on National Agreements, National Partnerships and the COAG reform agenda.
- Supported the Premier and the Chief Executive of the Department of the Premier and Cabinet in pursuing South Australia's interests in national forums, including three COAG meetings; three Council for the Australian Federation (CAF) meetings; the second Business Advisory Forum in December 2012; 10 COAG Senior Officials Meetings; and nine CAF Senior Officials Meetings.

## Program 2. State Development

Provides central agency leadership on key issues affecting South Australia's future prosperity, including providing quality economic and policy advice to support the government's strategic priorities, maximising the value and outcomes from the state's international relationships, and identifying international best practice and policy approaches that can be applied in South Australia.

### Sub-program 2.1: Office of International Coordination

Ensures South Australia has an integrated and strategic approach to international engagement that aligns with the state's policy priorities and provides advice on the applicability of international policy initiatives to South Australia.

#### Highlights

- Supported effective international engagement through provision of planning, advisory and coordination services, including South Australian involvement in Commonwealth initiatives such as *OzFest* in India, and *G'Day USA*.
- Consolidated and extended research, development and investment interests involving European institutions and high-technology private companies.
- Established *Generation Expat*, a private LinkedIn group enabling South Australian expatriate professionals to remain connected with local developments and opportunities.
- Released the South Australian International Engagement Framework to ensure that the government's approach to international engagement is coordinated and coherent, aligned with our state policy priorities, advances our interests through influential advocacy, and demonstrates our credibility as an international partner.
- Ensured that social and cultural development opportunities were integrated into the South Australia-China Engagement Strategy and the South Australia-India Engagement Strategy.
- Managed the Memorandum of Understanding with the Shandong Provincial Government as part of the sister-state relationship.

### Sub-program 2.2: Population and Migration Policy

Supports cross-government policy to manage sustainable population growth to help meet the state's current and future workforce demands.

## Highlights

- South Australia secured the fourth largest quota of nominations for General Skilled Migration places behind Western Australia, Victoria and New South Wales.
- South Australia secured the fourth largest quota of nominations for the Business Innovation and Investment Program places behind Victoria, Western Australia and New South Wales.
- Following the mid-year review of these migration programs by the Department of Immigration and Citizenship, the quota of nominations for South Australia was increased for both the General Skilled and Business Innovation and Investment Programs.

### Sub-program 2.3: Protocol

Provides expert advice on ceremonial, hospitality and diplomatic visit programs and coordinates official state functions and events.

## Highlights

- With Premier Weatherill also taking the responsibility of Treasurer, the Premier's Office and Office of the Treasurer were merged. The Protocol Unit took over the duties of the Office of the Treasurer in organising the Media Lock-up (Adelaide Convention Centre) and the Interest Group Lock-up (Stamford Plaza Hotel) on State Budget Day. These Lock-up forums allow the Premier/Treasurer to address the two separate groups on key aspects of the budget prior to standing in Parliament to present the Budget.
- Devised and adopted a more strategic approach towards official visits by diplomats based in Canberra, targeting key interests for South Australia in areas of economic, social, cultural and emerging market interests. (A full list of 2012-13 visits is in Appendix 8).

### Sub-program 2.4: Economic Policy

Provides a strategic policy framework for economic development. This is delivered through policies and programs that enhance the competitive advantages of the state's business environment, identify challenges and opportunities for the state's industries and coordinate government economic development activities in the context of South Australia's Strategic Plan and the government's strategic priorities.

## Highlights

- Provided regular briefings on economic conditions and advice on economic issues and opportunities facing the state.
- Conducted research and analysis to support the development of the *2013 Economic Statement for South Australia*.

### Sub-program 2.5: Office of the Economic Development Board

Supports the Economic Development Board to provide strategic advice to government on economic development and industry issues.

## Highlights

- Developed, launched and established long-term implementation arrangements for a new *Brand SA* identity to promote South Australia to inter-state and overseas markets for trade, investment, education, migration and tourism.

## Sub-program 2.6: Adelaide Thinkers in Residence

Addresses challenges facing the state and explores areas of opportunity, identifying and implementing international best practice, policy approaches and systems reform that can be implemented in South Australia.

### Highlights

- Completed the residencies of Adelaide Thinkers in Residence:
  - Dr Alexandre Kalache – Age Friendly Cities – a society for all ages
  - Professor Martin Seligman – Building a flourishing state
  - Professor Carla Rinaldi – Re-Imaging Childhood.
- Concluded the Adelaide Thinkers in Residence Program. In its nine years of operation, the Adelaide Thinkers in Residence program delivered positive changes in South Australia in a rapid timeframe. The program resulted in more than \$300 million of investment in programs and infrastructure, both in South Australia and across the nation, with a significant proportion of this investment provided by the Federal Government.
- New structures and organisations were created, including:
  - Royal Institution of Australia (RiAUS) – \$15 million funding from the Federal Government
  - Bioscience Incubator, Thebarton – \$12.9 million investment from the South Australian Government
  - Common Ground — 600 residential units nationally at total of \$155 million
  - Australian Centre for Social Innovation – \$6 million invested.
- There have been major policy advances and new ways of doing things in health, water, sustainability, renewable energy and innovation, and new university courses continue to promise positive change into the future. Additional benefits also included the residencies working across tiers of government, actively building cross-government and integrated decision-making capacity.

## Program 3: Integrated Design Commission

Connects, enhances and leverages design expertise locally, nationally and internationally as well as assisting the development of innovative and best-practice processes for development initiatives.

The Commission completed its establishment brief on 31 December 2012, and the Office for Design and Architecture (ODASA) opened from 1 January 2013 to continue to reinforce the principles of integrated design across government with a strategically focused and targeted model, and to embed the work of the *Integrated Design Strategy for inner Adelaide (5000+)* project. ODASA's key purpose is to:

- provide strategic advice to the South Australian Government on design, planning and development of significant projects, policy and processes
- lead and deliver design review in South Australia
- encourage, advocate for and support design excellence, through advice on major projects and programs and ODASA's design review program
- measure and communicate the value of design and publish best practice guides
- establish policy and practice frameworks for achieving design quality in the built environment.

## Highlights

- Completed the *Integrated Design Strategy for Inner Adelaide (5000+)* project culminating in the *Place Shaping Framework* and *Collaborative City Exhibition*.
- Established the Capital City Design Review Panel in July 2012.
- Ongoing development of ODASA's Design Review Program including creation of specialist panels for significant projects such as the Tonsley and Bowden developments.
- Development of a Design Led Engagement program which worked to support the Public Sector Renewal program *Change@SA* and other significant initiatives across government.

## Program 4: Capital City

Supports the Capital City Committee, a legislated partnership between the Adelaide City Council and the Government of South Australia, by providing executive and strategic support to the committee and ensuring coordination between the strategic objectives of the state and council to identify opportunities for the City of Adelaide.

## Highlights

- Continued work on a range of priority projects that are strongly linked to the government's Creating a Vibrant City strategic priority and South Australia's Strategic Plan<sup>1</sup> (SASP) targets T1, T2, T39, T45, T56, T68, including:
  - temporary use of space
  - permanent place-making, such as the development of Bank Street
  - improvement to the planning regime
  - reducing red tape
  - building activation
  - increasing pedestrians/cycling opportunities.
- Led several partnership projects with Arts SA, Department of the Premier and Cabinet and Adelaide City Council, including:
  - *Renew Adelaide* – to revitalise under-used and empty buildings and shop fronts (supports T1 and the government's priority Vibrant City)
  - *Festivals Adelaide* – which brings together the 10 major arts festivals in Adelaide to collaborate strategically, deliver new initiatives to grow audiences and enhance the reputation of South Australia as the Festival State (supports T3 and Vibrant City).
- Led the evaluation of the WEST trial and the publication of the review report. The West End Safety Trial (WEST) Partnership Project, which included new late-night bus services, improved social services and better public amenity was delivered through the Capital City Safety Steering Group and supported T17.
- Delivered the Growing Adelaide's Evening Economy Forum in partnership with Adelaide City Council and the Department of Planning, Transport and Infrastructure. This involved around 100 city leaders from a range of sectors coming together to generate ideas on how to make Adelaide's early evening (5 'til 8) and late night (8 'til late) economies more diverse and inviting (supports T3, T4, T17 and T36).
- Supported the Committee's watching brief on the city's major infrastructure projects, looking for opportunities to improve connections, collaboration and shared outcomes (supports T56).
- Following a Committee recommendation, led a system review of CCTV in the CBD, examining opportunities to make improvements and to overcome barriers. Adelaide City

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<sup>1</sup> See Appendix 7: Table of Selected SASP Targets to which DPC has contributed

Council and the Government of South Australia will work together on the outcomes of the review during 2013-14 (supports T17).

- Continued support to improve the green credentials of the City through work around two partnership projects with Adelaide City Council and the Department of Environment, Water and Natural Resources:
  - An Energy Master Plan for the City of Adelaide
  - Environmental Upgrade Finance, which offers existing building owners the chance to finance environmental upgrades. (supports T59, T64, T65, T67).

## Program 5: Agent-General's Office

Represents the Premier and Government of South Australia in the United Kingdom (UK) and Europe to advance the state's development objectives as expressed in South Australia's Strategic Plan. Aims to increase awareness of Adelaide and drive preference for all the state has to offer, principally as a destination for foreign investment, migrants, students, tourists, and as a producer of premium wine.

### Highlights

For an office representing South Australia's interests in the UK and Western Europe, the 2012-13 year was a particularly significant one. For the first time in a long time South Australia embraced a single, whole of state brand. The new brand achieves two important things:

- It takes the map of our country and shows exactly where South Australia is.
- It communicates that South Australia is an open door to Australia – for foreign investment, migrants, students and tourists.

The new brand has been making a very positive difference to the State's profile overseas since its international launch at Australia House in London on 3 April, attended by 250 guests. Its release provided an ideal opportunity to refresh the Office's online communications, including the website<sup>2</sup>, which is a fresh and engaging site full of testimonials and case studies of people and businesses who continue to make South Australia their home.

The main priority in 2012-13 remained that of attracting and facilitating inward foreign direct investment with a focus on the resources and energy, and defence sectors. To that end, the Office undertook the following:

- Attended at Mines and Money, London, as well as Intersolar in Munich – the latter tying in with the annual investment roadshow in Germany; the Office also undertook an investment roadshow in France.
- Developed and launched a new and bespoke Soft Landings initiative to offer pro-active support to prospective investors, in partnership with a number of private service providers in the UK. Soft Landings gives prospective investors free, expert advisory support in key areas that need to be addressed as part of establishing a new office in Australia, be it a branch or subsidiary operation.
- Partnered with the Rundle Mall Trading Authority and Adelaide City Council to implement a program of retail investment attraction, leading to a number of prospective discussions with decisions pending.
- Continued to touch base with approximately 100 UK and western European companies that have a physical presence in South Australia. Reinvestment remains the greatest opportunity for business expansion in the State with companies continuing to evaluate opportunities in the Asia Pacific region to which South Australia has the advantage of adjacency. As well as working alongside individual companies, broader based outreach continued, with the Office representing South Australia at numerous investment-related

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<sup>2</sup> <http://www.southaustraliagov.co.uk/>

promotional events with Austrade, the Australia-German Chamber of Commerce and UK Trade & Investment.

- Delivered a series of insight briefings in both energy and defence sectors, the latter focusing on the Next Generation submarine program *SEA1000*, which will continue to gather momentum following the Federal Government's announcement during the year that the program will be delivered from Adelaide.
- Placed editorial content in key industry journals including the *Mining Journal* and *Jane's Defence Weekly*.
- Worked to attract skilled migrants to South Australia, working under the Australian Futures brand in partnership with other state governments and the Department of Immigration and Citizenship:
  - Hosted or participated in 22 seminars, reaching more than 2,200 potential applicants.
  - Launched the Best of British migration campaign to increase awareness of Adelaide as a great place for families to live, drawing on South Australia's links with traditional British values and other cultural similarities. The campaign reached tens of millions of people with an estimated media advertising value equivalent in excess of £130,000.
  - Delivered the successful Working Holiday Maker campaign in Germany, Mentor Me, promoting youth mobility visas and opportunities in South Australia. The competition element of the campaign saw four winners flown to Adelaide (flights generously sponsored by Singapore Airlines) to experience month-long internships with Coopers, Vili's, Yalumba and the Art Gallery of South Australia.
- Delivered a highly successful campaign to promote university study options in South Australia during the 'clearing' period when British students contest diminishing university places in the UK. Students were encouraged to not settle for a second best option but to consider a new Plan A, Plan Adelaide. Such was the level of interest in the campaign that it featured on Sky breakfast TV and was reported in a number of prominent British titles including *The Independent*.
- Provided a great opportunity to promote Flinders University through the other education-related initiative of the Office, the Matthew Flinders Memorial Statue. Preparations are underway for the statue unveiling at Euston Station in July 2014 on the bicentenary of Flinders' passing.
- Provided export assistance with a particular focus on premium products to a growing number of South Australian companies, in the face of Austrade's shifting emphasis away from export facilitation towards investment attraction in developed markets. Wine promotional activity comprised a South Australian masterclass held in Denmark with key trade and press figures promoting premium South Australian wine. A Penfolds tasting at Australia House with Peter Gago impressed a number of key wine buyers and commentators in the UK. It is encouraging that, for the first time in five years, the value of South Australian merchandise exports to the UK increased in the 12 months to May 2013 compared with the same period a year earlier, up AUD34 million (8.8%).
- Worked closely with Clarence House in support of the visit of Their Royal Highnesses, The Duke and Duchess of Cornwall, to Adelaide in October 2012. The visit resulted in a strong connection between the Office and the Prince's Foundation regarding their Australian objectives.
- Highlighted various aspects of South Australia by building a stronger relationship with the Britain Australia Society through:
  - celebrating the rich history of social reform at an event at London's Reform Club, with two former premiers of South Australia in attendance
  - supporting the South Australian Cricket Association and State Library of South Australia to bring a special Bradman Collection display to the MCC Museum at

Lord's for the entirety of the Ashes series, using the occasion to promote Adelaide Oval and the return Ashes series in Australia in December 2013.

- Doubled the membership base of the South Australia Club in another successful year, ensuring that South Australia's impact was again properly felt in this part of the world.
- Supported visits by Government Ministers, Members of Parliament, senior government executives and visiting delegations during the year.

The Agent General (London) for South Australia is Bill Muirhead AM.

## **Program 6: Support Services and Community Programs**

Provides support services including commercial advice and the management and monitoring of administered grant programs.

### **Highlights**

- An Indigenous Land Use Agreement, which applies to an area that includes the proposed site of the expanded Cultana Training Facility, was registered on 28 June 2013.

## **Program 7: Library and Information services**

Provides information from library and resource centres to the public, industry and government agencies, and funds services provided by Public Library Services to public libraries.

State Library Services incorporating the State Library of South Australia and Public Library Services Branch is responsible for this program and reports on it separately in the *Libraries Board of South Australia Annual Report*. State Library Services is supported by Arts SA.

### **Highlights**

- The One Card Network was launched in 2012 and was progressively implemented over 2012-13 by Public Library Services. More than 37 councils (47 library services) across Adelaide and the State have joined the network over the year, from places as widely spread as Onkaparinga, Port Adelaide, Naracoorte, Lucindale, Robe and Roxby Downs. The Flinders Mobile library, which operates across several councils in the mid-north, has also joined the network. The libraries using the system by the end of June 2013 covered over 741,500 registered borrowers and gave them access to around 2,800,000 items from all over the state. Implementation will continue throughout 2013, at the end of which the Libraries Board is anticipating approximately 75-80% of the population will have access to the One Card Network.

## **Program 8: Access to Art, Museum and Heritage Services and Preservation of State Collections**

Provides museum, visual arts and preservation services that enable the state's cultural, heritage and arts assets to be maintained and kept accessible to the community.

### **Highlights**

- The Art Gallery of South Australia staged the extremely successful *Turner from the Tate: Making of a Master* exhibition. The exhibition broke new ground with the scale and popularity of its exhibition related public programming and the level of engagement this enabled with new and diverse audiences.



- The Art Gallery of South Australia opened the Studio during 2012-13, creating a permanent space for children in particular, and gallery visitors more generally, to participate with visual arts through hands on experiences. The Studio has become a pivotal space supporting visitor engagement with the Art Gallery's exhibitions and collections.
- Carrick Hill participated in the landmark *Jeffery Smart: Master of Stillness* exhibition, working in partnership with the Samstag Museum of Art at the University of South Australia. Carrick Hill staged the early years component of the exhibition and highlighted the social and cultural context of Smart's beginnings as an artist in Adelaide in the 1940s, including his friendship with the owners of Carrick Hill, the Hayworths.
- History SA staged another highly successful *About Time: South Australia's History Festival*. With over 100,000 participants attending over 500 events in all regions of the State, it was the biggest *About Time* yet. A highlight of the festival in 2013 was *Open House Adelaide* which gave over 7000 people the opportunity to access and experience 55 public and private buildings of interest in ways not normally available to the public.
- Work on the \$4.8 million upgrade of the North Terrace cultural precinct's security infrastructure continued throughout the year and is nearing completion.
- Arts SA partnered with the Department of Planning, Transport and Infrastructure's Heritage Unit to undertake \$1 million in heritage restoration works at Carrick Hill.

## Program 9: Arts Industry Development and Access to Artistic Product

Provides services that enhance opportunities for artists, cultural tourism, festivals and events and provide for productions, exhibitions, tours and events to the community.

### Highlights

- In October 2012, Country Arts SA, in conjunction with Regional Arts Australia (RAA) and the Alexandrina Council, delivered the 2013 Regional Arts Australia National Conference. Entitled *Kumuwuki*, a Ngarrindjeri word for big wave, the conference attracted 544 delegates from around Australia. The extensive program included seven keynote speakers, nine performances, 13 visual arts exhibitions, and a number of social events. Of special importance at *Kumuwuki* was the integration of the local Ngarrindjeri community with a dedicated program of workshops entitled the *Sharing Circle*, dual Indigenous naming, a first for an RAA conference, the development of an Aboriginal engagement policy and a welcome to country. Post conference evaluation gathered by County Arts SA showed very positive results with 85% rating the event as good, very good or excellent, and 80% indicating that they would attend such a conference in the future.
- From the opening night free concert in Elder Park with Paul Kelly and Neil Finn, to the hugely popular late-night club Barrio, this year's Adelaide Festival featured exclusive shows, world premieres, internationally acclaimed artists and inclusive events – all adding to a diversity of activity and an atmosphere of vibrancy in Adelaide. There were 54 events, 29 of which were exclusive to Adelaide, and 520 of the 1100 artists and writers were South Australian. The visual arts component of the festival program included *Turner from the Tate* which drew record crowds to the Art Gallery of South Australia. A new event, *DocWeek*, presented by the Australian International Documentary Conference in association with the Adelaide Festival, celebrated the world of documentaries, with screenings of current and retrospective works by internationally acclaimed filmmakers, master classes and artist conversations. There were capacity audiences for most sessions at Adelaide Writers' Week and hundreds of families attended the expanded free Kids' Day program.
- Delivered for the first time in 2013, the Disability Arts program saw core funding provided to five disability arts organisations. These included funding to Access 2 Arts (A2A), a new

disability-led organisation committed to increasing accessibility, equality, creativity, diversity and inclusion of deaf and disabled people to participate in arts and culture as creators and audiences. A2A received annual funding to develop a wide range of programs. In addition Restless Dance Theatre was granted multi-year funding for 2013 and 2014 to support the community work it undertakes. The Arts and Disability Access Fund supported nine projects including access support for the Garden of Unearthly Delights, funding for audio description of the State Theatre Company's 2013 season and funding to establish a Deaf Arts Network in South Australia. The Richard Llewellyn Arts and Disability program continued to support quality arts projects with 30 applicants sharing \$200,233 in funds.

- Work commenced on a \$7.6 million program of works at the Adelaide Festival Centre and Her Majesty's Theatre. The work, which will continue throughout 2013-14, will replace and upgrade infrastructure such as air-conditioning and fire systems, ensuring the ongoing operations of the theatres.
- The introduction of the new Community Arts program saw five organisations recommended for a share in annual funding of \$400,000. The Media Resource Centre was provided with program funding for the first time to deliver its highly successful *Screen Seekers* and *Seniors on Screen* programs. An exceptional result from the *Screen Seekers* program was that one of the films created as part of this young persons' filmmaking training course won second prize at the national Tropfest Junior short film competition in January 2013.
- Arts SA and the Adelaide City Council came together to deliver the Adelaide City Bike Art Trail. Five South Australian artists were selected through a competitive process and commissioned to create 11 public artworks for selected sites throughout the CBD to enhance the experience of cycling and walking through the city – providing another reason to visit and explore aspects of the city.
- Arts SA partnered with the South Australian divisions of the Australian Institute of Architects, the Australian Institute of Landscape Architects, the Australian Institute of Urban Studies, the Community Arts Network and the Office for Design and Architecture SA to inspire a season of discussion, debate and activities that explored the notion of what makes a great place. *Place 2012* brought together the collective activity of councils, architects, artists, designers, place-makers, corporate and not-for profit organisations, businesses, property developers, community groups, universities and training institutions, schools, professional bodies and individuals. Opportunities for artists were generated primarily through State and Local Government initiatives.
- Completed the *Review of Contemporary Music* program and implemented recommendations, including:
  - the release of new Contemporary Music Grants Program, focusing on artist and industry development grants
  - development of new funding framework for organisations
  - liaison with the Live Music Thinker in Residence.
- Piloted the *Unexpected City* program to support creative events, exhibitions, performances and installations that will engage and enliven the Adelaide city centre throughout 2013, and developed a partnership with Renewal SA (DPTI) to deliver the *Unexpected Port* program in Port Adelaide.
- Supported the delivery of the APY Lands art centres' staff housing and infrastructure project, in partnership with the Australian Government.

## Program 10: Aboriginal Affairs and Reconciliation

Provides leadership in Aboriginal policy and program development, drives coordination and implementation of policies for Aboriginal affairs across government; develops strategies to improve service outcomes for Aboriginal people in urban, regional and remote areas of South

Australia; facilitates the protection and preservation of Aboriginal heritage and culture; and supports the state's Aboriginal land holding authorities.

## Highlights

- Achieved the amendment to the South Australian Constitution to formally recognise the historical and cultural place of South Australia's Aboriginal peoples as the first peoples of this state. Amendments to the *Constitution Act 1934* were guided by the final report of the Expert Advisory Panel.
- Progressed work on the legislative reviews of the *Aboriginal Lands Trust Act 1966* and the *Aboriginal Heritage Act 1988*:
  - Aboriginal Lands Trust Act: the draft bill was developed, extensive stakeholder consultation undertaken around the State, and preparation of the bill for final consideration by Cabinet set in train.
  - Aboriginal Heritage Act: Senior Officer Group consultation was undertaken on the development of a regulatory framework for new legislation.
- Completed the Family Wellbeing Centres at Pukatja and Amata on the APY Lands. The Centres bring together a range of family support programs and services for children, families and vulnerable client groups.
- Coordinated the work of the APY Lands Joint Steering Committee jointly with Department for Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) and the APY Executive to implement the key activities contained in the Committee's Action Plan. Key activities in the plan aim to improve the health, safety and wellbeing of Anangu and contribute to Closing the Gap to reduce Aboriginal disadvantage.
- Worked in partnership with FaHCSIA and the APY Executive Board to improve service delivery in Amata and Mimili through the implementation of Local Implementation Plans pursuant to the Remote Service Delivery National Partnership Agreement.
- Progressed the seven priority areas under the APY Food Security Strategy, which aim to ensure Anangu have access to healthy and affordable food. The Aboriginal Affairs and Reconciliation Division (AARD) also completed a second year evaluation report and released the findings, which included:
  - State Government funding through the Department for Community and Social Inclusion for a *MoneyMob* community educator at Mimili since October 2012.
  - A model of income management introduced by the Federal Government in 2012 after consultation with Anangu across the APY Lands.
  - State Government funding for two critical pieces of work to lay the foundation for a more efficient and cost-effective supply chain.
  - Production of 24 Talking Posters for placement in six APY Lands communities. These incorporate an audio message about consumer protection in the Pitjantjatjara language with translation provided by an Anangu interpreter.
  - State capital funding allocated to install back-up power generators for some community stores.
  - *Come and Cook with Your Kids* conducted during each school holiday period to engage children and adults in learning how to cook easy, economical meals with foods from the local stores and the gardens.
- Funded and supported Community Council Support Officers on the APY Lands, providing administrative and clerical support to seven community councils across the APY Lands and contributing to the effective governance of those communities.
- Implemented new lease arrangements at Mintabie to better regulate commercial and domestic activities in the township.
- Negotiated a Regional Partnership Agreement between the Commonwealth and South Australian governments and Aboriginal representatives in the APY Lands. The Agreement

identifies improvements to the way in which government, community, service providers and representative bodies will work together on the APY Lands.

- Urban and Regional Strategy (URS) place-based initiative:
  - The Northern Adelaide Solutions Group continued to provide a forum for the three tiers of government, community and service providers to address agreed local priorities to close the gap in Aboriginal disadvantage.
  - The Port Augusta Aboriginal Community Engagement Group (ACEG) discussed local issues and consulted with local service providers to improve service accessibility for Aboriginal people. A Local Action Agreement setting out agreed priorities for better coordination and integration of the delivery of human services for the Aboriginal community was developed.
- Infrastructure and Service Planning:
  - Completed a cross-sector infrastructure plan for all regional and remote Aboriginal communities that identifies priority projects and clarifies agency responsibilities for service provision; collated information on municipal and essential services (MES) to inform MES negotiations with the Commonwealth government.
  - Oversaw an assessment of the condition of infrastructure in the Davenport community to determine priority actions to bring services up to an appropriate standard.
  - Progressed governance reforms and brokering of solutions for infrastructure and associated service delivery issues.
  - Worked in partnership with the Davenport Community Council and the Federal Government to develop the Davenport Community Action Plan to improve conditions in relation to infrastructure, municipal and essential services, housing, economic development and governance.
- Participated in the Council of Australian Governments (COAG) Indigenous Reform Agenda through the Working Group on Indigenous Reform (WGIR), with a specific focus on monitoring progress to implement the National Partnership Agreements to Close the Gap in Indigenous disadvantage.
- Continued to provide executive support and strategic advice to the Chief Executives' Group on Aboriginal Affairs, the peak committee for setting the direction of Aboriginal affairs activity across government.
- Provided executive support to the South Australian Aboriginal Advisory Council which provides the government with advice on existing programs and policies as they affect Aboriginal people, identifies and informs the government of emerging issues that will affect Aboriginal people, and maintains links with other relevant advisory bodies. In 2012-13 issues included:
  - strategic priorities for Aboriginal people in South Australia
  - Constitutional recognition
  - Aboriginal Lands Trust legislative review
  - Heritage Act legislative review
  - Aboriginal economic development.
- Provided executive support to the State Aboriginal Heritage Committee, and supported the preservation of Aboriginal cultural heritage by:
  - updating information in the Register for Aboriginal Sites and Objects to improve the standard of reported site information
  - holding five cultural heritage management workshops in Adelaide, Mount Gambier, Renmark, Mount Barker and at the Prominent Hill mine, with a total of 15 Aboriginal and 100 non-Aboriginal people attending – the workshops provided participants with information about the operation of the Aboriginal Heritage Act in relation to heritage conservation and land management relevant to the participants' work and responsibilities.

- Provided executive support to the National Aboriginal and Islander Day Observance Committee (NAIDOC) South Australian Committee.

## Program 11: Shared Services

Provides a comprehensive, cost-efficient range of corporate and business services, including payroll, accounting, financial and information technology (ICT) services to various government agencies and business units.

### Highlights

- e-Procurement system in the Department for Health and Ageing. The invoice processing component of the e-Procurement solution was successfully deployed to the Corporate area of the Department for Health and Ageing on 27 May 2013. This solution will form the basis of further rollouts to other health units over the next 18 to 24 months as SA Health implements the Oracle Corporate System. The feedback received from users of the system to date has been positive and a level of improvement in invoice payment performance has already been identified.
- Upgrade of CHRIS payroll software. Significant work has occurred during 2012-13 to develop a standard design for the implementation of two new CHRIS 21 databases and to identify an appropriate process for migrating existing agency-based databases into this new environment. The activities undertaken to date have focused on identifying variations between the set-up of the 27 existing CHRIS 5 databases and consulting with agencies to agree a standard approach.
- Shared Services SA processed over 2,526,600 supplier invoices, remitted 2,552,500 pays and raised 759,700 invoices on behalf of government agencies in 2012-13.

## Program 12: Community and Government Services

Provides specialised services, support, information and policy to the community, government, industry and the minister.

### Sub-program 12.1: Information and Communication Technology Services

Manages cross-government information communication technology (ICT) strategy and innovation, governance, planning and investment, security and critical infrastructure protection, strategic sourcing and infrastructure services.

### Highlights

- Statenet Services completed an update of the government's data network core resulting in improvement of data security and access.
- The Office of the Chief Information Officer (OCIO):
  - profiled and benchmarked across- government ICT investment to assist in improving ICT planning and investment across the State
  - completed the *Workforce in ICT Plan* to plan, develop, retain and attract a professional workforce in ICT to support current and future objectives of the SA Government
  - developed and published an across-government position on cloud technology and an emerging technologies roadmap.
- On 1 July 2012 a new Document Output Devices supplier panel commenced. The new arrangement, to provide printers and multifunction devices, replaced the previous printer and photocopier panel arrangement and offers improved pricing for the purchase of document output device equipment and associated support services.

- In 2012, evaluation of responses to the open market approach (Expression of Interest) for Tranche 3 Services resulted in the short listing of suppliers to participate in selective requests for proposal (RFP) for messaging, network management, internet and carriage services. Two of these RFPs were subsequently released and are under evaluation – for messaging and business communication services and network management services.
- In late 2012 the Request for Tender for Distributed Computing Support Services was released and is being evaluated. The renewal of the Microsoft Software Licensing contract with 18 agreements has been successfully negotiated as an across-government deal (three agreements) which offers participating agencies access to the latest version of software with improved functionality and flexibility.
- Began a process review of the Hosting Services Panel to reflect policy changes and to simplify and streamline the application and assessment process.
- ICT Strategic Sourcing (ICTSS) completed approximately 20 contract extensions and/or variations for key infrastructure contracts.
- ICTSS is also currently undertaking extension negotiations for the telecommunications services and mobile carriage services purchase agreements (totalling seven).
- The Office of the Chief Information Officer:
  - Commissioned contractors Ernst & Young to review the current ICTSS procurement process.
  - Developed and commenced implementation of across-government web security standards as part of implementation of the Information Security Management Framework.
  - Delivered further efficiencies in the delivery of ICT services through the establishment of *data.sa.gov* where licensed government data can be accessed at a single point, and implemented a StateLink desktop business communication tool for improved productivity.
  - Led the consultation process for the development of the next across-government ICT strategy, including the development of *South Australia Connected /SA Connected*, the Government's ICT strategy position paper, with key stakeholders from across government and the ICT industry.
  - Developed a new collaborative 'ICT capability assessment' service to assist agencies with their ICT strategic thinking, planning, decision-making and capability building. OCIO was engaged by three agencies to deliver this service and positive feedback received and subsequent requests for assistance by other agencies indicate that there is a strong market for this service across government.
  - Established Demilitarised Zones (DMZ-e and DMZ-x) and commenced migration of agencies off the old zone. The new DMZs offer high security infrastructure for hosting externally accessible applications.
  - Upgraded Port Augusta voice network reducing capital outlay and depreciation costs.
  - Established *data.sa.gov* where licensed government data can be accessed and made possible the *Unleashed* event.

## Sub-program 12.2: Service SA

The government's single entry point for access to most government information and services.

### Highlights

- Implemented Service SA's 'Service Agent' model, which allows real-time transactions using the EzyReg Delegates system at Amata on the APY Lands, in September 2012.

Amata's Service Agent is supported by Service SA's Port Augusta Customer Service Centre via the direct dial service delivery telephone service.

- Launched a Community of Practice for citizen-centric services (CCCoP) in July 2012, bringing together service delivery practitioners to foster a culture of innovation and enterprise and promote effective mechanisms for delivering more citizen-centric services. The CCCoP assists SA government agencies to create and deliver citizen-centric service improvements by sharing tools, creating strategies and lending a helping hand when needed.
- Achieved approval for the introduction of a monthly direct debit payment system, which will allow South Australians to pay vehicle registration renewals as monthly payments. Service SA is currently working with the Department for Planning, Transport and Infrastructure to develop the scheme which is expected to be available to the public before the end of 2013.
- The range of government information and services available on *www.sa.gov.au* continues to expand, with 75% of high demand content across the SA government now migrated to the site. The share of *www.sa.gov.au*'s SA government web traffic has continued to rise to nearly four million visits in the last year. This equates to 11,000 per day, making it the most-visited SA Government website.

### **Sub-program 12.3: Archives and Records Management**

Provides statutory services for the management of, and access to, the state's archival collection of state and local government records. State Records of South Australia administers the *State Records Act 1997*, the *Freedom of Information Act 1991* and the government's *Information Privacy Principles* and Copyright agreements.

#### **Highlights**

- Developed a proposal for information privacy legislation for the South Australian public sector to replace the government's administrative scheme.
- Developed the Proactive Disclosure Strategy which aims to make more government information easily accessible by the public at little or no cost, by publishing a range of regularly sought documents online. The strategy is aimed at SASP Target 32: Customer and Client Satisfaction with Government Services.
- Completed the relocation of 6000 shelf metres of archived records to the Collinswood repository.
- Discharged all past copyright liability for the Government's copying of television and radio broadcasts.

### **Sub-program 12.4: Government Publishing**

Manages the production and distribution of parliamentary and government publications for the South Australian Government.

#### **Highlights**

- Developed a competency based training and classification framework to assist the acquisition of skills and progression of print production employees.
- Improved the *Government Gazette* publishing process through the development of a comprehensive publishing style guide, enhancement of the template management process and implementation of a software upgrade.
- Provided additional in-house services, including scanning of Cabinet documents to improve access to information.

- Finalised a specification of requirement for a subscription management system and undertook a process to confirm the currency of subscription related data.
- Undertook a targeted process review to improve efficiency, including automation of job costing tasks, development of a new process for acceptance of parliamentary source material and review of distribution services.

## Program 13: Public Sector Performance

Provides leadership to the revitalisation and reform of the public sector.

### Sub-program 13.1: Office of Public Employment and Review

Provides leadership for the South Australian public sector workforce in employment-related matters. This is achieved by promoting principles and ethics, by developing and implementing whole of government employment frameworks, strategies and programs and by enabling the Commissioner for Public Sector Employment to meet his statutory responsibilities pursuant to the *Public Sector Act 2009*. The office also conducts reviews on behalf of the Premier and ministers, administers the operation of the Public Sector Grievance Review Commission and also supports South Australia's Strategic Plan targets relating to the public sector workforce.

#### Highlights

- Supported and reinforced the statutory role of the Commissioner for Public Sector Employment through issuing determinations and guidelines.
- Increased collaborative partnerships with agencies arising from continuous improvement of workforce information collection systems.
- Conducted high level reviews for the Premier and ministers. The McCann *Payment of Accounts Review* was endorsed, and all of its recommendations were the subject of a series of implementation projects led by Shared Services throughout 2012-13.
- Supported the operation of the Public Sector Grievance Review Commission to provide an avenue for the review of employment decisions.

### Sub-program 13.2: Public Sector Management Division

Aims to improve public sector management and organisational performance, and increase productivity under the direction of both the Minister for the Public Sector and the Senior Management Council.

#### Highlights

- Significantly reduced the number of excess employees across the SA public sector through the Sustainable Workforce Program. During the year, the number of excess employees was reduced by 135, leaving 177 employees excess at 30 June 2013. This figure, which is the lowest number recorded in 9 years, has resulted in a saving of \$9.8 million in the 2012-13 financial year.
- As part of the workforce controls project, the Public Sector Management Division (PSMD) identified significant potential savings in the SA public sector's expenditure on temporary labour hire. As a result, the 2012-13 Mid-Year Budget Review required agencies to reduce their expenditure on temporary labour hire by a collective \$20 million per annum (indexed), from 2013-14.
- In collaboration with the Institute of Public Administration Australia – South Australia (IPAA SA), PSMD hosted two South Australian Executive Service (SAES) events:



- Public Sector Renewal Program – in which the Premier of South Australia announced the commencement of the Public Sector Renewal Program *Change@SA*
- Terry Moran – *Westminster: Ministers and Public Servants: When two worlds collide*, which was styled as a presentation and then an On the Couch discussion.
- Completed two highly successful SAES induction programs, taking the complement to over 180 members.
- Created and managed, in partnership with the IPAA SA and the Human Resources Leadership Group, the annual Across Government Human Resources Forum, aimed at HR professionals across the South Australian public sector. The forum was held on 14 June 2013 with over 200 participants.
- Negotiated an agreement with the University of Adelaide to deliver two advanced leadership courses to senior executives across the sector: the Professional Directorship Program; and the Transformative Leadership Program. The program involves partnering with the University of Texas and gaining international perspectives from executives in the Texas Public Sector.
- Managed the sector-wide deployment of the High Performance Framework (HPF). To date, over 200 agency improvement initiatives which are likely to lead to productivity improvements have been identified through the HPF review process. During 2012-13, two agencies completed an HPF review and added 23 improvement initiatives.
- Placed over 25 interns in individual or group projects across SA government agencies during the 2012-13 financial year, delivering projects including:
  - a report identifying patterns and trends among Australian Aboriginal young people in the child protection system
  - a mobile application to provide boat passengers and crew with information on engineering works, areas of ecological and cultural interest, river level advice and information about potential navigation hazards.

## Program 14: Industrial Relations

Provides industrial relations, safety advisory and regulatory services to the general community and the public sector.

### Sub-program 14.1: SafeWork SA

Provides industrial relations and work health safety services including information, education, assistance, compliance and enforcement activities through SafeWork SA to promote safe, fair, productive working lives and high standards of public safety for all South Australians.

#### Highlights

- National harmonised work health and safety legislation commenced on 1 January 2013 in South Australia.
- Participated in the National Mine Safety Framework (NMSF) Steering Group which finalised a set of mine safety regulations to be adopted by States and Territories. The regulations will commence in South Australia on 1 January 2014 as part of the nationally consistent Work Health and Safety Regulations 2012. While the work of the NMSF is completed, SafeWork SA will continue to play a lead role in monitoring the effectiveness of national mine safety regulations in delivering improved safety performance in South Australian mines.

- Delivered industrial relations, work health and safety, and dangerous goods services throughout South Australia.
- Maintained compliance programs at major construction sites.
- Delivered auditing program of major public events for compliance with safety and industrial relations legislation.
- Delivered Safe Work Week and Safe Work Awards 2012.
- Provided industrial relations and administrative support to the independent statutory reviews of the costs and benefits arising from the introduction of part-day public holidays on Christmas Eve and New Year's Eve and public holiday trading in the CBD.
- Continued delivery of the *Passport to Safety* program to secondary school students.
- The contract with the Fair Work Ombudsman for delivery of Commonwealth industrial relations services was extended to 30 June 2013.
- Provided submissions to the State Wage Case and Fair Work Australia national minimum wage review.
- Conducted ongoing consultation with Industrial Relations Advisory Committee members and community sector organisations about child and youth employment laws. This included seeking formal comment on possible introduction of child employment legislation and investigating options to conduct a research project into child and youth employment in South Australia.
- Promoted safe, fair, balanced and productive culture in South Australian workplaces through active communication strategy.
- Introduced amendments to *Construction Industry Long Service Leave Act 1987* in order to achieve greater efficiency in the management of the Construction Industry Long Service Leave Fund.

## Sub-program 14.2: Public Sector Workforce

Provides the following services across the public sector:

- Industrial relations services which achieve, as far as possible, outcomes acceptable to government for the public sector
- Occupational health, safety and injury management services, including a strategic monitoring and consulting role to the Minister for Industrial Relations, Cabinet and agency chief executives
- Strategic workforce policy, high level human resource management policy advice and significant projects involving public sector wide outcomes

### Highlights

- Negotiated major enterprise agreements: SA Public Sector Wages Parity Salaried, SA Schools and Preschools, TAFE SA, Visiting Medical Specialists, and SA Public Sector Wages Parity Weekly Paid.
- Represented the public sector employer before Industrial Tribunals, including in relation to public sector industrial disputes.
- Supported and monitored agency implementation of the government's Safety and Wellbeing in the Public Sector 2010–15 strategy.
- Provided strategic public sector injury prevention and injury management advice and reports of workers compensation performance to the Minister and chief executives.
- Facilitated the implementation of the *Work Health and Safety Act 2012*, regulations and codes of practice across the South Australian public sector through a comprehensive communication strategy, including chief executive advices, education forums and workshops.

- Provided consolidated South Australian public sector submissions to SafeWork SA and SafeWork Australia in relation to codes of practice arising from the commencement of work health and safety laws, and kept agencies advised of approved codes of practice as they came into effect.
- Built injury prevention and injury management capability across government through the delivery of professional development forums.
- Upgraded the functionality of the whole of government workers compensation claims management database and hazard and incident reporting system.
- Analysed and monitored public sector workers compensation performance.
- Delivered high quality and cost-effective injury management services to 28 government agency clients on a fee for service basis.
- Coordinated and reported on the whole of government outstanding workers compensation liabilities actuarial valuation.
- Completed the transition of the across-government salary sacrifice arrangements.

## Program 15: State and Local Government Relations

Provides policy and other advice to the Minister for State/Local Government Relations on:

- the constitution and operations of the local government system, in particular the legislative framework for councils' operations including the statutory authorities for which the minister is responsible – the Outback Communities Authority, the Local Government Grants Commission, the Adelaide Cemeteries Authority and the Boundary Adjustment Facilitation Panel
- whole of government policy and legislative frameworks as they affect local government
- the constructive relationship between the state government and councils and other associated representative groups.

### Highlights

- Commenced the independent review of the funding methodology of the Local Government Grants Commission.
- Completed the review of funding arrangements between state and local government to assist councils to recover from natural disaster events resulting in major damage to council infrastructure.
- Supported Regional Planning Days with councils, to assist the implementation of the government's Seven Strategic Priorities.
- Produced a package of proposed amendments to local government legislation to:
  - improve local government accountability and governance
  - improve local government elections
  - implement recommendations made by the South Australian Ombudsman as a result of his investigations and audits of local government matters
  - make miscellaneous amendments to achieve a more consistent and contemporary legislative framework for the local government sector.
- Developed mandatory Codes of Conduct for Council Members and Council Employees, as required by the Independent Commission Against Corruption (ICAC) legislation. The Code for Council Members will be in force at a time that coincides with the implementation of the *Independent Commissioner Against Corruption Act 2012 (SA)*.
- Implemented a program to support small rural councils to improve their core financial and asset management skills, and to participate in and benefit from the projects being pursued through the Local Government Reform Fund and other initiatives.

## Achievements under the Council of Australian Governments (COAG)

- Provided leadership and coordination in the negotiation and development of initiatives under the COAG national reform agenda, including:
  - the intergovernmental agreement for the launch of *DisabilityCare Australia* (the National Disability Insurance Scheme) in South Australia for children aged 0-14 years, and agreement to full implementation from 2018-19
  - schools funding reform arising from the Gonski Review
  - revised National Agreements on healthcare, education, affordable housing and disability
  - funding under National Partnerships in areas such as homelessness; literacy and numeracy; early childhood education; concessions for pensioners and Senior Card holders; and dental health services
  - the first *National Compact on Regulatory and Competition Reform: Productivity Enhancing Reforms for a More Competitive Australia*
  - energy market reforms to help moderate the impact of high electricity prices on consumers and business
  - gang violence and organised crime
  - the Commonwealth Government's *Australia in the Asian Century White Paper*
  - government fleet vehicle procurement policies, with a view to encouraging the purchase of Australian-made passenger vehicles as much as possible
  - the implementation of changes to the rules of Royal Succession in Australia
  - the development and launch of COAG's *National Mental Health Roadmap*
  - the establishment of the Royal Commission into Institutional Responses to Child Sexual Abuse
  - significant policy and service delivery initiatives to Close the Gap and improve health outcomes for Aboriginal and Torres Strait Islander people.

## South Australia's Strategic Plan (SASP)

The Department of the Premier and Cabinet is the lead agency for the following SASP targets:

### **Target 3: Cultural Vibrancy – Arts Activities: Increase the vibrancy of the South Australian arts industry by increasing attendances at selected arts activities by 150% by 2020**

- Piloted the *Unexpected City* program to support creative events, exhibitions, performances and developed a partnership with Renewal SA, Department of Planning, Transport and Infrastructure (DPTI) to deliver the *Unexpected Port* program in Port Adelaide.
- The Adelaide Festival featured exclusive shows, world premieres, internationally acclaimed artists and inclusive events, adding to a diversity of activity and an atmosphere of vibrancy in Adelaide.
- During 2012-13, Arts SA and the Adelaide City Council together delivered the Adelaide City Bike Art Trail.

### **Target 6: Aboriginal Wellbeing: Improve the overall wellbeing of Aboriginal South Australians**

- Identified opportunities for the government actively to support Reconciliation through practical initiatives such as:
  - a commitment for all state government agencies to prepare Reconciliation Action Plans and to refresh their Cultural Inclusion Frameworks

- amendment to the South Australian Constitution to acknowledge Aboriginal people as the State's First Peoples.
- The Government's peak Aboriginal Affairs coordinating committee, the Chief Executive Group on Aboriginal Affairs, endorsed the development of coordinated, across-government service delivery responses to improve outcomes for Aboriginal South Australians. Examples include the:
  - development of service responses to address Aboriginal health and well-being issues in Ceduna
  - development of the Connecting Families to Work program to assist Aboriginal people into employment.
- The Government endorsed the Aboriginal Regional Authority discussion paper for public consultation, with the aim of developing a regional governance model to improve local Aboriginal governance, regional planning, policy making and service delivery. The Urban and Regional Service Delivery Strategy supported stronger Aboriginal community governance in Northern Adelaide and Port Augusta through the Northern Area Steering Group and the Port Augusta Aboriginal Community Engagement Group.

**Target 13: Work-life balance: Improve the quality of life of all South Australians through maintenance of a healthy work-life balance**

- The Australian Work and Life Index (AWALI) survey found little change from the 2010 report. The majority of South Australian workers remain satisfied with their work-life balance (61.2%) despite many full-time workers (as in 2010) wishing they could work fewer hours. Women (particularly mothers) experienced a small but statistically significant increase in work-life balance between 2010 and 2012. South Australian workers' pattern of accessing flexible work practices was found to be comparable to the national average.

**Target 21: Greater Safety at Work: Achieve a 40% reduction in injury by 2012 and a further 50% reduction by 2022**

- To achieve the targeted reduction, there needed to be a 39% reduction in the rate of income maintenance claims per million dollars remuneration for All Employers from 2001-02 to March 2012. The actual reduction achieved was 35% to March 2012.
- Reduction in new workers compensation claims. See Appendix 2: Whole of Government Workplace Safety Performance – New Claims Performance.

**Target 28: Aboriginal Leadership: Increase the number of Aboriginal South Australians participating in community leadership and in community leadership development programs**

- Held five cultural heritage management workshops in Adelaide, Mount Gambier, Renmark, Mount Barker and at the Prominent Hill mine to provide information relevant to the participants' work and responsibilities.

**Target 32: Performance in the public sector – customer and client satisfaction with government services: increase in the satisfaction of South Australians with government services by 10% by 2010, maintaining or exceeding that level of satisfaction thereafter**

- Satisfaction is measured through the Household Survey, administered in 2012 and rated on a five-point Likert scale, where one means 'very dissatisfied' and five means 'very satisfied'. In 2008 (the baseline year) the mean rating score of satisfaction was 3.31. This was comparable with the 2012 score of 3.32. The results of the survey have remained

consistent indicating that South Australians continue to be satisfied with government services.

- The Proactive Disclosure Strategy initiative aims to make more government information easily accessible for the public at little or no cost, by requiring agencies to publish information that is regularly requested through Freedom of Information.

**Target 35: Economic Growth: Exceed the average national economic growth rate over the period to 2020**

- An Industry Participation Advocate has been established to help ensure that local South Australian companies have opportunities to supply major government procurement contracts.
- A new brand for South Australia was released in March 2013. Developed in consultation with a broad cross section of South Australians, the brand supports promoting the state for investment, trade, education, migration and tourism. Several hundred South Australian businesses, industry associations and other organisations have adopted the brand in their own websites and marketing materials.
- A new health and biomedical precinct is being established to consolidate the SA Health and Medical Research Institute with existing strengths in research and clinical teaching at the Universities of Adelaide and South Australia and the new Royal Adelaide Hospital, to become the largest such cluster in the Southern Hemisphere.

**Target 39: Competitive business climate: Maintain Adelaide's rating as the least costly place to set up and do business and continue to improve our position internationally**

- Securing agreement with the Commonwealth for South Australia's access to additional 450 gegalitres of environmental water from the River Murray will support many businesses that rely on tourism in the Riverland.
- Reforms to compulsory third party insurance have led to a 20% reduction in insurance premiums for all motorists, including business vehicles, from 1 July 2013.
- In the 2013-14 state budget, the government announced payroll tax concessions for small businesses with annual taxable payrolls between \$600,000 (the threshold for paying tax) and \$1.2 million. Effective for a two-year period, businesses with payroll below \$1 million will pay an effective rate of 2.5% instead of the base rate of 4.95%. There is a reduced concession for payrolls between \$1 million and \$1.2 million.

**Target 45: Total Population: Increase South Australia's population to 2 million by 2027**

- South Australia's Estimated Resident Population increased by 0.9% (15,608 persons) to 1,662,169 in the 12 months to December 2012. South Australia's latest population growth rate is the same as the 10-year average to December 2012.
- At the current growth rate, the SASP audit committee assessed that the State may not be in a position to meet its SASP Target 45 of an increase in South Australia's population to two million by 2027.

**Target 52: Women: Have women comprising half the public sector employees in the executive levels (including Chief Executives) by 2014 and maintain thereafter**

- The percentage of female executives has grown steadily since 2002 – at June 2002, women comprised 28.2% of public sector executives (or 286 persons) while at June 2012, women comprised 42.7% of public sector executives (or 594 persons). A number of initiatives have been implemented to assist in creating and maintaining momentum

toward achievement of the target. The DPC complement of women in executive levels in 2012-13 was 38%.

**Target 53: Aboriginal employees: Increase the participation of Aboriginal people in the South Australian public sector spread across all classifications and agencies to 2% by 2014 and maintain or better those levels through to 2020**

- The percentage of Aboriginal and Torres Strait Islander (ATSI) people employed in the public sector has risen steadily since the base year of 2003 when it was 0.82%, to 1.87% in 2012. Staff identifying as ATSI people comprised 1.47% of DPC staff in 2012-13. Lead agency for this target was transferred to the Department of Further Education, Employment, Science and Technology at the end of June 2013.

**Target 99: Cultural Engagement – Institutions: Increase the number of attendances at South Australia’s cultural institutions by 20% by 2014 and maintain or improve thereafter**

- *Turner from the Tate: Making of a Master* exhibition. Over 91,000 people attended the exhibition, making it the largest audience for a ticketed exhibition at the Art Gallery for over 25 years.
- *About Time: South Australia’s History Festival* attracted over 100,000 participants attending over 500 events in all regions of the State – the biggest *About Time* yet.
- *Jeffery Smart: Master of Stillness* exhibition at Carrick Hill.

**Target 100: Screen Industry: Increase South Australia’s share of the Australian film and screen production by 6% by 2020**

- The Adelaide Studios met their revenue targets and have been heavily used, with full occupancy from October 2012 to June 2013.

**Contributions to non lead agency targets**

The Office for Design and Architecture (ODASA) supports a number of SASP targets through its design review programs and design-led engagement initiatives such as:

**Target 1: Urban Spaces**

- ODASA’s design review programs contribute to this target.

**Target 2: Cycling**

- In addition to ODASA’s design review programs supporting a cycling friendly city, *the Integrated Design Strategy for Inner Adelaide (5000+)* project included a number of initiatives that supported cycling. ODASA works to embed the outcomes of 5000+ across Adelaide.

**Target 33: Government Planning Decisions To 2020**

- Through the Capital City Design Review Panel, ODASA seeks to streamline design advice on major developments in the city as a mandatory referral body.

**Target 56: Strategic Infrastructure.**

- ODASA’s design review programs and upcoming best practice guides address a number of the infrastructure challenges associated with population growth.

**Target 68: Urban development.**

- ODASA supports increased urban development through excellent and effective design.

## Reporting for Entities supported by the Department of the Premier and Cabinet

### Competition Commissioner

#### Competitive Neutrality Complaints

The following information is provided in accordance with the requirement in section 21 of the *Government Business Enterprises (Competition) Act 1996* for the Chief Executive of the Department of the Premier and Cabinet to report annually on investigations carried out under this Act.

On 27 June 2013, Professor Jennifer McKay and Ms Barbara Rajkowska were appointed as Competition Commissioners under the *Government Business Enterprises (Competition) Act 1996*.

The Competitive Neutrality Complaints Secretariat, situated within Cabinet Office, did not receive any complaints during 2012-13 and consequently no complaints were referred to a Competition Commissioner. There were no ongoing investigations by a Competition Commissioner during this period. One complaint remains with the Secretariat under review.

Summaries of previous complaints referred to a Competition Commissioner for review, and additional information on competitive neutrality implementation in government business activities, are available on the Department of the Premier and Cabinet website at:

<http://dpc.sa.gov.au/national-competition-policy>



## Our People

### EMPLOYEE NUMBERS, GENDER AND STATUS

Total Number of Employees	
Persons	2514*
FTEs	2329.1

\*Includes all Public Sector Act employees as at 30 June 2013 for whom the Chief Executive of DPC is the employer.

Gender	% Persons	% FTEs
Male	38.1	40.1
Female	61.9	60

Number of Persons During the 2012-13 Financial Year	
Separated from the agency	284
Recruited to the agency	329

Number of Persons at 30 June 2013	
On Leave Without Pay	74

### NUMBER OF EMPLOYEES BY SALARY BRACKET

Salary Bracket	Male	Female	Total
\$0 - \$53,199	197	526	723
\$53,200 - \$67,699	225	454	679
\$67,700 - \$86,599	276	362	638
\$86,600 - \$109,299	202	180	382
\$109,300+	58	34	92
<b>TOTAL</b>	<b>958</b>	<b>1556</b>	<b>2514</b>

*Note: Salary details relate to pre-tax income excluding super and FBT. Non-executive employees on salary sacrifice arrangements are shown as pre-sacrifice values. Executive employees are shown as the value of the financial benefits component of their Total Remuneration Package Value excluding super. Non-financial benefits and allowances are excluded for all employees. The salary brackets have been constructed as an approximation for the level of responsibility, and are based on the current remuneration structures of the PS Act Administrative Services Stream with consideration of the Operational, Professional, Technical and Executive Streams.*

**STATUS OF EMPLOYEES IN CURRENT POSITION**

FTEs	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	732.5	119.2	78.8	2.3	932.8
Female	1092.4	224.6	72.9	6.4	1396.3
<b>TOTAL</b>	<b>1824.9</b>	<b>343.8</b>	<b>151.7</b>	<b>8.7</b>	<b>2329.1</b>

PERSONS	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male	750	121	80	7	958
Female	1218	236	76	26	1556
<b>TOTAL</b>	<b>1968</b>	<b>357</b>	<b>156</b>	<b>33</b>	<b>2514</b>

**EXECUTIVES BY GENDER, CLASSIFICATION AND STATUS**

Classification	Ongoing		Term Tenured		Term Untenured		Total				
	Male	Female	Male	Female	Male	Female	Male	%	Female	%	Total
<b>EXEC0A</b>	0	0	0	0	0	0	0	0	0	0	0
<b>EXEC0B</b>	0	0	0	0	0	0	0	0	0	0	0
<b>EXEC0C</b>	0	0	0	0	0	0	0	0	0	0	0
<b>EXEC0E</b>	0	0	0	0	0	0	0	0	0	0	0
<b>EXEC0F</b>	0	0	0	0	3	0	3	5	0	0	3
<b>SAES1</b>	1	1	0	0	34	19	35	47	20	27	55
<b>SAES2</b>	0	0	0	0	8	8	8	11	8	11	16
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>45</b>	<b>27</b>	<b>46</b>	<b>63</b>	<b>28</b>	<b>38</b>	<b>74</b>

**AVERAGE DAYS LEAVE PER FULL-TIME EQUIVALENT EMPLOYEE**

Leave Type	2008-09	2009-10	2010-11	2011-12	2012-13
Sick Leave	7.6	7.4	8.1	5.3	8.0
Family Carers' Leave	0.9	0.9	1.1	0.6	1.0
Miscellaneous Special Leave	0.9	0.8	0.8	0.4	0.8

**ABORIGINAL AND/OR TORRES STRAIT ISLANDER EMPLOYEES**

Salary Bracket	Aboriginal Staff	Total Staff	Percentage Aboriginal	Target* %
\$0 - \$53,199	12	723	1.7	2
\$53,200 - \$67,699	12	679	1.8	2
\$67,700 - \$86,599	7	638	1.1	2
\$86,600 - \$109,299	4	382	1.1	2
\$109,300+	2	92	2.2	2
<b>TOTAL</b>	<b>37</b>	<b>2514</b>	<b>1.5</b>	<b>2</b>

\* Target from South Australia's Strategic Plan – Target 53

**NUMBER OF EMPLOYEES BY AGE BRACKET BY GENDER**

Age Bracket	Male	Female	Total	% of Total	2013 Workforce Benchmark*~ %
15-19	1	8	9	.36	6.2
20-24	26	63	89	3.5	9.7
25-29	69	132	201	8.0	10.9
30-34	100	176	276	11	9.8
35-39	113	187	300	11.9	10.1
40-44	124	233	357	14.2	11.8
45-49	127	200	327	13.0	11.2
50-54	114	196	310	12.3	11.3
55-59	159	194	353	14.0	9.0
60-64	93	134	227	9.0	6.1
65+	32	33	65	2.6	3.7
<b>TOTAL</b>	<b>958</b>	<b>1556</b>	<b>2514</b>	<b>100.0</b>	<b>100.0</b>

\*Source: Australian Bureau of Statistics Australian Demographic Statistics, 6291.0.55.001 Labour Force Status (ST LM8) by sex, age, state, marital status – employed – total from Feb78 Supertable, South Australia at Feb 2013

~Note that the workforce benchmark data does not calculate to exactly 100%

**CULTURAL AND LINGUISTIC DIVERSITY**

	Male	Female	Total	% Agency	% SA Community*
Number of employees born overseas	125	216	341	13.6	26.7
Number of employees who speak language(s) other than English at home	77	164	241	9.6	18.4

\*Benchmarks from ABS Publication Basic Community Profile (SA) Cat. No. 2001.0, 2011 Census.

**NUMBER OF EMPLOYEES WITH DISABILITIES (According to Commonwealth Disability Discrimination Act Definition)**

Male	Female	Total	% of Agency
19	30	49	1.9

**TYPES OF DISABILITY (Where Specified)**

Disability	Male	Female	Total	% of Agency
Disability Requiring Workplace Adaptation	19	29	48	1.9
Physical	3	8	11	0.4
Intellectual	0	0	0	0
Sensory	2	4	6	0.2
Psychological/ Psychiatric	0	0	0	0

**VOLUNTARY FLEXIBLE WORKING ARRANGEMENTS BY GENDER**

	Male	Female	Total*
Purchased Leave	6	9	15
Flexitime	897	1436	2333
Compressed Weeks	13	34	47
Part-time	69	440	509
Job Share	4	52	56
Working from Home	10	11	21

\*Employees may be undertaking more than one type of Flexible Working Arrangement at the same time. In this way, the total is unlikely to add to 100%.

**DOCUMENTED REVIEW OF INDIVIDUAL PERFORMANCE MANAGEMENT**

<b>Employees with ...</b>	<b>% Total Workforce</b>
A review within the past 12 months	45.3*
A review older than 12 months	5.1
No review	50

*\*This figure is based on data from the centralised CHRIS payroll system, and does not reflect Shared Services SA which transferred to DPC as part of Machinery of Government changes.*

**LEADERSHIP AND MANAGEMENT TRAINING EXPENDITURE**

<b>Training and Development</b>	<b>Total Cost \$</b>	<b>% of Total Salary Expenditure*</b>
Total training and development expenditure	\$469,927	.35%
Total leadership and management development expenditure	\$46,007	.034%

**ACCREDITED TRAINING PACKAGES BY CLASSIFICATION**

<b>Classification</b>	<b>Number of Accredited Training Packages</b>
ASO2	3
ASO3	7
ASO4	7
ASO5	2
ASO6	1
ASO7	3
OPS3	1
P01	1
P02	1
SAE	1

## Work Health and Safety and Injury Management

### WHS PROSECUTIONS, NOTICES AND CORRECTIVE ACTION TAKEN

Number of notifiable incidents pursuant to WHS Act Part 3	0
Number of notices served pursuant to WHS Act Section 90, Section 191 and Section 195 (Provisional improvement, improvement and prohibition notices)	3

Two Default Notices (Sn35) and one Improvement Notice (Sn39) was issued pursuant to the *Occupational Health Safety and Welfare Act 1986* during 2012-13.

### AGENCY GROSS<sup>1</sup> WORKERS COMPENSATION EXPENDITURE FOR 2012/2013 COMPARED WITH 2011/2012

	2012 - 13	2011 - 12	Variation	% Change
EXPENDITURE	(\$)	(\$)	(\$) + (-)	+ (-)
Income Maintenance	599,770.	565,586	34,184	6.0
Lump Sum Settlements Redemptions – Sect. 42	301,052.	312,561	-11,51009	3.7
Lump Sum Settlements Permanent Disability – Sect. 43	293,868	75,773	218,095	287.8
Medical/Hospital Costs combined	373,989	378,821	-4,832	1.3
Other	145,523	103,045	42,478	41.2
<b>Total Claims Expenditure</b>	<b>1,714,202</b>	<b>1,435,786</b>	<b>278,416</b>	<b>19.4</b>

<sup>1</sup>before 3rd party recovery

Increases have occurred in all expense areas, except medical/hospital combined. Lump sum costs were significantly impacted by a 288% increase due to whole person impairment (Sn43) payments. Other expenditure was affected by a 68% increase in legal expenses, which correlated with lump sum payments.

**MEETING SAFETY PERFORMANCE TARGETS**

	<b>Base: 2009-2010</b>	<b>Performance: 12 months to end of June 2013 *</b>			<b>Final Target</b>
	<b>Numbers or %</b>	<b>Actual</b>	<b>Notional Quarterly Target **</b>	<b>Variation</b>	<b>Numbers or %</b>
1. Workplace Fatalities	0	0	0	0	0
2. New Workplace Injury Claims	100	59	85	-26	75
3. New Workplace Injury Claims Frequency Rate	21.2	12.8	18	-5.3	15.9
4. Lost Time Injury Frequency Rate ***	9.9	5.8	8.5	-2.6	7.5
5. New Psychological Injury Frequency Rate	2.6	1.1	2.2	-1.1	2.0
<b>6. Rehabilitation and Return to Work:</b>					
6a. Early Assessment within 2 days	62.0%	54.2%	80.0%	-25.8%	80.0
6b. Early Intervention within 5 days	88.9%	100%	90.0%	10.0%	90.0
6c. LTI have 10 business days or less lost time	64.0%	60.0%	60.0%	0.0%	60.0
<b>7. Claim Determination:</b>					
7a. New claims not yet determined , assessed for provisional liability in 7 days	11.9%	55.6%	100.0%	-44.4%	100.0
7b. Claims determined in 10 business days	62.0%	72.4%	75.0%	-2.6%	75.0
7c. Claims still to be determined after 3 months	17.0%	10.3%	3.0%	7.3%	3.0
<b>8. Income Maintenance Payments for Recent Injuries:</b>					
2010/11 Injuries (at 24 months development)		\$478,151	\$211,978	\$266,174	
2011/12 Injuries (at 12 months development)		\$86,808	\$131,000	\$44,192	
* Except for Target 8, this is YTD. For Targets 5, 6c, 7a and 7b, performance is measured up to the previous quarter to allow reporting lag.					
** Based on cumulative reduction from base at a constant quarterly figure.					
***Lost Time Injury Frequency Rate Injury frequency rate for new lost-time injury/disease for each one million hours worked. This frequency rate is calculated for benchmarking and is used by the WorkCover Corporation.					
<b>Formula for Lost Time Injury frequency rate (new claims):</b>					
$\frac{\text{Number of new cases of lost-time injury/disease for year} \times 1,000,000}{\text{Number of hours worked in the year}}$					

DPC has experienced an overall decrease in the number of new claims against both the 2009-10 financial year base and 2012-13 targets.

Early intervention continues to achieve an above target outcome. Whilst DPC has not reached the target of 80% or more of new claims being assessed for early rehabilitation, determination of

claims is occurring within designated timeframes, except where independent medical advice was required prior to a determination being made.

Review of the data showed a lag in reporting from Agency managers/supervisors to Injury Management Services (IMS). An online hazard and incident reporting module has been implemented across DPC to automatically alert the manager and IMS that an incident has occurred. This will assist DPC to meet Target 6a.

## Financial Overview

This section provides a summary of the department's actual results compared with the department's final revised budget for the 2012-13 financial year. A full suite of the department's financial statements for 2012-13 is presented later in this report.

### Statement of Comprehensive Income (\$000s)

	2012-13 Budget	2012-13 Actual	Variation	2011-12 Actual
Expenses	(476 824)	(457 126)	19 698	(364 500)
Revenues	216 957	211 471	(5 486)	126 014
<b>Net cost of providing services</b>	<b>(259 867)</b>	<b>(245 655)</b>	<b>14 212</b>	<b>(238 486)</b>
Total Revenues from SA Government	234 332	235 329	997	229 344
<b>Net result</b>	<b>(25 535)</b>	<b>(10 326)</b>	<b>15 209</b>	<b>(9 142)</b>
<b>Other Comprehensive Income</b>				
Changes in Asset Revaluation Surplus	(1 600)	19 378	20 978	—
<b>Total Comprehensive Result</b>	<b>(27 135)</b>	<b>9 052</b>	<b>36 187</b>	<b>(9 142)</b>

The department's 2012-13 net result is \$15.209 million better than budget. This variation is primarily due to:

- Lower than budgeted expenditure in 2012-13 that will be carried over into future years.
- Higher than budgeted revenue within Shared Services SA associated with volume-related charges for various services to agencies.
- Higher than budgeted revenue within the Office of the Chief Information Officer mainly associated with higher volume-related charges for the Central Data Network, internet usage and ICT hosting services.
- Higher than budgeted revenue within SafeWork SA mainly reflecting the introduction of the new *Work Health and Safety Regulations 2012*, in particular changes associated with plant registration.
- Lower than budgeted employee costs due to vacancies.

The change in asset revaluation surplus shown within the total comprehensive result reflects an independent valuation of land, buildings and artwork that was conducted as at 30 June 2013. An independent valuation is generally undertaken every five years in line with departmental policy.



**Statement of Financial Position (\$000s)**

	<b>2012-13 Budget</b>	<b>2012-13 Actual</b>	<b>Variation</b>	<b>2011-12 Actual</b>
Current assets	85 366	82 473	(2 893)	87 974
Non-current assets	205 012	220 898	15 886	210 790
<b>Total assets</b>	<b>290 378</b>	<b>303 371</b>	<b>12 993</b>	<b>298 764</b>
Current liabilities	(63 869)	(53 388)	10 481	(55 160)
Non-current liabilities	(51 817)	(39 751)	12 066	(42 841)
<b>Total liabilities</b>	<b>(115 686)</b>	<b>(93 139)</b>	<b>22 547</b>	<b>(98 001)</b>
<b>Net assets</b>	<b>174 692</b>	<b>210 232</b>	<b>35 540</b>	<b>200 763</b>
<b>Equity</b>	<b>(174 692)</b>	<b>(210 232)</b>	<b>35 540</b>	<b>(200 763)</b>

The department's net assets at 30 June 2013 were \$35.540 million higher than budget, mainly due to the revaluation of the department's land, buildings and artwork as at 30 June 2013 and lower than anticipated employee liabilities reflecting vacancies across the department.

**Accounts Payable**

All agencies are required to report monthly on the number and value of creditors' accounts paid and the extent to which the accounts have been paid in accordance with Treasurer's Instruction 11. This instruction requires all undisputed accounts to be paid within 30 days of the receipt of the invoice or claim unless a specific due date applies.

The following table reports the department's payment performance for 2012-13.

**Account payment performance 2012-13**

<b>Particulars</b>	<b>Number of Accounts Paid</b>	<b>Percentage of Accounts Paid (by number)</b>	<b>Value in \$A of Accounts Paid</b>	<b>Percentage of Accounts Paid (by value)</b>
Paid by due date	41 111	97.8	468 409 198	97.6
Paid late but paid within 30 days of due date	670	1.6	6 475 899	1.4
Paid more than 30 days from due date	251	0.6	5 024 534	1.1
<b>Total accounts paid</b>	<b>42 032</b>	<b>100.0%</b>	<b>479 909 631</b>	<b>100.0</b>

The table above shows that the department was able to pay 97.81% of all invoices within 30 days of the receipt of the invoice. The remaining 2.19% of invoices reflects both disputed accounts and late payment of undisputed accounts. The acceptable best practice benchmark is to pay 90% of accounts within 30 days. Performance in 2012-13 was 7.81% above this benchmark.

**Fraud**

The department is committed to maintaining a working environment free of fraud and corrupt behaviour. A formal policy is in place documenting the process to be followed in the event that

fraud or corruption is suspected or detected. The department offers protection to genuine whistleblowers to enable disclosure of illegal activities or corruption to be made.

During 2012-13 the Department continued to manage instances of actual and alleged fraud relating to the purchase of toner cartridges in past financial years. Investigations that were conducted into these matters identified opportunities to strengthen the Department's internal control environment. As a result the Department continues to implement improvements to its procurement practices.

During the year there emerged one new allegation of inappropriate use of public resources. The Department has addressed this matter, and it has been referred to the Crown Solicitor's Office for further investigation.

## Corporate Reporting

### Highlights

- Released the DPC *Information and Communication Technology Strategic Plan* which outlines key aspirations for contemporary information systems and infrastructure as well as business specific initiatives.
- Corporate Human Resources developed a *People Strategy* for DPC, providing the umbrella for initiatives such as *Develop – Enabling a learning culture to advance the capability of our workforce* and a pilot workforce planning strategy.
- Adopted an Aboriginal Employment Plan and have been actively involved in the reconciliation agenda and NAIDOC week activities.
- The second review of the Department against the High Performance Framework is in progress, with the staff survey, information gathering and evaluation completed, and the *Performance and Accountability Statement* to be finalised by the end of August 2013.
- Launched an online policy portal to provide for the first time a single online access point for all departmental policies, procedures, guidelines and forms.
- Strengthened risk and financial management compliance across DPC through the Financial Management Compliance Framework and the work done by the Risk and Assurance Services group to embed it in business units.
- Commenced work on further improvement to business performance reporting.

## Disability Action Plan

During 2012-13 the consideration of access and inclusion continued as standard practice for DPC divisions in the delivery of services and programs. This report focuses on the key initiatives and highlights.

- A significant achievement was the work by Cabinet Office in partnership with South Australian and Commonwealth agencies to lead preparations and support the Premier at COAG for the national launch of *DisabilityCare Australia*, the national disability insurance scheme.
- The State Development Division initiated work on a proposal to use Social Impact Bonds to fund programs with a fiscal and social dividend – the scope of these bonds may extend to people with disabilities.
- The Arts SA *Richard Llewellyn Arts and Disability* program supported 24 individuals and six organisations with a total allocation of \$200,223. Funded projects included a graphic novel, a cabaret show, a documentary and an accessible theatre production entitled *Take*

*up thy bed and walk*. This played to sold-out houses in December 2012 and was nominated for the National Excellence in Improving Social Participation Award.

- Arts SA supported the Adelaide Festival to develop an access program guide and to implement:
  - access maps and tactile maps for Writers' Week and Barrio
  - provision of alternative format information for all authors and books featured in Writers' Week and Auslan signing for most sessions
  - disability and deaf awareness training for ticketing staff.
- Audio described and Auslan interpreted tours of the key visual arts exhibition *The Language of the Future* by Laurie Anderson. This was the first time an Adelaide Festival visual arts exhibition had been audio described.
- The 2013 Adelaide Fringe Festival opening parade was audio described for the first time and broadcast on a local community radio station. In addition, disability and deaf awareness training was provided to all Fringe volunteers. In 2013 Come Out presented several Auslan interpreted performances for schools.
- Country Arts SA was funded to present the *ScrLk* program at the Regional Arts Australia National Conference in Goolwa in October 2012. This event featured UK artist Bill Shannon as the key-note speaker and leading Australian disability focused organisations including Back to Back and Restless Dance Theatre. *ScrLk* presented a selection of screenings based around disability led digital arts projects and discussions on how emerging digital technologies, cultures and the National Broadband Network will significantly affect disability culture in regional areas.
- Arts SA funded the training of a team of audio describers by world expert Willie Elliot from the English company VocalEyes. This team provided audio description for a range of performances in 2012-13 including the Adelaide Festival, Windmill Theatre and the State Theatre Company.
- Some building modifications were also supported by Arts SA during 2012-13. The former P&O Building, now Teaching and Studios Building, in the Cultural Precinct at the Glenside Campus was refurbished by the Adelaide Central School of Art. The refurbishment added access ramps for two entrances, accessible toilets to each level and a lift for the full height of the building. The accessible toilet in the Dining Hall at Adelaide Studios was also modified, to meet updated standards.
- State Records of South Australia installed Alto CCTV systems at the Leigh Street and Gepps Cross research centres, so that customers with vision impairment would have better access to the collections.
- The guest list for the Clipsal 500 Supercar Race preserves tickets for allocation to disability groups on community day. In 2013 a total of 68 people attended along with another 13 who were also accompanied by a carer.
- Service SA ensured that access and information requirements for people with disabilities were addressed in services, programs and projects in accordance with best practice principles in customer service. Disability awareness was a key component of Service SA's induction program. The Customer Service Centres continued to promote access provisions for people with disabilities, and to use the internationally recognised Common Measurement Tool to gauge customer feedback and thoughts about their experiences. The 'Have Your Say' feedback system was used to capture customers' feedback/comments, and if desired, customers could have staff assistance to complete their comments.
- SafeWork SA reviewed the disability parking at the World Park site, and provided two extra places for employees, to supplement the three existing public parking places. Internal access at the Mount Gambier office was improved by replacing two noncompliant doors.
- The Office of the Chief Information Officer (OCIO) initiated an across-government approach to ensure all South Australian Government websites are compliant with *Web*

Department of the Premier and Cabinet Annual Report 2012-13  
*Content Accessibility Guidelines version 2.0 (WCAG 2.0)*. On 3 June 2013 the Premier sent a letter to SA Government chief executives advising agencies to:

- implement the Guidelines and determine appropriate level of compliance (and target dates) for their specific websites based on their business needs and affordability (Level A is the minimum)
- report on website accessibility through their disability reports (or similar).
- In addition, OCIO established a SA Government Website Improvement Working Group to support collaboration and efficiencies in resources, training and solutions in achieving compliance. Agencies will be required to report to the ICT Board, coordinated by OCIO, on progress towards their target compliance levels for all websites.
- Website accessibility was a priority for other divisions during 2012-13. SafeWork SA tested its website for compliance. The e-Government Group checked the main SA Government web presence *sa.gov.au* for compliance with accessibility standards, as part of its content quality assurance process. WCAG 2.0 compliance is a functional requirement for the new content management system for *sa.gov.au* and e-Government provided advice to franchise staff from all agencies regarding web accessibility standards. The Government Communications Advice Branch also advised agencies of their requirements to meet website compliance standards.
- During 2012-13 several corporate initiatives supported disability awareness and employment of people with disabilities:
  - New workforce planning and recruitment and selection strategies outlined processes and information to support the employment of people with disabilities.
  - The DPC Traineeship Program was aimed at encouraging people with a declared disability to apply, and was marketed through various disability networks.
  - The 2012-13 intake included two trainees with a declared disability.
  - Staff attended Tech Fest (Royal Society for the Blind), forums on workers with mental illness and DPC promoted the International Day of People with Disabilities at major public sites.
  - Resources and information on customers and employees with disabilities were added to the DPC intranet and promoted to staff. Consideration of accessibility and inclusion continued to be an element in the DPC strategic planning process.

## Whistleblowers Protection Act 1993

The Department of the Premier and Cabinet has appointed a responsible officer for the purposes of the *Whistleblowers Protection Act 1993* pursuant to Section 7 of the *Public Sector Act 2009*. There were two instances of disclosure of public interest information, for the Department of Premier and Cabinet, during the 2012-2013 financial year.

## Energy Efficiency Action Plan Report

### Introduction

In 2012-13 DPC retained the broad portfolio of major agencies from the previous year with minor changes due to the creation of a new operational unit and the integration of new units which transferred to DPC as Machinery of Government changes.

New sites for the SafeWork SA Library and the new Office of the Industry Advocate expanded DPC's floor space by 1.7%. In addition, DPC is now responsible for five leased sites previously reported by other agencies. There was rationalisation of leased floor space within the Government Services Group and within the DPC central offices.

Overall DPC had a 4% increase in energy use compared with 2011-12, which can be attributed to the inclusion of new sites and the net impact of moderate increases in energy use across most areas. However, some sites within the operational units showed improvement: such as the SafeWork SA head office, the Media Monitoring Unit and the Wakefield House tenancies of the Office of the Chief Information Officer (OCIO) and Shared Services SA. Three of DPC's high use sites achieved a decrease in energy use: the Art Gallery, State Library and SA Museum. Higher visitor numbers were recorded for the Art Gallery, SA Museum, Carrick Hill and Country Arts SA. The Art Gallery, SA Museum and Country Arts SA all showed an improvement in energy use per visitor.

### **Energy use and energy efficiency compared to the baseline of 2000-01**

Overall energy use in the portfolio has increased from the 2000-01 baseline by 21%. The increase is mostly due to the post 2000-01 expansion of the DPC operational units and the SA Film Corporation, and the increase in energy use across most of the Arts portfolio public buildings. The estimated Greenhouse Gas CO<sub>2</sub> equivalent (GHG) generated by the portfolio's buildings has increased overall by 16.4%. Table 1 shows a detailed breakdown of energy use and efficiency for 2000-01 and 2012-13.

Energy efficiency over the period has improved substantially in most of the Arts public buildings, with a total improvement from 32 MJ per visitor in 2000-01 to 18 MJ per visitor in 2012-13. The notable performers continue to be the State Library which has reduced the energy use per visitor from 61 MJ in 2000-01 to 21 MJ in 2012-13; and the Art Gallery which improved substantially from 41 MJ in 2000-01 to 16.8 MJ per visitor in 2012-13. The Arts public buildings have also achieved an overall 29% improvement in the MJ/square metres business measure.

Of the leased accommodation, DPC Central Offices have a decrease in floor space and a 27% improvement on the baseline measure of 269 MJ/square metres. The office tenancies of the Operational Units (excluding OCIO and Service SA) have now achieved a 26% improvement on the baseline. The overall improvement is due to the consolidation of office space across the central business district and net result of portfolio changes, combined with energy efficiency improvements.

### **Energy Use Change over 12 months**

Compared with 2011-12 DPC increased its floor space in 2012-13 by 1.7% and the gross total energy use by 4%. Changes in energy use across the portfolio varied:

- The DPC Central Offices had an increase in floor space and an expected increase in energy use, however the impact was lessened by decreases in energy use for several areas
- The office tenancies within the Operational Units had an overall decrease in energy use, with some notable improvements by SafeWork SA (head office), the Media Monitoring Unit, Shared Services SA (in Wakefield House) and OCIO. The rationalisation of office accommodation by the Government Services Group (Shared Services SA and Service SA) also resulted in energy savings.
- Energy use increased at OCIO's Glenside Hosting Facility and the Flinders Telecommunications Hub, and at State Records' Gepps Cross Repository.
- As expected, energy use increased overall for the Service SA Customer Service Centres, with the inclusion of more sites and with improved processes for tracking energy data.
- The Art Gallery, State Library and SA Museum all recorded decreases in energy use, with the Art Gallery and the SA Museum recording increased visitor numbers.
- The Adelaide Festival Centre increased its energy use by 10.7% and visitor numbers were lower than the previous year. A similar pattern was recorded for the History SA museums. The Country Arts SA sites had a marginal overall increase in energy use and in visitor numbers.

### **Achievements**

Energy efficiencies are expected from the following works completed during 2012-13:

- An air conditioning upgrade for the South Australian Maritime Museum.
- A detailed study of repair/replacement options for the solar panel systems on the Art Gallery, SA Museum and State Library was undertaken. Contracts to install new systems at the Art Gallery and the SA Museum were signed in mid-June with work to be completed July/August 2013.
- A \$7.6 million program of works commenced at the Adelaide Festival Centre and Her Majesty's Theatre. The work, which will continue throughout 2013-14, will replace and upgrade infrastructure such as air-conditioning and fire systems and is expected to produce some energy efficiency improvements.
- External ducting was installed for an air conditioning plant at State Records Gepps Cross, to improve the air flow and efficiency of the unit and to reduce energy use.
- Opportunities for rationalisation of printers were investigated in several areas resulting in the removal of 13 print devices.
- Additional electrical meters were installed in the Glenside Hosting Facility and the Flinders Telecommunications Hub (FTH). Final commissioning of these meters will be completed in late 2013 to enable the supply of data to the energy management system.
- Implementation of cold-aisle containment was completed at the FTH. Cold-aisle containment uses physical barriers to separate hot and cold air-flows within a data centre, thereby driving greater efficiency from the process cooling systems and resulting in reduced electrical consumption. Plans to implement cold-aisle containment at the Glenside site have been delayed, subject to availability of funding.
- The rollout of T5 energy efficient lighting throughout the Shared Services SA Wakefield House tenancy has almost been completed.

**Table 1 – DPC Energy Use, Efficiency and Greenhouse Gas Emissions  
2000-01 and 2012-13**

Base Year 2000-01	Classification	Energy Use (GJ)	GHG Emissions (tonnes) **	Business Measures	Energy Efficiency
Central Offices* (includes State Admin Centre; 50 Pirie Street, Roma Mitchell Building, Wakefield House)	Tenant light and power	2 516	518	9 357 m <sup>2</sup>	269 MJ/ m <sup>2</sup>
Operational Units (includes State Records; SafeWork SA; GPSA; Shared Services SA)	Tenant light and power	7 312	1 414	21 244 m <sup>2</sup>	344 MJ/ m <sup>2</sup>
	Other Buildings	765	157	3 627 m <sup>2</sup>	211 MJ/ m <sup>2</sup>
	Service SA total***	2 162	445	4 241 m <sup>2</sup>	510 MJ/ m <sup>2</sup>
OCIO total		6 163	1208	4 316 m <sup>2</sup>	1 428 MJ/ m <sup>2</sup>
Arts SA (includes Art Gallery; Artlab; Arts SA; Carrick Hill; SA Museum; State Library/Public Library Services)	Office Buildings – Combined Services	2 912	600	5 713 m <sup>2</sup>	510 MJ/ m <sup>2</sup>
	Public Buildings	58 412	9 170	68 558 m <sup>2</sup> 1 845 000 visitors	852 MJ/ m <sup>2</sup> 32 MJ/visitor
	Other Buildings	893	184	2000 m <sup>2</sup>	447 MJ/ m <sup>2</sup>
Arts SA Statutory Authorities (includes Adelaide Festival Centre Trust, Country Arts SA, SA Film Corporation)	Office Buildings – Combined Services	1 450	281	4 302 m <sup>2</sup>	337 MJ/ m <sup>2</sup>
	Public Buildings	31 697	4942	72 579 m <sup>2</sup> 771 700 visitors	437 MJ/ m <sup>2</sup> 41 MJ/visitor
History Trust (Motor Museum; Maritime Museum; Migration Museum)	Public Buildings	3 427	876	14 924 m <sup>2</sup> 279 437 visitors	230 MJ/ m <sup>2</sup> 12 MJ/visitor
Portfolio Total		117 478	19 582	210 861	

\*The Central Offices baseline includes data for the Office for State and Local Government Relations (not available last year).

\*\* Includes natural gas.

\*\*\* Baseline data for Service SA and the Office of the Chief Information Officer (OCIO) was provided as totals and not per classification of accommodation.

2012-13*	Classification	Energy Use (GJ)	GHG Emissions (tonnes)**	Business Measures	Energy Efficiency
Central Offices (includes State Admin Centre; Statewide House)	Tenant light and power	1 476	294	7 550 m <sup>2</sup>	195 MJ/ m <sup>2</sup>
Operational Units (Includes State Records; SafeWork SA;GPSA; Office of the Chief Information Officer; Service SA; Shared Services SA)	Tenant light and power	7 065	1 406	29 267 m <sup>2</sup>	241 MJ/ m <sup>2</sup>
	Other Buildings	26 103	5 195	8 893 m <sup>2</sup>	2 935 MJ/ m <sup>2</sup>
	Office Buildings – Combined Services	3 102	618	6 317 m <sup>2</sup>	491 MJ/ m <sup>2</sup>
Arts SA (includes Art Gallery; Artlab; Arts SA; Carrick Hill; SA Museum; Netley sites, State Library***)	Office Buildings – Combined Services	984	196	5 713 m <sup>2</sup>	172 MJ/ m <sup>2</sup>
	Public Buildings	44 407	6 716	73 096 m <sup>2</sup> 2 475 976 visitors	608 MJ/ m <sup>2</sup> 18 MJ/visitor
	Other Buildings	3 155	627	4 817 m <sup>2</sup>	655 MJ/ m <sup>2</sup>
Arts SA Statutory Authorities (includes Adelaide Festival Centre Trust; Her Majesty's Theatre; Country Arts SA; Adelaide Studios)	Office Buildings – Combined Services	3 662**	589	7 974 m <sup>2</sup>	459 MJ/ m <sup>2</sup>
	Public Buildings	48 379	6 469	70 259 m <sup>2</sup> 1 005 419 visitors	689 MJ/ m <sup>2</sup> 48 MJ/visitor
	Tenant light and power	927	123	2320 m <sup>2</sup>	335 MJ/ m <sup>2</sup>
History Trust (Motor Museum; Maritime Museum; Migration Museum; Torrens Parade Ground)	Office Buildings – Combined Services	141	28	386 m <sup>2</sup>	365 MJ/ m <sup>2</sup>
	Public Buildings	2 760	546	14 924 m <sup>2</sup> 293 958 visitors	185 MJ/ m <sup>2</sup> 9 MJ/visitor
Portfolio Total		142 161	22 808	231 516 m <sup>2</sup>	

\* In 2012-13 there were changes to the floor space occupied by Service SA; the SafeWork SA Library opened at the State Administration Centre; some divisions in the State Administration Centre were expanded to integrate new operations, with minimal impact on office footprint.

\*\* Includes natural gas

\*\*\* Several DPC corporate units are located in the State Library site.



### **Greening of Government Operations (GoGO) Framework Report and Sustainability Reporting**

The department met all the strategic milestones due by 30 June 2007 that were set by Cabinet for the GoGO Action Plan. Since that date, the Sustainability and Greenhouse Gas Reduction Task Group has overseen and supported the implementation of the Sustainability and Greenhouse Gas Reduction Action Plan. The third revision of the action plan 2011-13 established the strategic priorities for DPC and is aligned with the SA Government approach on environmental sustainability.

In addition to the energy initiatives outlined earlier, DPC continued to apply environmental sustainability to its operations, business practices and facilities management; and to encourage staff to adopt or maintain sustainable behaviours.

This work included:

- Successful completion of a trial by Government Publishing SA (GPSA) for reducing up to 500 paper wrappers going to landfill per week. As a result, GPSA now sources paper without wrappers and has removed its highest contributor of waste to landfill.
- Investigating ways to reduce the paper-based processes for responding to Freedom of Information (FOI) requests. Cabinet submissions released under FOI are now made available on the DPC website. A cost/benefit analysis and risk assessment of non-print alternatives for providing FOI responses began. Further work is needed to identify a solution which meets the FOI legislative requirement for the provision of physical copies.
- SafeWork SA is developing a system for customers to renew, register and update licences online.
- Promotion of events such as *Earth Hour*, *World Environment Day* and *National Recycling Week*.

The Sustainability Action Plan supports the reduction of GHG emissions associated with business and commuting travel. Achievements for 2012-13 included:

- DPC continued to monitor its fleet use and contribute to targets for reducing GHG emissions. SafeWork SA has almost met its target to replace 90% of metropolitan fleet with low emission vehicles.
- SafeWork SA purchased metro travel cards to encourage staff to use public transport for attending meetings in the CBD, to reduce the use of taxis and fleet vehicles.
- DPC registered for the sixth successive *National Ride2 Work Day*, with incentive prizes for participating staff. DPC also registered for the CBD-based Tour de Work.
- Shared Services SA took on the responsibility for two secure bike parking areas for the Wakefield House tenancy and modified access arrangements to improve availability for staff. Secure bike parking facilities have also been provided for staff at Westpac House.
- In May, DPC joined the Adelaide Carpool initiative led by the Department of Planning, Transport and Infrastructure, and encouraged staff registrations.
- Most areas promote the use of videoconferencing to reduce the amount of staff travel.
- The Office of the Chief Information Officer set up videoconference infrastructure for use across government. Desktop videoconferencing and instant messaging infrastructure was also made available to agencies.

### **Water use**

Estimated water use for leased office buildings in the portfolio based on a water consumption intensity of 0.7kL/m<sup>2</sup> per annum is 14.9 ML per annum. This is based on leased office space of 38 355 m<sup>2</sup> as at 30 June 2013.

Water use in Arts SA and related entity sites was 43.33 ML in 2012-13, compared to 47.65 ML in 2011-12. This pleasing result was due to a decrease in use by 60% of sites. The best performer was the National Motor Museum at Birdwood, which reduced consumption by 52%. In the previous year the site relied mostly on mains water as it was unable to use water from the river

due to pump and equipment breakdowns. The repairs were completed towards the end of 2011-12, and water use has been closely monitored since. Other sites with decreased water use included the Art Gallery, State Library, and Migration Museum and the Lion Arts Centre. The SA Museum, Carrick Hill and the Railway Dock Museum had minor increases.

The Adelaide Festival Centre and Government House increased their water consumption from the previous year by 1.8 and 1.7 ML respectively.

## Overseas Travel

No. of Employees	Destination	Reason(s) for travel	Total cost to Agency
<b>Dept. of the Premier and Cabinet</b>			\$
4	China	Promote investment in SA and foster relationships with the Chinese Government Ministries and business leaders	27,227
1	Europe	Property Council of Australia study tour and attend the 2012 Venice Architectural Biennale	8,969
1	Europe & UK	Accompany the Minister on a local government study tour	15,738
1	USA	Travel to USA to attend conferences and meet with government officials to discuss Cyber Security issues	10,810
1	India	Attend 4 <sup>th</sup> OECD World Forum on Statistics, Knowledge & Policy under the theme: 'Measuring WellBeing for Development and Policy Making', to complement the wellbeing work of the Martin Seligman 'Thinkers' residency	5,925
8	India	To attract business investment to SA and meet with key personnel from the Indian Government and business sector to promote SA's Indian Strategy.	51,055
1	China	Working group to meet with the Shandong Provincial Government to progress discussions on recent initiatives between SA and Shandong	2,370
1	Italy	Strengthen relationships, activities and joint projects in Italy and Germany pursuant to the State Government's 7 Strategic Priorities	1,763
1	USA	Lead SA's participation in G'day USA/Australia Week Initiative	9,686
1	Spain	Attend International Group of experts of Unstable Substances conference and the Chief Inspectors of Explosives conference	2,788
1	Europe	2013 Anzac Spirit School Prize Tour	6,570
1	Lisbon	Attend International Council Of Museum-Committee for Conservation Interim Meeting – Polychrome Sculpture Decorative Practice, and to visit conservation laboratories and interview prospective interns	2,288
5	China	Lead a delegation of SA business and government representatives to Shandong Province to explore	43,037

No. of Employees	Destination	Reason(s) for travel	Total cost to Agency
		investment and trade opportunities	
1	Italy & Germany	Strengthen relationships, activities and joint projects in Italy and Germany pursuant to the State Government's 7 Strategic Priorities	8,492
1	Los Angeles	Attend the 3rd World Congress on Positive Psychology	5,944
29		Total	202,660

The Department has a number of employees based in London. Travel costs associated with these employees have been excluded from the above table.

## Consultants

CONSULTANT	PURPOSE OF CONSULTANCY
<b>Value below \$10,000</b>	
Various	Various
<b>Subtotal</b>	<b>\$53,604</b>
<b>\$10,000 - \$50,000</b>	
<b>Department of the Premier &amp; Cabinet</b>	
Adelaide Research & Innovation	SA Strategic Plan – Household Survey
AECOM Australia	APY food security strategy 2011-2016 – development of a freight improvement strategy on the APY Lands
Information Services Group	Review the proposed Microsoft pricing proposal and advise on its competitiveness
CQR Consulting Australia Pty Ltd	Wireless network vulnerability assessment
Deloitte Touché Tohmatsu	Economic modelling services
Deloitte Access Economics	SA Competitiveness Study 2012
Dr J Craig Mudge	Consultancy services for Minerals, Mining, and Energy Centre of Excellence
John Mcternan	Are You Being Serviced?, a new partnership between citizens and government
Key Energy & Resources Pty Ltd	Provision of advice to support the State's 2013 natural gas and electricity procurement processes
KPMG	A Future Fund for South Australia – policy research paper
PricewaterhouseCoopers	Actuarial services in relation to projection of workplace injury rate to 30 June 2012
PricewaterhouseCoopers	Government Services Group Senior Leadership Effectiveness
Property & Advisory Pty Ltd	Industrial land report
Sheoak Consulting	Design of the requirements for the standby electricity supply system for the APY lands stores

Solstice Media Pty Ltd.	Digital communication strategy for Economic Development Board
Stewart Communications	Premier's Murray Darling Basin Taskforce River Run
Swood Financial Services	Financial systems analysis and advice
Taylor Fry	Actuarial advice: public sector (Workers Rehabilitation and Compensation Act 1986)
Think Place	Development of Strategic Plan for the Office of Design and Architecture SA (ODASA)
Valerie Walsh & Associates	Public Sector grievance review commission
Professor Fred Wegman	Driving Down the Road Toll: Building a safer system
<b>CONSULTANT</b>	<b>PURPOSE OF CONSULTANCY</b>
<b>\$10,000 - \$50,000</b>	
<b>Arts South Australia</b>	
Aurecon Aust Pty Ltd	Advice regarding the integration of Adelaide Festival Centre office accommodation with Riverbank footbridge project.
	<b>Subtotal \$464,681</b>
<b>Above \$50,000</b>	
<b>Department of the Premier &amp; Cabinet</b>	
Adelaide Research & Innovation	Provision of services to manage and provide research and advice to SafeWork SA and emergency services in relation to hazardous materials incidents.
Adelaide Research & Innovation	Investigate strategies and initiatives to implement and support flexible working arrangements for the nursing and midwifery workforce in the South Australian hospitals that provide acute medical care.
Centre for Appropriate Technology	Community education program relating to electricity demand management in APY lands.
Centre for Economic Studies	Review of part-day public holiday and shop trading hours amendments
Cura Risk Management	Design and implement the online assurance system for risk management, OHS compliance, financial management compliance and audit
Dawntreader Pty Ltd	Development of strategic plan for a long-term supply chain to the APY Lands
Econsearch Pty Ltd	SA Regional Economic Model Update
Ernst & Young	Innovation and Value Add Taskforce report
Ernst & Young	SA Health and Biomedical Project
Essential media Communications	Fight for the Murray Campaign
Jamshop Pty Ltd	Brand South Australia Project
Alexandre Kalache	Age Friendly Cities – a society for all ages
KPMG Accounts Receivable	Economic Development Board Neighbourhood Infrastructure Project
KWP! Advertising Pty Ltd	Work associated with the launch of the Brand South Australia initiative.

Martin Seligman	Positive Psychology
McPhee Andrewartha	Independent support for various employee related programs
Reggio Children	State's early childhood priorities, including 'Every chance for every child'
Taylor Fry	Actuarial review of outstanding claim provisions for South Australia Crown self-insured agencies workers' compensation claims
	<b>Subtotal \$2,431,534</b>
<b>Total Consultants \$2,949,819</b>	

## Urban Design Charter

The Urban Design Charter aims to promote the benefits of good urban design, embed the principles into government processes and record the Government of South Australia's commitment to good urban design. The Charter achieves these aims through principles that express community and environmental needs through the design and management of public places.

DPC's implementation of the Urban Design Charter and its principles is reported under Program 3, the Integrated Design Commission/Office of Design and Architecture.

## Industry Participation Advocate

The appointment of an Industry Participation Advocate (IPA) was approved in 2013, to advance the principal aims of the South Australian Industry Participation Policy (SAIPP). The Advocate will recommend reforms so that local businesses can benefit further from procurement spending and major projects, and to maximise the positive impact to the state economy of that spend.

Mr Ian Nightingale was appointed to the role in early February 2013 and he leads a dedicated team who have built solid engagement with industry leaders, including business people, unions and government. This has included over 250 meetings to gain a full appreciation of barriers to local small and medium enterprises' involvement with tenders and projects. The role has conducted an extensive consultation over policy reforms within government, and subject to approval, will implement immediate reforms to SAIPP in 2013-14. The IPA has also received budget funding to conduct an economic contribution analysis that will inform a deeper and broader reform of SAIPP to turn procurement spending into an economic lever to develop the state economy.

## Appendices

1. **Legislation and Boards and Committees administered by DPC**
2. **Whole of Government Workplace Safety Performance**
3. **Whole of Government Advertising**
4. **Fatalities notifiable under the *Occupational Health, Safety and Welfare Act 1986***
5. **SafeWork SA Compliance Activities and Statistics**
6. **Convictions**
7. **Selected South Australia's Strategic Plan Targets**
8. **Diplomatic Visits**

## **Appendix 1 – Legislation and Boards and Committees Administered by DPC**

### **Legislation**

#### **Premier**

*Agent-General Act 1901*  
*ANZAC Day Commemoration Act 2005*  
*City of Adelaide Act 1998*  
*Competition Policy Reform (South Australia) Act 1996*  
*Constitution Act 1934*  
*Emergency Management Act 2004*  
*Fees Regulation Act 1927*  
*Government Business Enterprises (Competition) Act 1996*  
*Mutual Recognition (South Australia) Act 1993*  
*Public Sector (Honesty and Accountability) Act 1995*  
*Public Sector Act 2009*  
*Remuneration Act 1990*  
*Trans-Tasman Mutual Recognition (South Australia) Act 1999*  
*Unauthorised Documents Act 1916*  
*Year 2000 Information Disclosure Act 1999*

#### **Attorney General**

*Freedom of Information Act 1991*  
*State Records Act 1997*

#### **Minister for Aboriginal Affairs and Reconciliation**

*Aboriginal Heritage Act 1979*  
*Aboriginal Heritage Act 1988*  
*Aboriginal Lands Parliamentary Standing Committee Act 2003*  
*Aboriginal Lands Trust Act 1966*  
*Anangu Pitjantjatjara Yankunytjatjara Land Rights Act 1981*  
*Maralinga Tjarutja Land Rights Act 1984*

#### **Minister for the Arts**

*Adelaide Festival Centre Trust Act 1971*  
*Adelaide Festival Corporation Act 1998*  
*Adelaide Festival Theatre Act 1964*  
*Art Gallery Act 1939*  
*Carrick Hill Trust Act 1985*  
*History Trust of South Australia Act 1981*  
*Libraries Act 1982*  
*South Australian Country Arts Trust Act 1992*  
*South Australian Film Corporation Act 1972*  
*South Australian Museum Act 1976*  
*State Opera of South Australia Act 1976*  
*State Theatre Company of South Australia Act 1972*

**Minister for Industrial Relations**

*Construction Industry Long Service Leave Act 1987*  
*Dangerous Substances Act 1979*  
*Daylight Saving Act 1971*  
*Employment Agents Registration Act 1993*  
*Explosives Act 1936*  
*Fair Work Act 1994*  
*Fair Work (Commonwealth Powers) Act 2009*  
*Holidays Act 1910*  
*Long Service Leave Act 1987*  
*Shop Trading Hours Act 1977*  
*WorkCover Corporation Act 1994*  
*Workers Rehabilitation and Compensation Act 1986*  
*Work Health and Safety Act 2012*

**Minister for Finance**

*ASER (Restructure) Act 1997*  
*Benefit Associations Act 1958*  
*Electricity Corporations Act 1994*  
*Electricity Corporations (Restructuring and Disposal) Act 1999*  
*\*Financial Agreement Act 1994*  
*First Home and Housing Construction Grants Act 2000*  
*Governors' Pensions Act 1976*  
*Hindmarsh Island Bridge Act 1999*  
*Judges' Pensions Act 1971*  
*Motor Accident Commission Act 1992*  
*National Wine Centre (Restructuring and Leasing Arrangements) Act 2002*  
*Parliamentary Superannuation Act 1974*  
*Petroleum Products Regulation Act 1995*  
*Police Superannuation Act 1990*  
*SGIC (Sale) Act 1995*  
*South Australian Timber Corporation Act 1979*  
*South Australian Timber Corporation (Sale of Assets) Act 1996*  
*Southern State Superannuation Act 2009*  
*State Lotteries Act 1966*  
*State Procurement Act 2004*  
*Superannuation Act 1988*  
*Superannuation Funds Management Corporation of South Australia Act 1995*  
*\*Supplementary Financial Agreement (Soldiers Settlement Loans) Act 1934*  
*TAB (Disposal) Act 2000*  
*Taxation Administration Act 1996*  
*Unclaimed Moneys Act 1891*  
*Unclaimed Superannuation Benefits Act 1997*

**Minister for State Development**

*Alice Springs to Darwin Railway Act 1997*  
*Economic Development Act 1993*



**Minister for State/Local Government Relations**

*Adelaide Cemeteries Authority Act 2001*

*Adelaide Show Grounds (Regulations and By-Laws) Act 1929*

*Local Government Act 1934*

*Local Government Act 1999*

*\*Local Government (City of Enfield Loan) Act 1953*

*\*Local Government (City of Woodville West Lakes Loan) Act 1970*

*Local Government (Elections) Act 1999*

*Local Government Finance Authority Act 1983*

*Local Government (Implementation) Act 1999*

*\*Metropolitan Area (Woodville, Henley and Grange) Drainage Act 1964*

*Outback Communities (Administration and Management) Act 2009*

*Private Parking Areas Act 1986*

*South Australian Local Government Grants Commission Act 1992*

*South-Western Suburbs Drainage Act 1959*

\*Denotes Act of limited application

## Boards and Committees

In 2012-13 DPC provided support to the following boards and committees:

- Aboriginal and Torres Strait Islander Arts Development Program Peer Assessment Panel
- Aboriginal Heritage Committee (*Aboriginal Heritage Act 1979*)
- Aboriginal Heritage Committee (*Aboriginal Heritage Act 1988*)
- Aboriginal Lands Trust
- Aboriginal Lands Trust Act 1966 Review Reference Group
- Adelaide Cemeteries Authority
- Adelaide Festival Centre Trust
- Adelaide Festival Corporation Board
- Adelaide Film Festival Board
- ANZAC Day Commemoration Council
- Art for Public Places Committee
- Art Gallery Board
- Arts Organisations Community Peer Assessment Panel
- Asbestos Advisory Committee
- Australian Children's Performing Arts Company (Windmill Performing Arts)
- Boundary Adjustment Facilitation Panel
- Capital City Committee
- Carclew Youth Arts Inc Board
- Carrick Hill Trust
- Contemporary Music Peer Assessment Panel
- Country Arts SA Grant Assessment Panel
- Disability Arts Peer Assessment Panel
- Disability Information and Resource Centre Inc Board
- Economic Development Board
- History Trust of South Australia
- Industrial Relations Advisory Committee
- Jam Factory Contemporary Craft and Design Inc Board
- Libraries Board of South Australia
- Literature Peer Assessment Panel
- Mining and Quarrying OHS Committee
- Minister's State/Local Government Forum
- OHSW Review Committees (*terminated December 2012*)
- Organisations Assessment Panel
- Outback Communities Authority
- Performing Arts Peer Assessment Panel
- Playford Memorial Trust Inc
- Privacy Committee of South Australia
- Public Sector Grievance Review Commission
- Remuneration Tribunal
- SafeWork SA Advisory Council (*previously known as the SafeWork SA Advisory Committee*)
- South Australian Aboriginal Advisory Council
- South Australian Country Arts Trust
- South Australian Film Corporation
- South Australian Local Government Grants Commission
- South Australian Museum Board
- South Australia's Strategic Plan Audit Committee
- Community Engagement Board (South Australia's Strategic Plan)
- State Emergency Management Committee
- State Opera of South Australia Board
- State Records Council
- State Theatre Company of South Australia Board
- Tandanya National Aboriginal Cultural Institute Board of Management
- Visual Arts, Craft and Design Peer Assessment Panel
- Work Life Balance Advisory Committee (*terminated March 2013*)

## Appendix 2 – Whole of Government Workplace Safety Performance

### Whole of Government policy

The South Australian public sector *Safety and Wellbeing in the Public Sector 2010-2015 Strategy* (the Strategy) came into effect in July 2010. It provides the framework and targets for continuous improvement in public sector workplace safety and injury management. The Strategy also contributes to South Australia's Strategic Plan Target 21, Greater Safety at Work and the nationally agreed Safe Work Australia target of a 30% reduction in the incidence rate of claims resulting in one or more weeks off work from 2012 to 2022.

The Workforce Wellbeing function within Public Sector Workforce Relations monitors the eight Strategy performance targets and provides quarterly performance reports to government and portfolio chief executives.

### Workers compensation claims expenditure

The total workers compensation claims expenditure for 2012-13 was \$102.5 million compared with \$91.7 million in 2011-12, an increase of \$10.8 million (11.8%). Most of the increase was due to Section 43 lump sum settlements, which increased by \$4.1 million (95.3%), and Section 42 redemptions, which increased by \$3.3 million (19.4%).

Income maintenance payments, which accounted for 41.1% of total expenditure, increased by \$500,000 (1.2%).

The following table provides a breakdown of the whole of government workers compensation expenditure for 2012-13 and 2011-12.

EXPENDITURE	2012-13 (\$m)	2011-12 (\$m)	Variation (\$m) + (-)	% Change + (-)
Income Maintenance	42.1	41.6	0.5	1.2
Lump Sum Settlements - Redemptions - Section 42	20.3	17.0	3.3	19.4
Lump Sum Settlements - Permanent Disability – Section 43	8.4	4.3	4.1	95.3*
Other	31.7	28.8	2.9	10.1
<b>Total Claims Expenditure</b>	<b>102.5</b>	<b>91.7</b>	<b>10.8</b>	<b>11.8</b>

*\*The 95.3% increase in s43 payments in 2012-13 reflects an unusually low level of payments in 2011-12, while the longer five year trend shows a general reduction from \$14.3m in 2008-09 to \$8.4m in 2012-13.*

### New claims performance

In 2012-13, a total of 4,167 new claims were recorded compared to 4,200 in 2011-12, a reduction of 33 (0.08%) claims.

The injury frequency rate fell by 2.0%, from 30.1 injuries per million hours worked in June 2012 to 29.5 in June 2013. More serious lost-time injury frequency rate fell by 6.0%, from 16.6 injuries per million hours worked in June 2012 to 15.6 in June 2013.

## Provision for estimated outstanding liabilities

Almost all public sector agencies are self-insured under the *Workers Rehabilitation and Compensation Act 1986* and are liable for their claims costs. Independent actuaries undertook valuations of the workers compensation outstanding liability for all Crown self-insured agencies as at 30 June 2013.

The outstanding liability is an estimate of the amount of money required to meet the future payments for claims that were incurred up to 30 June 2013. Workers compensation costs are budget funded within agency appropriations and accounted for in the forward estimates. A summary of the estimated outstanding liability for the past three years is as follows:

Date as at:	Liability Provision <sup>#</sup>	
	Gross (\$million)	Net * (\$million)
30-Jun-13	405	402
30-Jun-12	404	400
30-Jun-11	377	373

<sup>#</sup> Figures in this table include SA Water and Minda.

\* After 3<sup>rd</sup> party recoveries.

The June 2013 valuation of \$401.8 million in net outstanding liability is \$1.8 million (0.45%) more than the June 2012 figure. The increase is significantly less than the increase of \$26.9 million (7.2%) last year.

An analysis by the actuary of the net outstanding liability (excluding SA Water and Minda, which commissioned their own valuations) shows a reduction of \$8.3 million from an increase in interest rates and a reduction of \$4.0 million from an improvement in claims experience, when compared to the 2011-12 valuation. 'Natural growth', with the addition of the 2012-13 claims experience, accounted for \$14.4 million.

The net effect of these changes is an increase of \$2.1 million (0.5%) in the net outstanding liability from the 2011-12 valuation.

### Occupations with the greatest number of claims

The occupation group with the greatest number of claims in 2012-13 was that of nurse (registered/enrolled), accounting for 18.5% of new claims, followed by teacher (10.2%) and police officer (6.8%).

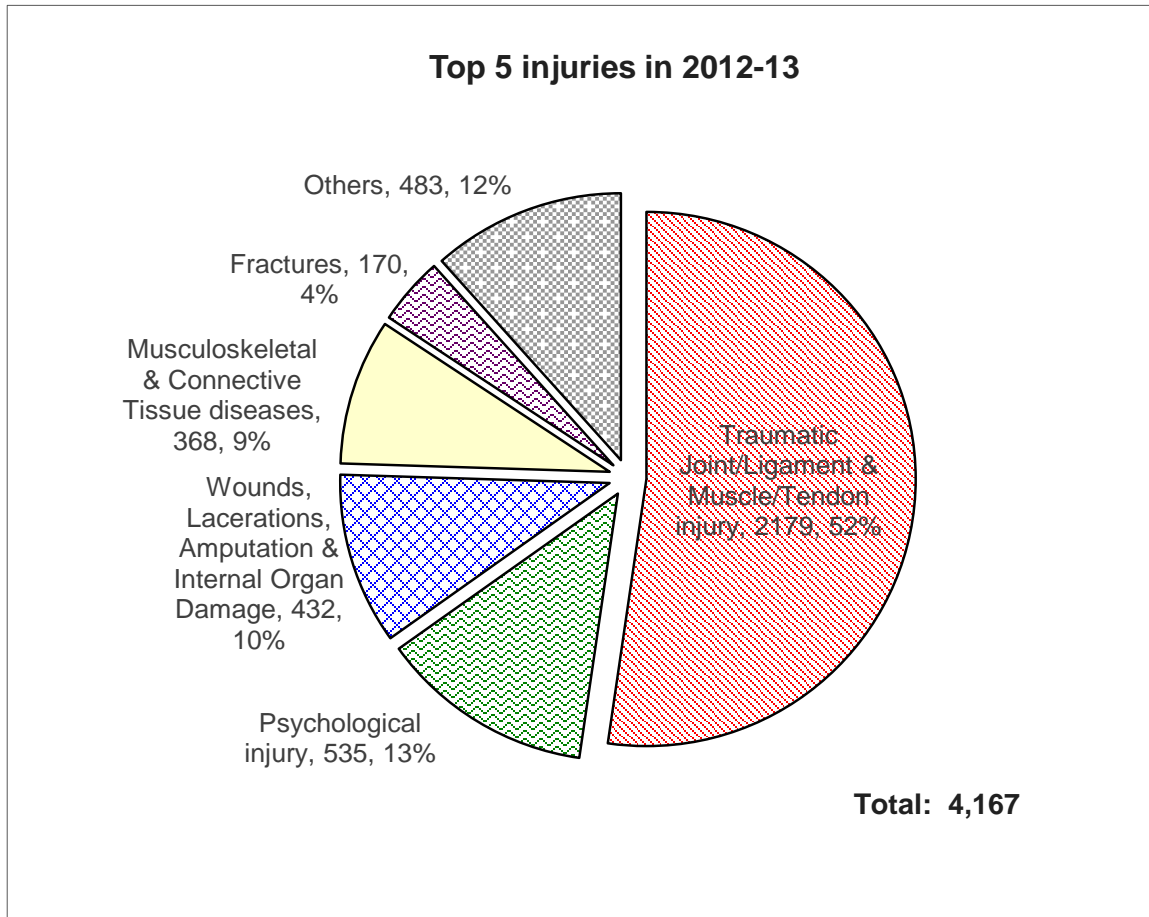
The following 10 occupational groups accounted for 63.2% of all new claims in 2012-13.

Occupational Groups	2012-13		2011-12	
	Claims	%	Claims	%
Nurse (registered/enrolled)	772	18.5	704	16.8
Teacher (primary/secondary)	423	10.2	470	11.2
Police Officer	282	6.8	292	7.0
General Clerk	210	5.0	217	5.2
Fire Fighter	202	4.8	150	3.6
Teacher's Aide	175	4.2	195	4.6
Ambulance Officer	154	3.7	163	3.9
Disabilities Services Officer	150	3.6	157	3.7
Personal Care Assistant	143	3.4	177	4.2
Youth Worker	122	2.9	74	1.8
Others	1,534	36.8	1,601	38.1
Total	4,167	100.0	4,200	100.0

\* The number of claims reported in the 2011-12 annual report may have changed due to the constant updating of the source database.

### Most common types of injury

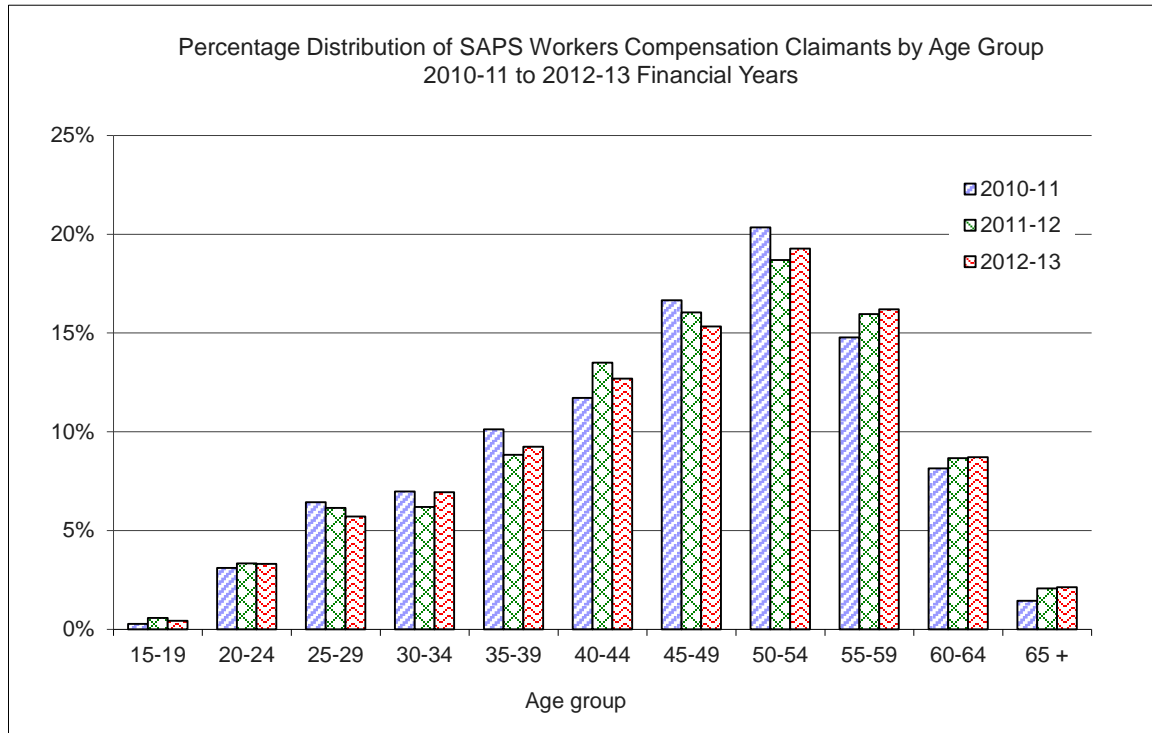
The figure below shows that traumatic joint, ligament, muscle and tendon injuries were the most common injuries accounting for 52% of claims in 2012-13. The next most common injuries were psychological injuries at 13%; wounds, lacerations, amputations and internal organ damage at 10%; musculoskeletal and connective tissue diseases at 9%; and fractures at 4%



## Age of workers

The figure and table below show the distribution of claimant age for new claims in the last three years. The proportion of claimants in the 50 and over age groups increased in 2012-13.

The median age of claimants has increased over the last three years from 48.65 years in 2010-11 to 48.82 in 2012-13.



Year	Number of Claimants by Age Group*												Total
	< 15	15-19	20-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65 +	
2010-11	0	11	127	263	285	414	479	681	832	604	333	59	4,088
2011-12	0	24	140	259	260	369	566	675	785	671	364	87	4,200
2012-13	1	18	138	238	289	385	529	639	803	675	363	89	4,167

\*Claimant age is calculated as age at date of injury.

## Appendix 3 – Whole of Government Advertising

### Categories of Government Advertising

Advertising conducted by the Government of South Australia encompasses a diverse range of activities and objectives. These include, but are not limited to:

- promoting behavioural change for social good – for example: road-safety, environment, sustainability and conservation
- providing information regarding Government services and policies – public transport changes, service locations and facilities
- recruiting staff – regular recruitment advertising or special campaigns
- increasing enrolments and participation in education – school open days and TAFE enrolments
- raising awareness of health issues – vaccination awareness, pandemic advice, substance use
- providing information regarding changes to legislation – consumer rights, law amendments
- driving retail sales – tourism, events and festivals
- encouraging investment in the state – interstate business awareness and migration.

The South Australian Government proactively manages and provides oversight of advertising activity through a range of policies, guidelines and processes administered by the Government Communications Advice Unit (GCA), formerly the Strategic Communications Unit (SCU), Department of the Premier and Cabinet (DPC), overseen by the Premier's Communications Advisory Group (PCAG) under delegated authority of the Sustainable Budget Committee of Cabinet (SBCC).

### Expenditure on Government Advertising

All government agencies remain subject to the advertising guidelines which were last updated in March 2013. Ongoing strict controls over advertising expenditure and the migration to digital media, together with the Budget Savings Measures of 2010-11, have resulted in a continuing reduction in spend, especially against forecasts.

At the start of 2009-10 there was a five-year forecast based on the trends of the previous 10 years, which predicted the spend on government advertising for the year 2012-13 would be \$51.1 million (exc GST), when the actual spend was \$31.2 million. This indicates a reduction against forecast of \$19.9 million.

Despite the tighter guidelines and the implementation of the Budget Savings Measure, the government has been able to maintain its obligation to communicate important information to the community by using more cost-effective and targeted media.

DPC maintains Master Media Agency (MMA) contracts with two media companies for the provision of media planning and booking services. All South Australian government agencies are required to use the MMA system.

The following table indicates expenditure on advertising by South Australian government agencies during 2012-13.



<b>Government Agency</b>	<b>Total Media Spend \$ (exc GST)</b>
Adelaide Cemeteries Authority	36,601
Adelaide Festival Centre Trust	1,181,846
Adelaide Festival Corp	413,420
Adelaide Film Festival	3,569
Adelaide Shores	109,559
Art Gallery of South Australia	417,700
Attorney General's Department (including Public Trustee)	322,537
Auditor-General's Department	6,990
AusTraining International	114,407
Country Arts SA	26,661
Country Fire Service (CFS)	488,086
Courts Administration Authority	17,420
Department for Communities and Social Inclusion	358,465
Department for Education and Child Development	710,440
Defence SA	170,419.
Department of Correctional Services	54,697
Department of Environment, Water and Natural Resources	1,405,454
Department of Further Education, Employment, Science and Technology	428,145
Department for Manufacturing, Innovation, Trade, Resources and Energy	356,325
Department of the Premier and Cabinet	860,983
Department of Planning, Transport and Infrastructure	1,191,847
Department of Primary Industries and Regions SA	173,693
Department of Treasury and Finance	43,879
Education Adelaide	5,356
Electoral Commission SA	24,428
Environment Protection Authority	27,919
Essential Services Commission	941
Forestry SA	5,718
History SA	99,877
HomeStart Finance	565,230
Legal Services Commission	44,948
Motor Accident Commission	4,976,258
Parliament House	64,022
Renewal SA	1,340,770
SA Film Corporation	1,493
SA Health	4,253,477
SA Lotteries	2,351,194
SA Motor Sport Board	870,455
SA Museum	41,326
SA Police	68,967
SA Tourism	5,911,118
SA Water	146,236
South Australian Fire and Emergency Services Commission	180,352
SafeWork SA (DPC)	354,261
State Library of South Australia	24,371
State Opera of South Australia	153,648
State Theatre Company	134,500
TAFE SA	578,735
Windmill Performing Arts	16,582
WorkCover	16,302
Zero Waste SA	120,861

<b>TOTAL</b>	<b>31,272,487</b>
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**Notes**

- The expenditure details are as reported to DPC in terms of the MMA contracts.
- Expenditure does not include creative, production, research and other related costs, which are incurred by the different government agencies during the preparation of advertising materials.
- GST is excluded.

**Top 10 Government Advertising Campaigns by Media Spend**

The following table details the top 10 advertising campaigns, by expenditure, for 2012-13.

<b>Agency</b>	<b>Title of Campaign</b>	<b>Objective of Campaign</b>	<b>Media Spend \$ (exc GST)</b>
SA Tourism Commission	Interstate Domestic (Kangaroo Island)	<ul style="list-style-type: none"> <li>• Increase the awareness of South Australia as a holiday destination amongst the domestic target market primarily in Melbourne and Sydney</li> <li>• Increase the number of domestic consumers considering and/or intending to visit South Australia and/or Kangaroo Island as a holiday destination</li> <li>• Contribute growth to total tourism expenditure in South Australia</li> </ul>	3,367,963
SA Health – Drug & Alcohol Services	Tobacco Cessation	<ul style="list-style-type: none"> <li>• Inform smokers about the serious impact that tobacco has on their health and the health of others</li> <li>• To prompt smokers to call the Quitline or visit their website for information, support and advice, or to talk to their GP, pharmacist or health professional</li> </ul>	1,628,515
SA Tourism Commission	2013 Tour Down Under	<ul style="list-style-type: none"> <li>• Promote visits to South Australia for Tour Down Under from domestic (non SA) and international visitors</li> <li>• Promote awareness and participation in Tour Down Under events and races</li> </ul>	1,125,748
SA Tourism Commission	Intrastate 'Best Backyard'	<ul style="list-style-type: none"> <li>• Contribute to intrastate tourism expenditure and growth of total tourism expenditure in South Australia</li> <li>• Increase the pride South Australians have for their state</li> <li>• Increase the total number of holidays South Australians have in their own state</li> </ul>	966,588
Department of Environment & Natural Resources	Enjoy life in our marine parks	<ul style="list-style-type: none"> <li>• Promote positive economic, social and environmental benefits of marine parks</li> <li>• Explain which activities can take place in each of the marine park zones, so that people can comply with zoning arrangements and the conservation outcomes of marine parks can be realised</li> </ul>	803,202
SA Motor Sport Board	Clipsal 500	<ul style="list-style-type: none"> <li>• Promote the 2013 Clipsal 500 Adelaide race and events</li> <li>• Economic benefit from interstate visitors to Adelaide</li> </ul>	729,948
SA Lotteries Commission	Oz Lotto Jackpot	<ul style="list-style-type: none"> <li>• Promote jackpots and promotional activity associated with the game</li> </ul>	727,808

Agency	Title of Campaign	Objective of Campaign	Media Spend \$ (exc GST)
Motor Accident Commission	Drink Drive <i>Just Over? Just Don't Drive</i>	<ul style="list-style-type: none"> <li>Reduce incidents of drink driving amongst drivers</li> <li>Raise awareness that being technically over the limit, although not heavily intoxicated, is still impaired driving that can lead to serious crashes and prosecution</li> </ul>	717,830
Motor Accident Commission	Distraction <i>You Can Live Without It</i>	<ul style="list-style-type: none"> <li>Reduce incidents of drivers using mobile phones when driving</li> <li>Increase incidents of drivers putting the phone 'out of sight &amp; mind' when in the car</li> </ul>	705,675
Motor Accident Commission	Regional Drivers <i>Metamorphosis</i>	<ul style="list-style-type: none"> <li>Contribute to a reduction in regional crash rates</li> <li>Improve desired driving behaviour, particularly driving on or below the speed limit at all times, always wearing and encouraging passengers to wear seatbelts, planning ahead for the drinking occasion to avoid drink driving</li> </ul>	696,198

#### Notes

- Media spend is as invoiced by the MMA under the contracts which DPC manages.
- The title of the campaign is the one given by the responsible government agency and may vary slightly to how it was known in the market.
- Expenditure does not include creative, production, research and other related costs, which are incurred by the individual agency during the preparation of advertising materials.

#### Major Advertising Campaigns by DPC

The following table details the major advertising campaigns by DPC during 2012-13:

DPC Division	Title of Campaign	Objective of Campaign	Media Spend \$
Premier's Murray-Darling Basin Taskforce	Fight for the Murray	<ul style="list-style-type: none"> <li>Educate South Australians about the economic, environmental and social impacts of water in the Murray River.</li> <li>Interest South Australians about the significance and issues of the Murray Darling Basin Plan</li> <li>Create a 'Fight for the Murray' movement</li> </ul>	628,311
Art Gallery of South Australia	Turner from the Tate	<ul style="list-style-type: none"> <li>Generate awareness of the exhibition</li> <li>Achieve or exceed ticket sales targets.</li> <li>Provide exposure for the Gallery, exhibition partners and sponsors</li> </ul>	331,697
SafeWork SA	Share Your Reasons	<ul style="list-style-type: none"> <li>Increase notifiable workplace incident reports to SafeWork SA</li> <li>Position SafeWork SA as the leading authority for information and services for all South Australian workers and workplaces</li> </ul>	242,900
SafeWork SA	High Risk Worker Accreditation	<ul style="list-style-type: none"> <li>Demonstrate the increased level of safety that will result from the implementation of high risk work licences</li> <li>Inform persons with older forklift licences to convert to the new system of</li> </ul>	47,814

DPC Division	Title of Campaign	Objective of Campaign	Media Spend \$
		accreditation	
Office of the Economic Development Board	Brand South Australia	<ul style="list-style-type: none"> <li>Promote the launch of Brand South Australia</li> <li>Encourage use of the new Brand</li> </ul>	47,520

#### Notes

- Media spend is as invoiced by the MMA under the contracts which DPC manages.
- The title of the campaign is the one used by DPC and may vary slightly to how it was known in the market.
- Expenditure does not include creative, production, research and other related costs, which were incurred during the preparation of advertising materials.

## Appendix 4 – Fatalities notifiable under the Occupational Health, Safety and Welfare Act 1986

Under the *Work Health and Safety Act 2012 (SA)* and the repealed *Occupational Health, Safety and Welfare Act 1986*, 19 notifiable work-related fatalities were recorded for the period 1 July 2012 to 30 June 2013. Of these eight were work-related fatalities as a result of motor vehicle accidents on public roads.

#### 6 August 2012 – Golden Grove

A worker died after being crushed between the bucket of a front end loader and a concrete bunker.

#### 11 August 2012 – Yunta

A worker was involved in a motor vehicle accident while returning home from an employer-funded training course, resulting in his death and the death of two people in a second vehicle.

#### 15 September 2012 – Whyalla

A worker was crushed while cleaning the conveyor rollers on an extendable out-loading conveyor.

#### 9 October 2012 – Kapunda

A worker was re-setting the knives on a fodder mixing machine when he became trapped in the machine by the chute.

#### 20 November 2012 – Taillem Bend

A driver died when his prime mover and trailer were involved in a single vehicle rollover.

#### 23 November 2012 – Wallaroo

A person was assisting a relative to reap a pea crop at the family farm when he was struck by the reaper.

**24 November 2012 – Burdett**

A vehicle driven by an on duty security guard and a fully laden fuel truck collided. Both drivers died at the scene.

**17 December 2012 – Mount Compass**

A worker died when the utility he was driving collided with a truck travelling in the opposite direction.

**20 December 2012 – Renmark**

A worker became trapped beneath a tractor when it unexpectedly moved forward, and subsequently died in hospital later that day.

**16 January 2013 – Blakeview**

A motorcyclist died after his motorcycle collided with a truck.

**18 January 2013 – Manoora**

A self-employed person was making structural repairs on the roof of a shed when he stepped through an unprotected skylight and fell to his death.

**19 January 2013 – Hewett**

An apprentice refrigeration mechanic received a fatal electrical shock while replacing a 240-volt damper motor in an air-conditioning system at a private residence.

**15 February 2013 – Marleston**

A production worker died at work with the preliminary cause of death being electrocution. The source of electrical contact is still under investigation.

**13 April 2013 – Morphettville**

A self-employed tree lopper fell to his death when a large branch fell and fractured the branch he was harnessed to.

**27 May 2013 – Birkenhead**

On 16 May 2013, a friend of a business owner was in a shipping container when it appears some contents fell on him. He received severe injuries and subsequently passed away.

**10 June 2013 – Tooperang**

A farmer was driving a tractor and his wife was on the side step. The wife fell off the step and was crushed by the tractor and died.

## **Appendix 5 – Compliance Activities and Statistics**

SafeWork SA undertakes a range of activities to ensure workplace and public health and safety. Inspectors provide information, assistance and advisory services as well as compliance and enforcement services.

There were 64,840<sup>(1)</sup> workplace locations liable to inspection and a total of 827,800<sup>(2)</sup> workers employed.

Improvement Notices are issued when there is no immediate risk to health and safety but correction is required for compliance.

Prohibition Notices are issued when there is an immediate threat to injury. A Prohibition Notice stipulates that the activity must cease until the risk to health and safety has been removed or eliminated.

### Key Interventions and Investigations:

Number of key intervention activities	28484
Number of OHS investigations	3268

### OHS Compliance Notices issued by inspectors.

Improvement Notices	1951
Prohibition Notices	832

SafeWork SA finalised 267 State Industrial Relations investigations and recovered \$383,521 in unpaid entitlements.

Under Federal Industrial Relations legislation \$675,689 in unpaid entitlements were recovered through a combination of investigations (395), audits (345) and field inspections (223).

### Enquiries to the Help Centre

Enquiry	Telephone	In-Person	Written
IR	13261	31	837
OHS	35108	71	2247
Total	48369	102	3084

(1) *WorkCover SA Statistical Review 2010-11 part 2, table 6.1, Number of employer locations: registered and self-insured.*

(2) *ABS '6202.0 Labour Force, Australia, May 2013', table 07, Series IDA184014A*

## Appendix 6 – Convictions

A total of 23 convictions were recorded under the *Occupational Health, Safety and Welfare Act 1986*.

**19/7/12 TPC INVESTMENTS PTY LTD:** was convicted and fined \$4,500 plus costs after pleading guilty to a breach of regulations 4.2.4(1) and 4.2.4(11). On 27 January 2010, the company was involved in the removal, disposal and replacement of buried conduit that contained asbestos at the corner of Seaford and Patapinda Road at Old Noarlunga.

**20/7/12 McCracken Kent Town Pty Ltd:** was convicted and fined \$90,000 plus costs after pleading guilty to a breach of s19(1). On 11 January 2010, a 57 year old employee suffered extensive burns after spilling methylated spirits which then ignited by the pilot flame of one of two gas powered automatic water heating systems located nearby.

**6/8/12 SOUTH AUSTRALIAN DEPARTMENT OF FURTHER EDUCATION, EMPLOYMENT, SCIENCE AND TECHNOLOGY:** was convicted and fined \$120,000 plus \$20,000 compensation and costs after pleading guilty to a breach of s22(2). The Department was also ordered under s60A(1) to provide a written notice about the offence to employees working in relevant fields, and publish the notice in a Saturday edition of *The Advertiser*. On 4 November 2009, a 23-year-old TAFE

student sustained two broken ribs, a punctured lung, a fractured shoulder blade and soft tissue injuries after falling through a ceiling while removing floor panels.

**27/8/12 TAE AVIATION PTY LTD:** was convicted and fined \$56,000 plus costs after pleading guilty to a breach of s19(1) of the *Occupational Health, Safety and Welfare Act 1986*. On 25 March 2012, a 30-year-old employee sustained a fractured ulna, burns to both hands, and lacerations and burns to his face when an explosion occurred while he was undertaking repair work to the wing of an aircraft next to a fuel tank located in the wing.

**6/9/12 SOUTH AUSTRALIAN CRICKET ASSOCIATION INC** was convicted and fined \$11,250 plus costs after pleading guilty to a breach of s19(1). On 8 December 2009, a 64-year-old employee sustained burns when a surge of oil came out unexpectedly while draining oil from the tap of a deep fryer to a drum.

**4/10/12 TATIARA SEEDS PTY LTD:** was convicted and fined \$93,750 plus costs after pleading guilty to a breach of s19(1). On 4 February 2010, a 21-year-old employee sustained a C4-C5 flexion spinal injury which resulted in C4 complete tetraplegia when he became trapped and was crushed by a palletiser.

**30/11/12 PF CORP SYSTEM PTY LTD:** was convicted (with no fine calculated due to incapacity to pay) after being found guilty ex parte (did not enter a plea and did not appear in court) of breaches of s19(1) and r6.6.2(1). On 18 August 2008, a 14-year-old employee sustained injuries to her middle finger when it was caught in the dough rolling machine she was operating.

**30/11/12 TREVARNO PTY LTD t/as TROISI STEEL:** was convicted and fined \$56,000 plus costs after pleading guilty to a breach of s19(1). On 25 January 2011, a 24-year-old employee suffered a serious crush injury to his right leg when a 1300kg steel pipe rolled off a flat-bed trolley onto him.

**13/12/12 TONY'S TUNA INTERNATIONAL PTY LTD:** was convicted and fined \$26,250 plus costs after pleading guilty to a breach of s19(1). On 23 April 2010, an 18-year-old employee sustained a crush injury below his right knee while working on a plate freezer used to freeze bait fish. The employee placed his right leg in the gap between the plate freezer frame and the end plate/hydraulic ram, which was subsequently activated.

**14/12/12 Andrew GIROLAMO:** was convicted and fined \$40,000, reduced to \$10,000 due to his financial circumstances, plus costs after being found guilty ex parte (did not enter a plea and did not appear in court) of a breach of s19(1). On 12 June 2008, a 23-year-old employee sustained amputation of his dominant arm 5cm above the wrist while operating a meat mincing machine.

**19/12/12 B J JARRAD PTY LTD:** was convicted and fined \$25,500 plus costs after pleading guilty to a breach of s19(1). Pursuant to s60A(1)(c), the magistrate also ordered the company to publish a notice on the home page of its corporate website under the heading 'Latest News' for a period of two years. On 19 May 2009, a 42-year-old employee's finger was partially amputated whilst manually lifting and manoeuvring a heavy steel plate.

**21/12/12 ETIRIA (NO 28) PTY LTD:** was convicted and fined \$76,500 plus costs after pleading guilty to a breach of s19(1). On 28 January 2010, a 44-year-old employee sustained severe fractures to his lower left leg after falling from a makeshift platform balanced on the raised tines of a forklift.

**21/12/12 AMCOR PACKAGING (AUSTRALIA) PTY LTD:** was convicted and fined \$96,000 plus costs after pleading guilty to a breach of s19(1). Pursuant to s60A, the magistrate also ordered the company to publish a notification on its corporate website for a period of three years. On

29 November 2010, a 46-year-old employee sustained multiple fractures of her lower leg and ankle when her foot became caught in a gap between a conveyor's rollers and was then forcefully struck by a mechanical arm. A second employee was placed at risk of injury. The company had previously been convicted on 17/11/06 and 6/5/08. As a result, the maximum penalty available to the magistrate was \$600 000.

**28/02/13 MONDELLO FARMS PTY LTD:** was convicted and fined \$44,000 plus costs after pleading guilty to a breach of s19(1). On 27 July 2010, a 25-year-old employee's leg was severely crushed after it was caught between the unguarded rollers of a potato harvester.

**27/03/13 ROKSET INDUSTRIES PTY LTD:** was convicted and fined \$26,250 plus costs after pleading guilty to a breach of s19(1). On 3 March 2011, a 56-year-old employee sustained a broken and lacerated middle finger when it was caught in the moving part of a brush making machine while he was clearing away excess bristles.

**3/4/13 IMPROVED TIMBER PTY LTD:** was convicted and fined \$28,000 plus costs after pleading guilty to a breach of s19(1). On 16 February 2012, a 28-year-old employee sustained partial amputation to his index finger while using an unguarded docking saw.

**19/4/13 ADELAIDE MUSHROOMS:** was convicted and fined \$26,250 plus costs after pleading guilty to a breach of s19(1). On 29 August 2011, a 48-year-old employee sustained a crush injury to his left ring finger when his hand was dragged into a net washing machine. Doctors had to amputate his finger at the first knuckle.

**3/5/13 LINK ENGINEERING PTY LTD:** was convicted and fined \$30,000 after pleading guilty to a breach of s19(1). On 16 September 2010, a 20-year-old employee sustained a crush injury to his left index finger, which later required amputation of the end segment, after it was caught in the pinch point of the pulley of a metal cutting drop saw.

**21/6/13 CONROY'S SMALLGOODS PTY LTD:** was convicted and fined \$90,000 plus costs after pleading guilty to a breach of s19(1). Pursuant to s60A(1)(c), the magistrate also ordered the company to issue a copy of a Notice to each of its employees and contractors and display an A3-sized copy on an employee notice board until at least 21 June 2014. On 21 September 2011, a 38-year-old employee sustained a serious wrist and forearm injury as a result of being trapped in a Multivac R5100 meat packaging machine.

The company had previously been convicted on 21 May 2004 and 18 December 2006. As a result, the maximum penalty available to the magistrate was \$600,000.

**26/06/13 PROSPECT BUILDING SERVICES PTY LTD:** was convicted and fined \$68,000 plus costs plus compensation of \$500 after pleading guilty to breaches of s19 and s22. On 28 August 2009, an employee, a home owner and his son were placed at risk of injury when a house exploded while the employee was applying salt damp treatment to the house.

**26/06/13 HARRY TWAROWSKI:** was convicted and fined \$8,500 plus costs after pleading guilty to a breach of s61(3). Pursuant to the provisions of s 60A of the Act, the magistrate also ordered Mr Twarowski to insert a notice into The Advertiser newspaper on a Saturday detailing the circumstances surrounding the incident, the consequences of the incident, the penalty imposed and the subsequent remedial measures undertaken to obviate the risk of the breach occurring in the future. On 28 August 2009, an employee, a home owner and his son were placed at risk of injury when a house exploded while the employee was applying salt damp treatment to the house.

**27/6/13 FERRO CON (SA) PTY LTD (IN LIQUIDATION):** was convicted and fined \$200,000 plus costs after pleading guilty to a breach of s19(1). On 16 July 2010, a 35-year-old employee suffered



fatal injuries when the fabric sling supporting a 1.8 tonne monorail beam snapped, resulting in the end of the beam dropping directly onto him while he pulled down heavily on a tag line in an attempt to lower the tilted beam's high end to a level position.

**27/6/13 PAOLO MAIONE:** was convicted and fined \$200,000 plus costs plus compensation of \$20,000 after pleading guilty to a breach of s61. Pursuant to the provisions of s60A of the Act, the magistrate also ordered Mr Maione to:

- give a notice of the circumstances of the offence to each employee of each company of which he is the Responsible Officer
- display a copy of the notice on an employee notice board in each such company for a period of one year
- publish a notice in the *Saturday Advertiser*, *The Weekend Australian*, and the journal of the Master Builders Association.

On 16 July 2010, a 35-year-old employee suffered fatal injuries when the fabric sling supporting a 1.8 tonne monorail beam snapped, resulting in the end of the beam dropping directly onto him while he pulled down heavily on a tag line in an attempt to lower the tilted beam's high end to a level position.

## Appendix 7 – Selected South Australia’s Strategic Plan Targets (to which DPC has contributed in 2012-13)

Target number	Target
T1	Urban spaces: Increase the use of public spaces by the community
T2	Cycling: Double the number of people cycling in South Australia by 2020
T3	Cultural vibrancy – arts activities: Increase the vibrancy of the South Australian arts industry by increasing attendances at selected arts activities by 150% by 2020
T6	Aboriginal wellbeing: Improve the overall wellbeing of Aboriginal South Australians
T13	Work-life balance: Improve the quality of life of all South Australians through maintenance of a healthy work-life balance
T21	Greater safety at work: Achieve a 40% reduction in injury by 2012 and a further 50% reduction by 2022
T28	Aboriginal leadership: Increase the number of Aboriginal South Australians participating in community leadership and in community leadership development programs
T32	Customer and client satisfaction with government services: Increase the satisfaction of South Australians with government services by 10% by 2014, maintaining or exceeding that level of satisfaction thereafter
T33	Government planning decisions: South Australia leads the nation in timely decisions of development applications through to 2020
T35	Economic growth: Exceed the average national economic growth rate over the period to 2020
T39	Competitive business climate: Maintain Adelaide’s rating as the least costly place to set up and do business in Australia and continue to improve our position internationally
T45	Total population: Increase South Australia’s population to 2 million by 2027
T52	Women’s employment in the public sector: Have women comprising half of the public sector employees in the executive levels (including Chief Executives) by 2014 and maintain thereafter
T53	Aboriginal employees: Increase the participation of Aboriginal people in the South Australian public sector, spread across all classifications and agencies, to 2% by 2014 and maintain or better those levels through to 2020
T56	Strategic infrastructure: Ensure that the provision of key economic and social infrastructure accommodates population growth
T68	Urban development: By 2036, 70% of all new housing in metropolitan Adelaide will be being built in established areas
T76	River Murray – flows: Increase environmental flows in the River Murray by at least 1500 GL by 2018

Target number	Target
T99	Cultural engagement – institutions: Increase the number of attendances at South Australia’s cultural institutions by 20% by 2014 and maintain or improve thereafter
T100	Screen Industry: Increase South Australia’s share of Australian film and screen production to 6% by 2020

## Appendix 8 – Diplomatic Visits

Dates	Visitors
17 – 18 July	His Excellency Dr Christoph Müller, Ambassador of the Federal Republic of Germany
25 – 26 July	His Excellency Admiral Thisara Samarasinghe, High Commissioner of the Democratic Socialist Republic of Sri Lanka
15 Aug 2012	His Excellency Mr Jeffrey Bleich, Ambassador of the United States of America
12 – 14 Sept (Oz Asia Festival)	Mr Arun Kumar Goel, Consul General of India
17 – 18 Sept	Mr Xia Geng, Vice-Governor of Shandong Province
18 – 19 Sept	His Excellency Mr Michael Teo, High Commissioner of the Republic of Singapore
26 – 27 Sept	His Excellency Mr Stephane Romatet, Ambassador of France
7 Nov	Their Royal Highnesses, The Prince of Wales and the Duchess of Cornwall
14 – 16 Nov	Mrs Hillary Clinton, US Secretary of State
7 – 8 February	His Excellency Mr Enrique Viguera, Ambassador of Spain
5 – 6 March	Mr Konstantinos (Kostas) Tsiaras, Deputy Minister for Foreign Affairs of the Hellenic Republic
3 – 5 April	His Excellency Mr Yoshitaka Akimoto, Ambassador of Japan
18 – 19 April	Mr Gareth Hoar, British Consul-General
23-24 May	His Excellency Mr Reha Keskinetepe, Ambassador of Turkey
13 – 14 June	His Excellency Mr Ravdan Bold, Ambassador of Mongolia

**Department of the Premier and Cabinet**

**Annual Financial Statements**

**For The Year Ended 30 June 2013**

Department of the Premier and Cabinet

Certification of the Financial Statements

We certify that the attached general purpose financial statements for the Department of the Premier and Cabinet:

- are in accordance with the accounts and records of the Department;
- comply with relevant Treasurer's instructions issued under section 41 of the *Public Finance and Audit Act 1987*, and relevant Australian accounting standards; and
- present a true and fair view of the financial position of the Department of the Premier and Cabinet as at 30 June 2013 and the results of its operations and cash flows for the financial year.

We certify that the internal controls employed by the Department of the Premier and Cabinet over its financial reporting and its preparation of the general purpose financial statements have been effective throughout the financial year.



Jim Hallion  
Chief Executive

19 September 2013



Les Jones  
Director, Finance and Business Performance

19 September 2013



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## **To the Chief Executive Department of the Premier and Cabinet**

As required by section 31(1)(b) of the *Public Finance and Audit Act 1987*, I have audited the accompanying financial report of the Department of the Premier and Cabinet for the financial year ended 30 June 2013. The financial report comprises:

- a Statement of Comprehensive Income for the year ended 30 June 2013
- a Statement of Financial Position as at 30 June 2013
- a Statement of Changes in Equity for the year ended 30 June 2013
- a Statement of Cash Flows for the year ended 30 June 2013
- Disaggregated Disclosures - Expenses and Income for the year ended 30 June 2013
- Disaggregated Disclosures - Assets and Liabilities as at 30 June 2013
- notes, comprising a summary of significant accounting policies and other explanatory information
- a Statement of Administered Comprehensive Income for the year ended 30 June 2013
- a Statement of Administered Financial Position as at 30 June 2013
- a Statement of Administered Changes in Equity for the year ended 30 June 2013
- a Statement of Administered Cash Flows for the year ended 30 June 2013
- a Schedule of Expenses and Income attributable to administered activities for the year ended 30 June 2013
- notes, comprising a summary of significant accounting policies and other explanatory information for administered items
- a Certificate from the Chief Executive and the Director, Finance and Business Performance.

## **The Chief Executive's Responsibility for the Financial Report**

The Chief Executive is responsible for the preparation of the financial report that gives a true and fair view in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards, and for such internal control as the Chief Executive determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibility**

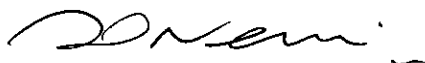
My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the requirements of the *Public Finance and Audit Act 1987* and Australian Auditing Standards. The auditing standards require that the auditor comply with relevant ethical requirements and that the auditor plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Chief Executive, as well as the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Opinion**

In my opinion, the financial report gives a true and fair view of the financial position of the Department of the Premier and Cabinet as at 30 June 2013, its financial performance and its cash flows for the year then ended in accordance with the Treasurer's Instructions promulgated under the provisions of the *Public Finance and Audit Act 1987* and Australian Accounting Standards.



**S O'Neill**  
**AUDITOR-GENERAL**  
24 September 2013

Department of the Premier and Cabinet

**Statement of Comprehensive Income**  
**for the year ended 30 June 2013**

	Note	2013 \$'000	2012 \$'000
<b>Expenses</b>			
Employee benefits	6	174 733	130 725
Supplies and services	7	122 625	85 853
Grants and subsidies	8	141 488	134 106
Depreciation and amortisation	9	16 917	11 452
Net loss from disposal of non-current assets	10	245	34
Other expenses	11	1 118	770
Resources provided free of charge	12	-	1 560
<b>Total expenses</b>		<b>457 126</b>	<b>364 500</b>
<b>Income</b>			
Fees and charges	14	187 315	97 011
Commonwealth revenue	15	3 642	5 331
Grants	16	12 175	16 236
Interest		663	470
Resources received free of charge	17	22	2 246
Community Development Fund		900	900
Recoveries from administered items		1 184	516
Other income	18	5 570	3 304
<b>Total income</b>		<b>211 471</b>	<b>126 014</b>
<b>Net cost of providing services</b>		<b>245 655</b>	<b>238 486</b>
<b>Revenues from / payments to SA Government</b>			
Revenues from SA Government	19	245 038	243 664
Payments to SA Government	19	(9 709)	(14 320)
<b>Net revenues from SA Government</b>		<b>235 329</b>	<b>229 344</b>
<b>Net result</b>		<b>(10 326)</b>	<b>(9 142)</b>
<b>Other comprehensive income</b>			
Changes in asset revaluation surplus		19 378	-
<b>Total other comprehensive income</b>		<b>19 378</b>	<b>-</b>
<b>Total comprehensive result</b>		<b>9 052</b>	<b>(9 142)</b>

The net result and comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying Notes.



**Statement of Financial Position**  
**for the year ended 30 June 2013**

	Note	2013 \$'000	2012 \$'000
<b>Current assets</b>			
Cash and cash equivalents	20	51 168	52 870
Receivables	21	31 270	35 058
Inventories		35	46
<b>Total current assets</b>		<b>82 473</b>	<b>87 974</b>
<b>Non-current assets</b>			
Receivables	21	125	125
Property, plant and equipment	22	209 640	198 667
Works of art	22	5 180	4 698
Intangible assets	23	5 953	7 300
<b>Total non-current assets</b>		<b>220 898</b>	<b>210 790</b>
<b>Total assets</b>		<b>303 371</b>	<b>298 764</b>
<b>Current liabilities</b>			
Payables	24	28 795	31 710
Employee benefits	25	21 349	17 285
Provisions	26	2 865	5 203
Other liabilities	27	379	962
<b>Total current liabilities</b>		<b>53 388</b>	<b>55 160</b>
<b>Non-current liabilities</b>			
Payables	24	2 960	3 213
Employee benefits	25	31 559	34 507
Provisions	26	3 252	3 858
Other liabilities	27	1 980	1 263
<b>Total non-current liabilities</b>		<b>39 751</b>	<b>42 841</b>
<b>Total liabilities</b>		<b>93 139</b>	<b>98 001</b>
<b>Net assets</b>		<b>210 232</b>	<b>200 763</b>
<b>Equity</b>			
Contributed capital		45 221	45 221
Asset revaluation surplus		33 922	14 544
Retained earnings		131 089	140 998
<b>Total equity</b>		<b>210 232</b>	<b>200 763</b>
<b>The total equity is attributable to the SA Government as owner</b>			
Unrecognised contractual commitments	29		
Contingent assets and liabilities	30		

The above statement should be read in conjunction with the accompanying Notes.

**Statement of Changes in Equity  
for the year ended 30 June 2013**

	Contributed capital	Asset revaluation surplus	Retained earnings	Total
Note	\$'000	\$'000	\$'000	\$'000
<b>Balance as at 30 June 2011</b>	<b>45 221</b>	<b>14 544</b>	<b>92 137</b>	<b>151 902</b>
<b>Net result for 2011-12</b>	-	-	(9 142)	(9 142)
<b>Total Comprehensive result for 2011-12</b>	-	-	<b>(9 142)</b>	<b>(9 142)</b>
<b>Transactions with SA Government as owner:</b>				
Net assets transferred in as a result of an administrative restructure	-	-	50 458	50 458
Post Restructure Equity adjustments	-	-	( 754)	( 754)
Net assets distributed from administrative restructures	-	-	3 177	3 177
Gains taken to equity	-	-	5 122	5 122
<b>Balance at 30 June 2012</b>	<b>45 221</b>	<b>14 544</b>	<b>140 998</b>	<b>200 763</b>
<b>Net result for 2012-13</b>	-	-	(10 326)	(10 326)
Gain on revaluation of land and buildings	-	18 833	-	18 833
Gain on revaluation of artwork	-	545	-	545
<b>Total Comprehensive result for 2012-13</b>	-	<b>19 378</b>	<b>(10 326)</b>	<b>9 052</b>
<b>Transactions with SA Government as owner:</b>				
Net assets transferred out as a result of an administrative restructure	-	-	<b>132</b>	132
Prior period adjustment	-	-	<b>278</b>	278
Post restructure equity adjustments	-	-	<b>7</b>	7
<b>Balance at 30 June 2013</b>	<b>45 221</b>	<b>33 922</b>	<b>131 089</b>	<b>210 232</b>

All changes in equity are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying Notes.

Department of the Premier and Cabinet

**Statement of Cash Flows**  
**For The Year Ended 30 June 2013**

	Note	2013 \$'000	2012 \$'000
<b>Cash flows from operating activities</b>			
<b>Cash outflows</b>			
Employee benefits		(174 071)	(116 834)
Supplies and services		(142 443)	(98 347)
Grants and subsidies		(148 488)	(134 106)
GST paid to the Australian Taxation Office		-	(2 856)
Other payments		( 667)	( 580)
<b>Cash used in operations</b>		<b>(465 669)</b>	<b>(352 723)</b>
<b>Cash inflows</b>			
Fees and charges		210 001	102 563
Commonwealth revenues		3 642	5 331
Grants		12 175	16 236
Interest received		663	470
Community Development Fund		900	900
Recoveries from administered items		1 184	516
GST recovered from the Australian Taxation Office		2 430	6 843
Other receipts		5 570	3 304
<b>Cash generated from operations</b>		<b>236 565</b>	<b>136 163</b>
<b>Cash flows from SA Government</b>			
Receipts from SA Government:		245 038	243 664
Payments to SA Government:		(9 709)	(14 320)
<b>Cash generated from SA Government</b>		<b>235 329</b>	<b>229 344</b>
<b>Net cash provided by operating activities</b>	31	<b>6 225</b>	<b>12 784</b>
<b>Cash flows from investing activities</b>			
<b>Cash outflows</b>			
Purchase of property, plant and equipment		(7 895)	(19 622)
Purchase of intangible assets		( 32)	( 24)
<b>Cash used in investing activities</b>		<b>(7 927)</b>	<b>(19 646)</b>
<b>Net cash used in investing activities</b>		<b>(7 927)</b>	<b>(19 646)</b>
<b>Cash flows from financing activities</b>			
<b>Cash inflows</b>			
Cash received from restructuring activities		-	24 899
<b>Cash generated from financing activities</b>		<b>-</b>	<b>24 899</b>
<b>Net cash provided by financing activities</b>		<b>-</b>	<b>24 899</b>
<b>Net (decrease) increase in cash and cash equivalents held</b>		<b>(1 702)</b>	<b>18 037</b>
Cash and cash equivalents at the beginning of the financial year		52 870	34 833
<b>Cash and cash equivalents at the end of the financial year</b>	20	<b>51 168</b>	<b>52 870</b>

The above statement should be read in conjunction with the accompanying Notes.



Note Index

**Objectives and policies notes**

- 1 Objectives of the Department of Premier and Cabinet
- 2 Summary of significant accounting policies
- 3 Hedging Arrangements
- 4 New and revised accounting standards

**Activities note**

- 5 Activities of the Department

**Expense notes**

- 6 Employee benefits
- 7 Supplies and services
- 8 Grants and subsidies
- 9 Depreciation and amortisation
- 10 Net loss from disposal of non-current assets
- 11 Other expenses
- 12 Resources provided free of charge
- 13 Auditor's remuneration

**Income notes**

- 10 Net loss from disposal of non-current assets
- 14 Fees and charges
- 15 Commonwealth revenue
- 16 Grants
- 17 Resources received free of charge
- 18 Other income
- 19 Revenues from/ payments to SA Government:

**Asset notes**

- 20 Cash and cash equivalents
- 21 Receivables
- 22 Property, plant and equipment
- 22 Works of Art
- 23 Intangible assets
- Reconciliation of non-current assets

**Liability notes**

- 24 Payables
- 25 Employee benefits
- 26 Provisions
- 27 Other liabilities

**Other notes**

- 28 Transferred functions
- 29 Unrecognised contractual commitments
- 30 Contingent assets and liabilities
- 31 Cash flow reconciliation
- 32 Financial instruments
- 33 Remuneration of board and committee members
- 34 Events after balance sheet date

**Note 1. Objectives of the Department of the Premier and Cabinet**

The Department of the Premier and Cabinet (the Department) is the principal government agency in South Australia. It delivers specialist policy advice to the Premier and Ministers, supports the Cabinet process and provides direction and leadership to the South Australian Public Service, with a particular focus on the government's seven strategic priorities.

The Department leads the implementation of South Australia's Strategic Plan and the government's strategic priorities, has overarching responsibility for Commonwealth-state relations and drives key government initiatives across a range of services benefiting other government agencies and the community.

The Department works with these groups to develop policies and deliver programs in areas including Aboriginal well-being, economic and international coordination, the arts and cultural development, industrial relations, occupational health and safety, shared services, services to the community through information communication technologies, public sector management and government records access and preservation.

**Note 2. Summary of significant accounting policies**

**2.1 Statement of compliance**

The financial statements are General Purpose Financial Statements. The accounts have been prepared in accordance with relevant Australian Accounting Standards, and Treasurer's Instructions and Accounting Policy Statements promulgated under the provisions of the *Public Finance and Audit Act 1987*.

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective have not been adopted by the Department for the reporting period ended 30 June 2013. Refer to Note 4.

**2.2 Basis of preparation**

The preparation of the financial statements requires:

- the use of certain accounting estimates and requires management to exercise its judgement in the process of applying the Department's accounting policies. The areas involving a higher degree of judgement or where assumptions and estimates are significant to the financial statements are outlined in the applicable notes;
- the selection and application of accounting policies in a manner that ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events are reported; and
- compliance with Accounting Policy Statements issued pursuant to section 41 of the *Public Finance and Audit Act 1987*. In the interest of public accountability and transparency the Accounting Policy Statements require the following note disclosures, which have been included in the financial statements:
  - a) income, expenses, financial assets and liabilities where the counterparty/transaction is with an entity within the SA Government as at reporting date, classified according to their nature.
  - b) expenses incurred as a result of engaging consultants;
  - c) employee targeted voluntary separation package information;
  - d) employees whose normal remuneration is equal to or greater than the base executive remuneration level (within \$10 000 bandwidths) and the aggregate of the remuneration paid or payable or otherwise made available, directly or indirectly, by the entity to those employees; and
  - e) board/committee member and remuneration information, where a board/committee member is entitled to receive income from membership other than a direct out-of-pocket reimbursement.

The Department's Statement of Comprehensive Income, Statement of Financial Position and Statement of Changes in Equity have been prepared on an accrual basis and are in accordance with historical cost convention, except for certain assets that were valued in accordance with the applicable valuation policy.

The Statement of Cash Flows has been prepared on a cash basis.

The financial statements have been prepared based on a twelve month operating cycle and are presented in Australian currency.

The accounting policies set out below have been applied in preparing the financial statements for the year ended 30 June 2013 and comparative information presented for the year ended 30 June 2012.

### 2.3 Reporting entity

The Department is a Government Department of the State of South Australia established pursuant to the *Public Sector Act 2009*. The Department is an administrative unit acting on behalf of the Crown. The financial statements and accompanying notes encompass all the controlled activities of the Department.

#### *Administered resources*

The Department administers, but does not control, certain resources on behalf of the South Australian Government. It is accountable for the transactions involving those administered resources, but does not have the discretion to deploy the resources for achievement of the Department's objectives. For these resources, the Department acts only on behalf of the Commonwealth and South Australian Governments.

Transactions and balances relating to these administered resources are not recognised as departmental income, expense, assets and liabilities. As administered items are significant in relation to the Department's overall financial performance and position, they are disclosed in the administered financial statements attached to the General Purpose Financial Statements. Except as otherwise disclosed, administered items are recognised on the same basis and using the same accounting policies as for the departmental items.

### 2.4 Comparative information

The presentation and classification of items in the financial statements are consistent with prior periods except where specific accounting standards and/or accounting policy statements have required a change.

Where presentation or classification of items in the financial statements have been amended, comparative figures have been adjusted to conform to changes in presentation or classification in these financial statements unless impracticable to do so.

The restated comparative amounts do not replace the original financial statements for the preceding period.

Following a review of Service SA's administered function, the collections and disbursements included in the Statement of Administered Comprehensive Income now reflect those transactions which the Department administers as custodian on behalf of other third parties. As a result the comparatives have been restated.

### 2.5 Rounding

All amounts in the financial statements and accompanying notes have been rounded to the nearest thousand dollars (\$'000).

### 2.6 Taxation

The Department is not subject to income tax. The Department is liable for payroll tax, fringe benefits tax, goods and services tax, emergency services levy, land tax equivalents and local government rate equivalents.

Income, expenses and assets are recognised net of the amount of GST except that:

- the amount of GST incurred by the Department as a purchaser that is not recoverable from the Australian Taxation Office (ATO) is recognised as part of the cost of acquisition of an asset or as part of an item of expense; and
- receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Statement of Financial Position.

Cash flows are included in the Statement of Cash Flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the ATO, is classified as part of operating cash flows.

Unrecognised contractual commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to the ATO. If GST is not payable to, or recoverable from the Australian Taxation Office, the commitments and contingencies are disclosed on a gross basis.

The Department prepares a business activity statement on behalf of clients to which it provides business services, under the grouping provisions of the GST legislation. Under the grouping provisions, the Department is liable for the GST payments and entitled to the GST receipts associated with these entities and items. The GST applicable forms part of the receivables and payables recorded in the Department's Statement of Financial Position and the GST cash flows recorded in the Statement of Cash Flows.

## 2.7 Income

Income is recognised to the extent that it is probable that the flow of economic benefits to the Department will occur and can be reliably measured.

Income has been aggregated according to its nature and has not been offset unless required or permitted by a specific accounting standard, or where offsetting reflects the substance of the transaction or other event.

The following are specific recognition criteria:

### Fees and Charges

Income from fees and charges is derived from goods and services provided to other SA Government agencies and to the public. The revenue is recognised upon delivery of the service to the clients or by reference to the stage of completion.

### Grants

Grants are recognised as income when the Department obtains control of the income or when the agreement or contract has been approved and executed or income received. Grants received by the Department with unconditional stipulations attached have been recognised as an asset and income upon receipt.

### Community Development Fund

Income is received on an annual basis from the State Government's Community Development Fund. The Community Development Fund was established under the *Gaming Machines Act 1992*. Money paid into this Fund is to be applied towards financial assistance for community development and the provision of government health, welfare or education services.

### Resources received free of charge

Resources received free of charge from external parties are recognised in the Statement of Comprehensive Income at their fair value. Contributions of services are recognised only when the fair value can be determined reliably and the services would be purchased if they had not been donated.

### Revenues from SA Government

Appropriations for program funding are recognised as revenues when the Department obtains control over the funding. Control over appropriations is normally obtained upon their receipt.

Where money has been appropriated in the form of equity contribution, the Treasurer has acquired a financial interest in the net assets of the Department and the appropriation is recorded as contributed equity.

In relation to liquidity/funding risk, the continued existence of the Department in its present form, and with its present activities, is dependent on Government policy and on continuing appropriations for the Department's administration and activities.

### Other income

Other income consists of refunds and other recoveries.

## 2.8 Expenses

Expenses are recognised when and only when the flow or consumption or loss of future economic benefits has occurred and can be reliably measured.

Expenses have been aggregated according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

### Employee benefits expense

Employee benefits expenses includes all costs related to employment including salaries and wages, non-monetary benefits and leave entitlements. These are recognised when incurred.

### Superannuation

The amount charged to the Statement of Comprehensive Income represents contributions made by the Department to the superannuation plan in respect of current services of current departmental staff. The Department of Treasury and Finance centrally recognises the superannuation liability, for schemes operated by the State Government in the whole-of-government financial statements.



## Department of the Premier and Cabinet

### Grants and subsidies

Grants and subsidies that the Department pays to other entities for general assistance or a particular purpose may be for capital or recurrent purposes and the name of the category reflects the use of the grant or subsidy. These entities may be other SA Government agencies, Non-Government Organisations or the public. The grants and subsidies given are usually subject to terms and conditions set out in the contract, correspondence, or by legislation. For contributions payable, the contribution will be recognised as a liability and expense when the Department has a present obligation to pay the contribution.

Grants and subsidies paid by the Department generally have conditional stipulations attached.

### Depreciation and amortisation of non-current assets

All non-current assets, having a limited useful life, are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential. Amortisation is used in relation to intangible assets, while depreciation is applied to physical assets such as property, plant and equipment.

The useful lives of all major assets held by the Department are reassessed on an annual basis.

The value of leasehold improvements is amortised over the estimated useful life of each improvement or the unexpired period of the relevant lease, whichever is shorter.

Land is not depreciated.

Depreciation/amortisation is calculated on a straight line basis over the estimated useful life of the following classes of assets:

Class of Asset	Useful Life (Years)
Buildings and Improvements	5 to 100
Transportable accommodation	10 to 20
Furniture and Fittings	5 to 10
Plant and Equipment	3 to 20
Office Equipment	3 to 30
IT Equipment	3 to 10
PABX Equipment	3 to 7
Transmission Equipment	5 to 40
Water, Sewerage & Drainage	20 to 80
StateNet Core	5
Motor vehicles	4
Intangibles - Computer Software	1 to 15

Works of Art controlled by the Department are anticipated to have very long and indeterminate useful lives. Their service potential has not, in any material sense, been consumed during the reporting period. Consequently, no amount for depreciation has been recognised for this class of asset.

### Net loss on disposal of non-current assets

A loss from the disposal of non-current assets is recognised when control of the asset has passed to the buyer and determined by comparing proceeds with carrying amount. When re-valued assets are sold, the revaluation increments are transferred to retained earnings.

### Resources provided free of charge

Resources provided free of charge to external parties are recognised as expenditure in the Statement of Comprehensive Income at their fair value and in the expense line to which they relate.

### Payments to SA Government

Payments to the SA Government include the return of surplus cash pursuant to the government's cash alignment policy, paid directly to the Consolidated Account.

## **2.9 Current and non-current classification**

Assets and liabilities are characterised as either current or non-current in nature. The Department has a clearly identifiable operating cycle of 12 months. Therefore, assets and liabilities that will be sold, consumed or realised as part of the normal operating cycle will be classified as current assets or current liabilities. All other assets and liabilities are classified as non-current.

Where asset and liability line items combine amounts expected to be realised within twelve months and more than twelve months, the Department has separately disclosed the amounts expected to be recovered or settled after more than twelve months.

## 2.10 Assets

Assets have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

Where an asset line item combines amounts expected to be settled within twelve months and more than twelve months, the Department has separately disclosed the amounts expected to be recovered after more than twelve months.

### Cash and cash equivalents

Cash and cash equivalents as reported in the Statement of Financial Position includes cash on hand and deposits held at call. Cash and cash equivalents in the Statement of Cash Flows comprise cash and cash equivalents as defined above. Cash is measured at nominal value.

### Receivables

Receivables include amounts receivable from goods and services, prepayments and other accruals.

Receivables arise in the normal course of selling goods and services to other government agencies and to the public. Receivables are generally settled within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

Other debtors arise outside the normal course of selling goods and services to other government agencies and to the public. If payment has not been received within 90 days after the amount falls due, under the terms and conditions of the arrangement with the debtor, the Department is able to charge interest at commercial rates until the whole amount of the debt is paid.

The Department determines the allowance for doubtful debts based on a review of balances within receivables that are unlikely to be collected. These are generally receivables that are 90 days or more overdue. Bad debts are written off when identified.

### Inventories

Inventories are measured at the lower of cost or their net realisable value.

### Non-current asset acquisition and recognition

Non-current assets are initially recorded at cost or at the value of any liabilities assumed, plus any incidental cost involved with the acquisition. Non-current assets are subsequently measured at fair value less accumulated depreciation.

Where assets are acquired at no value, or minimal value, they are recorded at their fair value in the Statement of Financial Position. However, if the assets are acquired at no or nominal value as part of a restructuring of administrative arrangements then the assets are recorded at the value recorded by the transferor authority immediately before transfer.

In accordance with Accounting Policy Framework III Asset Accounting Framework APS 2.15:

- all non-current tangible assets with a value of \$10 000 or greater are capitalised; and
- componentisation of complex assets is only performed when the complex asset's fair value at the time of acquisition is greater than \$5 million for infrastructure assets and \$1 million for other assets.

### Revaluation of non-current assets

All non-current physical assets are valued at written down current cost (a proxy for fair value). Revaluation of non-current assets or groups of assets is performed when their fair value at the time of acquisition is greater than \$1 million and estimated useful life is greater than 3 years.

Every 5 years, the Department revalues its land and buildings. However, if at any time management considers that the carrying amount of the asset materially differs from the fair value, then the asset will be revalued regardless of when the last valuation took place. Non-current physical assets that are acquired between revaluations are held at cost until the next valuation, where they are re-valued to fair value.

An independent valuation of the land, buildings and artwork was conducted as at 30 June 2013 by Valcorp Australia Pty Ltd. The valuation of land and buildings as at 30 June 2013 was prepared on a fair value basis in accordance with AASB 116 *Property, Plant and Equipment*.

Any revaluation increment is credited to the asset revaluation surplus except to the extent that it reverses a revaluation decrement of the same asset class previously recognised as an expense, in which case the increment is recognised as income. Any revaluation decrement is recognised as an expense, except to the extent that it reverses a revaluation increment for the same asset class, in which case the decrement is debited directly to the asset revaluation surplus to the extent of the credit balance existing in the asset revaluation surplus for that class of asset.

Upon disposal or derecognition, any revaluation surplus relating to that asset is transferred to retained earnings.

Impairment of assets

All non-current tangible and intangible assets are tested for indication of impairment at each reporting date. Where there is an indication of impairment, the recoverable amount is estimated. An amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

For revalued assets, an impairment loss is offset against the respective class in the asset revaluation surplus.

Intangible assets

An intangible asset is an identifiable non-monetary asset without physical substance. Intangible assets are measured at cost. Following initial recognition in the financial records, intangible assets are carried at cost less any accumulated amortisation and any accumulated impairment losses.

The acquisition or internal development of software is capitalised when the expenditure meets the asset definition criteria (identifiability, control, and the existence of future economic benefits) and the asset recognition criteria (probability of future economic benefit and cost can be reliably measured) and when the amount of expenditure is greater than or equal to \$10 000.

All research and development costs that do not meet the capitalisation criteria outlined in AASB 138 are expensed. Subsequent expenditure on intangible assets has not been capitalised.

**2.11 Liabilities**

Liabilities have been classified according to their nature and have not been offset unless required or permitted by a specific accounting standard or where offsetting reflects the substance of the transaction or other event.

Where a liability line item combines amounts expected to be settled within twelve months and more than twelve months, the Department has separately disclosed the amounts expected to be settled after more than twelve months.

Payables

Payables include creditors, accrued expenses and employment on-costs.

Creditors represent the amounts owing for goods and services received before the end of the reporting period that are unpaid at the end of the reporting period. Creditors include all unpaid invoices received relating to the normal operations of the Department.

Accrued expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been processed.

All amounts are measured at their nominal amount and are normally settled within 30 days after the Department receives an invoice.

Employment on-costs include superannuation contributions and payroll tax with respect to outstanding liabilities for salaries and wages, long service leave, skills and experience retention leave and annual leave.

The Department makes contributions to several State Government and externally managed superannuation schemes. These contributions are treated as an expense when they occur. There is no liability for payments to beneficiaries as they have been assumed by the respective superannuation schemes. The only liability outstanding at balance date relates to any contributions due but not yet paid to the South Australian Superannuation Board. The Department of Treasury and Finance centrally recognises the superannuation liability for schemes operated by the State Government, in the whole-of-government financial statements.

Employee benefits

These benefits accrue for employees as a result of services provided up to the reporting date but yet to be paid. Long-term employee benefits are measured at the present value and short-term employee benefits are measured at nominal amounts.

(i) *Salaries and wages*

Liabilities for salaries and wages are recognised, and are measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date.

(ii) *Annual Leave*

A liability for annual leave is calculated by determining the amount unpaid at the reporting date and estimating the nominal amount that is expected to be paid when the obligation is settled. In the unusual event where annual leave is payable later than twelve months, the liability will be measured at present value.

(iii) *Employment on-costs*

Employment on-costs (payroll tax, superannuation and workers compensation) are recognised separately under payables and provisions.

(iv) *Long service leave*

The liability for long service leave is measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method.

The estimated liability for long service leave is based on actuarial assumptions over expected future salary and wage levels, experience of employee departures and periods of service. These assumptions are based on employee data over SA government entities across government. Expected future payments are discounted using market yields at the end of the reporting period on government bonds with durations that match, as closely as possible, the estimated future cash outflows.

(v) *Skills and experience retention leave*

A liability for skills and experience retention leave is calculated by determining the amount unpaid at the reporting date at remuneration rates current at reporting date. The liability is expected to be payable within twelve months and is measured at the undiscounted amount expected to be paid. In the unusual event where skills and experience retention leave is payable later than twelve months, the liability will be measured at present value.

(vi) *Sick leave*

No provision has been made for sick leave as all sick leave is non-vesting and the average sick leave taken in future years by employees is estimated to be less than the annual entitlement of sick leave.

Workers compensation provision

The Department is an exempt employer under the *Workers Rehabilitation and Compensation Act 1986*. Under a scheme arrangement, the Department is responsible for the management of workers rehabilitation and compensation.

A liability has been reported to reflect unsettled workers compensation claims. The workers compensation provision is based on an annual actuarial assessment as at 30 June 2013 performed by the consulting actuaries to the Public Sector Workforce Relations Division of the Department.

The workers compensation provision liability recognised for the employees of the Department is based on an apportionment of an actuarial assessment of the whole-of-government workers compensation liability conducted by Taylor Fry Consulting Actuaries.

The actuarial assessment conducted by Taylor Fry Consulting Actuaries is based on the Payment Per Claim Incurred (PPCI) valuation method. The assessment has been conducted in accordance with *AASB 137 Provisions, Contingent Liabilities and Contingent Assets* and the Work Cover Guidelines for Actuarial Assessments. The liability covers claims incurred but not yet paid, incurred but not reported and the anticipated direct and indirect costs of settling those claims. The liability for outstanding claims is measured as the present value of the expected future payments reflecting the fact that all the claims do not have to be paid out in the immediate future.

Copyright Provision

The *Commonwealth Copyright Act 1968* allows governments to copy copyrighted material for the services of government without infringing the Act if it pays 'equitable remuneration' to a declared 'collecting society'. State Records SA has responsibility for negotiating the amount payable for the State's copying of printed and electronic publications. The provision represents copyright licensing fees for print and electronic publications for the SA Government.

**2.12 Contributed/ distributed capital**

Where the investing activities of the Department are not funded through appropriations, operating receipts, proceeds of assets sales or grants, government funding is provided via a capital contribution.

Capital distributed include the return of surplus cash pursuant to the government's cash alignment policy, paid directly to the Consolidated Account. Where agencies have equity contributions from the Treasurer, part or all transfers of cash may be deemed a return of equity.

## 2.13 Leases

### *The Department as lessee*

The Department has entered into a number of operating lease agreements for buildings, motor vehicles and office equipment where the lessors effectively retain all of the risks and benefits incidental to ownership of the items held under the operating leases. Operating lease payments are representative of the pattern of benefits derived from the leased assets and accordingly are charged to the Statement of Comprehensive Income in the periods in which they are incurred.

### *The Department as lessor*

The Department leases the Adelaide Festival Centre and Her Majesty's Theatre to the Adelaide Festival Centre Trust through an operating lease.

Income from operating leases is recognised as rental income in the period incurred, and is representative of the pattern of benefits derived from the leased assets.

## 2.14 Unrecognised contractual commitments and contingent assets and liabilities

Commitments include those operating, capital and outsourcing commitments arising from contractual or statutory sources and are disclosed at their nominal value.

Contingent assets and liabilities are not recognised in the Statement of Financial Position, but are disclosed by way of a Note and, if quantifiable, are measured at their nominal value.

### **Note 3. Hedging arrangements**

In accordance with government policy, the Department enters into hedges for all contracted expenditure in a foreign currency over AUD \$100 000. The South Australian Government Financing Authority (SAFA) manages the foreign currency hedges on the Department's behalf.

The Department did not have any outstanding hedges at 30 June 2013.

### **Note 4. New and revised accounting standards**

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet effective, have not been adopted by the Department for the period ending 30 June 2013. The Department has assessed the impact of the new and amended standards and Interpretations and considers there will be no impact on the accounting policies or the financial statements of the Department.

### **Note 5. Activities of the Department**

The Department has identified eighteen major classes of activities that it delivers to the community and the Premier. The identity and description of each major activity class for the Department during the year ended 30 June 2013 are summarised below (refer to the Department's Disaggregated Disclosures).

#### *Activity 1 – Cabinet Office*

Coordination and leadership of across government policy proposals for the consideration of the Premier and Cabinet; leadership in relation to South Australia's Strategic Plan and Strategic Priorities in government and the wider community; support to the Premier in intergovernmental relations; and provision of support to Cabinet and Cabinet committees.

#### *Activity 2 - State Development*

Central agency leadership on key issues that affect South Australia's future prosperity, including the provision of quality economic and policy advice to support the government's strategic priorities, maximising the value and outcomes from the state's international relationships, and through identifying international best practice and policy approaches that can be applied in South Australia.

#### *Activity 3 – Office for Design and Architecture SA*

The Office for Design and Architecture SA (ODASA) has been established to connect, enhance and leverage design expertise locally, nationally and internationally as well as assist the development of innovative and best practice processes for development initiatives.

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 31 January 2013, the Department relinquished responsibility for ODASA. Assets and liabilities relating to this business unit were transferred to the Department of Planning, Transport and Infrastructure effective 1 March 2013. Refer to note 28.

#### *Activity 4 – Capital City*

Support the Capital City Committee, a legislated partnership between the Adelaide City Council and the Government of South Australia, by providing executive and strategic support to the committee and ensuring coordination between the strategic objectives of the State and the Council to identify opportunities for the City of Adelaide.

**Activity 5 - Agent-General's Office**

The Agent-General's Office represents the Premier and Government of South Australia in the United Kingdom (UK) and Europe to advance the state's development objectives as expressed in South Australia's Strategic Plan. The office aims to increase awareness of Adelaide and drive preference for all the state has to offer, principally as a destination for foreign investment, migrants, students, tourists and as a producer of premium wine.

**Activity 6 – Support Services and Community Programs**

Provision of support services including commercial advice and the management and monitoring of corporately administered grant programs.

**Activity 7 - Library and Information Services**

Provision of information from library and resource centres to the public, industry and government agencies, and funding of services provided by Public Library Services to public libraries.

**Activity 8 - Access to Art, Museum and Heritage Services and Preservation of State Collections**

Provision of museum, visual arts and preservation services that enable the state's cultural, heritage and arts assets to be maintained and kept accessible to the community.

**Activity 9 - Arts Industry Development and Access to Artistic Product**

Provision of services that enhance opportunities for artists, cultural tourism, festivals and events and provide for productions, exhibitions, tours and events to the community.

**Activity 10 – Aboriginal Affairs and Reconciliation**

Provision of leadership in Aboriginal policy and program development, drives coordination and implementation of policies for Aboriginal affairs across government; develops strategies to improve service outcomes for Aboriginal people in urban, regional and remote areas of South Australia; facilitates the protection and preservation of Aboriginal heritage and culture; and supports the state's Aboriginal land holding authorities.

**Activity 11 – Shared Services**

Provision of a comprehensive, cost efficient range of corporate and business services, including the provision of payroll, accounting, financial and information communication technology (ICT) services to various government agencies and business units.

**Activity 12 – Community and Government Services**

Provision of specialised services, support and information to the community, government, industry and the Minister in the areas of information and communication technology services, archives, records management and government publishing.

**Activity 13 – Public Sector Performance**

Provision of leadership to the revitalisation and reform of the public sector.

**Activity 14 – Industrial Relations**

Provision of workplace industrial relations, safety advisory and regulatory services to the general community and the public sector.

**Activity 15 – State/Local Government Relations**

The Office for State/Local Government Relations is responsible for providing policy and other advice to the Minister for State/Local Government Relations on:

- the constitution and operations of the local government system, in particular the legislative framework for councils' operation, including the statutory authorities for which the minister is responsible - the Outback Communities, the Local Government Grants Commission, the Adelaide Cemeteries Authority and the Boundary Adjustment Facilitation Panel
- whole-of-government policy and legislative frameworks as they affect local government
- the constructive relationship between the state government and councils and other associated representative groups.

**Activity 16 – Industry Participation Advocate**

The role of the Industry Participation Advocate is to increase the number and diversity of local businesses securing economic benefit from government contracts.

**Activity 17 – General / Non Attributable**

General/non attributable reflects internal transactions undertaken within the Department.

**Department of the Premier and Cabinet**

Note 6. Employee benefits	2013	2012
	\$'000	\$'000
Salaries and wages	129 500	94 188
Long service leave	4 650	7 737
Annual leave	11 731	5 648
Skills and experience retention leave	736	-
Employment on-costs - superannuation	15 926	11 677
Employment on-costs - other	8 129	5 879
Targeted voluntary separation packages (refer below)	1 226	1 584
Board and committees fees	912	960
Other employment related expenses	1 923	3 052
<b>Total employee benefits</b>	<b>174 733</b>	<b>130 725</b>
<b>Targeted voluntary separation packages</b>	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Amount paid to these employees:		
TVSPs	1 226	1 584
Annual leave and long service leave paid during the reporting period	382	464
	<b>1 608</b>	<b>2 048</b>
Recovery from the Department of Treasury and Finance	1 787	1 425
<b>Net cost to the Department</b>	<b>( 179)</b>	<b>623</b>
Number of employees who received a TVSP during the reporting period	10	17

**Remuneration of employees**

The table below includes employees who received remuneration of \$138 000 (\$134 000) or more during the year paid by the Department. Remuneration of employees reflects all costs of employment including salaries and wages, superannuation contributions, fringe benefits tax and any other salary sacrifice benefits. Termination payments have been included if employees meet the \$138 000 threshold.

The total remuneration received by employees listed in the table below, for the year was \$15.7 million (\$16.9 million).

The table includes the TVSP component paid where the employee meets the \$138 000 threshold on normal remuneration. In 2012-13, 2 employee's included in the table received a TVSP.

The number of employees who received remuneration of \$138 000 or more during the year, falls within the following bands:

	2013	2012
\$134 000 - \$137 999*	-	3
\$138 000 - \$147 999**	9	9
\$148 000 - \$157 999	14	10
\$158 000 - \$167 999	6	9
\$168 000 - \$177 999**	12	12
\$178 000 - \$187 999	11	11
\$188 000 - \$197 999	4	3
\$198 000 - \$207 999	2	3
\$208 000 - \$217 999	2	5
\$218 000 - \$227 999	1	2
\$228 000 - \$237 999	3	2
\$238 000 - \$247 999	3	2
\$248 000 - \$257 999	4	2
\$268 000 - \$277 999	1	2
\$278 000 - \$287 999	1	-
\$288 000 - \$297 999**	1	1
\$298 000 - \$307 999	1	1
\$318 000 - \$327 999	1	1
\$328 000 - \$337 999**	1	-
\$348 000 - \$357 999**	2	-
\$358 000 - \$367 999	-	1
\$418 000 - \$427 999	1	-
\$428 000 - \$437 999	-	1
\$468 000 - \$477 999	-	1
\$508 000 - \$517 999**	-	1
\$548 000 - \$557 999**	-	1
\$588 000 - \$597 999**	-	1
<b>Total number of employees</b>	<b>80</b>	<b>84</b>

\* This band has been included for the purpose of reporting the comparative figures based on the executive base level remuneration rate for 2011-12.

\*\* These bands include employees that have received termination payments.

Department of the Premier and Cabinet

**Note 7. Supplies and services**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Accommodation	27 286	16 201
Telecommunication	5 068	2 884
Staff development and recruitment	1 934	2 113
General administration and consumables	11 967	12 268
Promotion and marketing	4 307	3 305
Repairs, maintenance and minor equipment purchases	11 033	7 320
IT and computing charges	18 250	9 741
Outsourced contracts	3 075	1 747
Contractors and temporary staff	27 204	14 985
Consultants	2 950	2 618
Cost of goods sold	552	475
Community infrastructure	219	1 746
Projects	1 404	1 310
Intra government transfers	2 248	4 543
Other supplies and services	5 128	4 597
<b>Total supplies and services</b>	<b>122 625</b>	<b>85 853</b>

**Supplies and services provided by entities within SA Government**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Accommodation	24 730	14 535
Telecommunication	368	231
Staff development and recruitment	135	137
General administration and consumables	1 368	2 331
Promotion and marketing	92	123
Repairs, maintenance and minor equipment purchases	1 688	2 937
IT and computing charges	1 568	1 936
Community infrastructure	13	1 635
Intra government transfers	2 248	4 543
Other supplies and services	1 801	1 351
<b>Total supplies and services provided by entities within SA Government</b>	<b>34 011</b>	<b>29 759</b>

**Payments to consultants**

The number and dollar amount of consultants paid/payable (included in supplies and services) that fell within the following bands:

	<b>2013</b>	<b>2013</b>	<b>2012</b>	<b>2012</b>
	<b>No</b>	<b>\$'000</b>	<b>No</b>	<b>\$'000</b>
Below \$10,000	14	54	32	146
Between \$10,000 and \$50,000	22	465	26	611
Above \$50,000	18	2 431	12	1 861
<b>Total</b>	<b>54</b>	<b>2 950</b>	<b>70</b>	<b>2 618</b>



Department of the Premier and Cabinet

Note 8. Grants and subsidies	2013	2012
	\$'000	\$'000
Grants and subsidies	141 488	134 106
<b>Total grants and subsidies</b>	<b>141 488</b>	<b>134 106</b>
Grants and subsidies paid to entities within SA Government	109 544	97 777
<b>Total grants and subsidies paid to entities within SA Government</b>	<b>109 544</b>	<b>97 777</b>
Grants and subsidies consists of the following:	<b>2013</b>	<b>2012</b>
Client	<b>\$'000</b>	<b>\$'000</b>
Libraries Board of South Australia	33 940	31 518
Adelaide Festival Centre Trust	16 720	15 081
Art Gallery Board	14 877	9 149
Museum Board	13 278	10 145
Adelaide Festival Corporation	8 251	5 623
History Trust of South Australia	5 843	5 007
Arts Industry Assistance	5 855	6 865
Country Arts SA	5 785	5 987
South Australian Film Corporation	5 127	5 752
Aboriginal Land Rights	2 496	2 099
State Theatre Company of South Australia	2 388	2 340
South Australian Youth Arts Board	2 351	2 336
Adelaide Symphony Orchestra	1 868	1 850
Arts Project Assistance	1 691	2 343
Adelaide Fringe	1 629	1 122
State Opera of South Australia	1 533	1 500
Aboriginal Community Assistance	1 376	1 070
Carrick Hill Trust	1 440	808
University College London	1 292	771
Australian Dance Theatre	1 115	986
Adelaide Film Festival	1 083	1 075
Local Government Association	208	1 089
Australian Children's Performing Arts Company (Windmill Performing Arts)	1 007	1 333
Timor Leste Basic Skills Training Project	-	1 104
Workplace Partnership Program	985	507
JamFactory Contemporary Craft and Design	970	819
Workcover	788	1 400
Tandanya	771	810
Safe Work Australia	710	685
Australian Festival for Young People	643	291
Premier's Community Initiatives	590	250
State Governor's Establishment	-	484
OHS&W Commissioned Research Grants	384	467
Working Women's Centre SA Inc	354	383
Flinders University	320	-
Work, Health and Safety Grants	225	743
COAG Reform Council jurisdictional contribution	213	230
University of South Australia	163	280
University of Adelaide	120	359
Sundrop Farms	-	276
Rualaus Plantation Timbers study grant	-	255
ACPPG Regione Puglia	-	224
Other grants and subsidies	3 099	8 690
<b>Total grants and subsidies</b>	<b>141 488</b>	<b>134 106</b>

Department of the Premier and Cabinet

**Note 9. Depreciation and amortisation**

	2013	2012
	\$'000	\$'000
<b>Depreciation</b>		
Buildings and improvements	7 060	6 770
Plant and equipment	7 568	4 347
<b>Total depreciation</b>	<b>14 628</b>	<b>11 117</b>
<b>Amortisation</b>		
Intangible assets	2 289	335
<b>Total amortisation</b>	<b>2 289</b>	<b>335</b>
<b>Total depreciation and amortisation</b>	<b>16 917</b>	<b>11 452</b>

**Note 10. Net loss from disposal of non-current assets**

	2013	2012
	\$'000	\$'000
Net book value of non-current assets disposed		
Land, buildings and improvements	101	20
Plant and equipment	51	14
Intangible assets	7	-
Works of art	86	-
<b>Total loss from disposal of non-current assets</b>	<b>245</b>	<b>34</b>

No proceeds were received on disposal of these assets.

**Note 11. Other expenses**

	2013	2012
	\$'000	\$'000
<b>Other expenses</b>		
Bad and doubtful debts	173	146
Contributions	370	-
Revaluation decrement	148	-
Other	427	624
<b>Total other expenses</b>	<b>1 118</b>	<b>770</b>
<b>Other expenses paid to entities within SA Government</b>		
Bad and doubtful debts	-	146
Other	95	93
<b>Total other expenses paid to entities within SA Government</b>	<b>95</b>	<b>239</b>

**Note 12. Resources provided free of charge**

	2013	2012
	\$'000	\$'000
Donated assets	-	1 560
<b>Total resources provided free of charge</b>	<b>-</b>	<b>1 560</b>

**Note 13. Auditor's remuneration**

	2013	2012
	\$'000	\$'000
Audit fees paid/payable to the Auditor-General's Department	661	559
<b>Total audit fees</b>	<b>661</b>	<b>559</b>

**Other services**

No other services were provided by the Auditor-General's Department.

**Note 14. Fees and charges**

	2013	2012
	\$'000	\$'000
<b>Fees and charges</b>		
Shared Services SA	83 687	33 907
Service SA	22 440	10 151
Regulatory fees	13 983	11 727
Fees for services	47 781	27 549
Rental income	6 008	4 339
Service provision	3 011	1 391
Arts industry related fees	1 011	1 539
Sale of goods	1 950	1 763
Other	7 444	4 645
<b>Total fees and charges</b>	<b>187 315</b>	<b>97 011</b>
<b>Fees and charges from entities within SA Government</b>		
Shared Services SA	83 687	31 127
Service SA	22 440	10 151
Fees for services	34 276	26 029
Rental income	5 940	4 153
Arts industry related fees	903	1 028
Other	3 318	4 158
<b>Total fees and charges from entities within SA Government</b>	<b>150 564</b>	<b>76 646</b>

Department of the Premier and Cabinet

Note 15. Commonwealth revenue	2013	2012
	\$'000	\$'000
Commonwealth revenue	3 642	5 331
<b>Total Commonwealth revenue</b>	<b>3 642</b>	<b>5 331</b>

Commonwealth revenue includes provision of industrial relations services to the Office of the FairWork Ombudsman.

Note 16. Grants	2013	2012
	\$'000	\$'000
<b>Grants</b>		
Recurrent grant	11 335	14 702
Sponsorship	52	134
In-kind revenue	788	1 400
<b>Total grants</b>	<b>12 175</b>	<b>16 236</b>
<b>Grants from entities within SA Government</b>		
Recurrent grant	10 894	11 990
Sponsorship	40	30
In-kind revenue	788	1 400
<b>Total grants from entities within SA Government</b>	<b>11 722</b>	<b>13 420</b>

Note 17. Resources received free of charge	2013	2012
	\$'000	\$'000
Donated assets	22	2 246
<b>Total resources received free of charge</b>	<b>22</b>	<b>2 246</b>

Note 18. Other income	2013	2012
	\$'000	\$'000
<b>Other income</b>		
Lease income	3 189	1 474
Other	2 381	1 830
<b>Total other income</b>	<b>5 570</b>	<b>3 304</b>
<b>Other income from entities within SA Government</b>		
Lease income	2 307	792
Other	494	653
<b>Total other income from entities within SA Government</b>	<b>2 801</b>	<b>1 445</b>

Note 19. Revenues from / payments to SA Government	2013	2012
	\$'000	\$'000
<b>Revenues from SA Government</b>		
Appropriations from Consolidated Account pursuant to the <i>Appropriation Act</i>	245 038	243 664
<b>Total revenues from SA Government</b>	<b>245 038</b>	<b>243 664</b>
<b>Payments to SA Government</b>		
Return of surplus cash pursuant to cash alignment policy (refer Note 2.12)	9 709	14 320
<b>Total payments to SA Government</b>	<b>9 709</b>	<b>14 320</b>

Note 20. Cash and cash equivalents	2013	2012
	\$'000	\$'000
Deposits at call	45 773	52 476
Deposits with the Treasurer	5 248	230
Other short-term deposits	147	164
<b>Total cash and cash equivalents</b>	<b>51 168</b>	<b>52 870</b>

**Deposits with the Treasurer**

Includes funds held in the Accrual Appropriation Excess Funds Account. The balances of these funds are not available for general use, i.e. funds can only be used once the Treasurer's / Under Treasurer's approval is received.

**Interest rate risk**

Deposits at call includes funds held for the Aboriginal Heritage Fund which earns a floating interest rate based on daily bank deposit rates. All other deposits at call are non-interest bearing.

The carrying amount of cash and cash equivalents represents fair value.

Note 21. Receivables	2013	2012
	\$'000	\$'000
<b>Current</b>		
Receivables	22 430	28 822
Less: allowance for doubtful debts	( 317)	( 361)
Prepayments	1 785	1 767
Accrued income	6 308	4 830
GST receivable	1 064	-
<b>Total current receivables</b>	<b>31 270</b>	<b>35 058</b>
<b>Non-current</b>		
Receivables	125	-
Prepayments	-	125
<b>Total non-current receivables</b>	<b>125</b>	<b>125</b>
<b>Total receivables</b>	<b>31 395</b>	<b>35 183</b>

Receivables from entities within SA Government	2013	2012
	\$'000	\$'000
Receivables	18 296	21 489
Prepayments	10	-
Accrued income	5 373	3 342
<b>Total receivables from entities within SA Government</b>	<b>23 679</b>	<b>24 831</b>

**Interest rate and credit risk**

Receivables are raised for all goods and services provided for which payment has not been received.

Receivables are normally settled within 30 days. Receivables, prepayments and accrued income are non-interest bearing. Other than recognised in the allowance for doubtful debts, it is not anticipated that counterparties will fail to discharge their obligations. The carrying amount of receivables approximates net fair value due to being receivable on demand. In addition, there is no concentration of credit risk.

Note 32 contains information regarding:

- (a) categorisation of financial instruments - refer to table (a).
- (b) ageing analysis of receivables - refer to table (b).
- (c) maturity analysis of receivables - refer to table (c).

**Allowance for doubtful debts**

The allowance for doubtful debts (allowance for impairment loss) is recognised when there is objective evidence that a receivable is impaired. An allowance for impairment loss has been recognised in Other Expenses in the Statement of Comprehensive Income for specific debtors and debtors assessed on a collective basis for which such evidence exists.

Movements in the allowance for doubtful debts (impairment loss) are as follows:	2013	2012
	\$'000	\$'000
Carrying amount at the beginning of the period	361	179
(Decrease) increase in allowance	( 5)	182
Amounts written off	( 39)	-
<b>Carrying amount at the end of the period</b>	<b>317</b>	<b>361</b>

Department of the Premier and Cabinet

**Note 22. Property, plant and equipment**

**Valuations of land and buildings**

An independent valuation of the land and buildings was conducted as at 30 June 2013 by Valcorp Australia Pty Ltd. The valuation of land and buildings at 30 June 2013 was prepared on a fair value basis in accordance with AASB 116 Property, Plant and Equipment.

All other non-current assets controlled by the Department have been deemed to be held at fair value.

**Impairment**

There were no indications of impairment of property, plant and equipment, and intangible assets held at 30 June 2013.

	2013	2012
	\$'000	\$'000
<b>Land, buildings and improvements</b>		
Land at fair value	33 083	24 245
Buildings & improvements at fair value	360 647	259 514
Accumulated depreciation	(220 433)	(124 245)
<b>Total land, buildings and improvements</b>	<b>173 297</b>	<b>159 514</b>
<b>Plant and equipment</b>		
Plant and equipment at fair value	73 709	66 718
Accumulated depreciation	(46 853)	(40 537)
<b>Total plant and equipment</b>	<b>26 856</b>	<b>26 181</b>
<b>Work in progress</b>		
Work in progress at cost	9 487	12 972
<b>Total work in progress</b>	<b>9 487</b>	<b>12 972</b>
<b>Total property, plant and equipment</b>	<b>209 640</b>	<b>198 667</b>
<b>Works of art</b>		
Works of art at fair value	5 180	4 698
<b>Total works of art</b>	<b>5 180</b>	<b>4 698</b>

**Note 23. Intangible assets**

	2013	2012
	\$'000	\$'000
Computer software	10 980	10 912
Accumulated amortisation	(8 236)	(6 592)
Other intangibles	7 355	6 693
Accumulated amortisation	(4 146)	(3 713)
<b>Total intangible assets</b>	<b>5 953</b>	<b>7 300</b>

Department of the Premier and Cabinet

RECONCILIATION OF NON-CURRENT ASSETS

The following table shows the movement of non-current assets during 2012-13

	Land, buildings and improvements	Plant and equipment	Work in progress	Works of art	Total tangible assets	Computer Software	Other Intangibles	Total intangible assets
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Book value at 1 July 2012</b>	<b>283 759</b>	<b>66 718</b>	<b>12 972</b>	<b>4 698</b>	<b>368 147</b>	<b>10 912</b>	<b>6 693</b>	<b>17 605</b>
Additions	199	301	7 938	22	8 460	32	14	46
Transfers to (from) WIP	1 843	8 030	(10 555)	-	( 682)	33	648	681
Other (includes reclassifications, disposals & retirements)	( 557)	(1 126)	-	( 85)	(1 768)	( 481)	-	( 481)
Revaluation increment/ (decrement)	108 369	( 311)	-	545	108 603	-	-	-
Transfer out as a result of administrative restructure	-	( 25)	-	-	( 25)	-	-	-
Prior period adjustments	152	122	( 869)	-	( 595)	511	-	511
Other changes	( 35)	-	1	-	( 34)	( 27)	-	( 27)
<b>Balance at 30 June 2013</b>	<b>393 730</b>	<b>73 709</b>	<b>9 487</b>	<b>5 180</b>	<b>482 106</b>	<b>10 980</b>	<b>7 355</b>	<b>18 335</b>
<b>Accumulated depreciation/amortisation balance as at 1 July 2012</b>	<b>(124 245)</b>	<b>(40 537)</b>	-	-	<b>(164 782)</b>	<b>(6 592)</b>	<b>(3 713)</b>	<b>(10 305)</b>
Other (includes reclassifications, disposals & retirements)	457	1 075	-	-	1 532	474	-	474
Revaluation increment/ (decrement)	(89 536)	163	-	-	(89 373)	-	-	-
Depreciation/ amortisation	(7 060)	(7 568)	-	-	(14 628)	(1 856)	( 433)	(2 289)
Transfer out as a result of administrative restructure	-	8	-	-	8	-	-	-
Prior period adjustments	( 49)	( 5)	-	-	( 54)	( 255)	-	( 255)
Other changes	-	11	-	-	11	( 7)	-	( 7)
<b>Balance at 30 June 2013</b>	<b>(220 433)</b>	<b>(46 853)</b>	-	-	<b>(267 286)</b>	<b>(8 236)</b>	<b>(4 146)</b>	<b>(12 382)</b>
<b>Book value at 30 June 2013</b>	<b>173 297</b>	<b>26 856</b>	<b>9 487</b>	<b>5 180</b>	<b>214 820</b>	<b>2 744</b>	<b>3 209</b>	<b>5 953</b>

**Department of the Premier and Cabinet**

**RECONCILIATION OF NON-CURRENT ASSETS**

The following table shows the movement of non-current assets during 2011-12

	Land, buildings and improvements \$'000	Plant and equipment \$'000	Work in progress \$'000	Works of art \$'000	Total tangible assets \$'000	Computer Software \$'000	Other Intangibles \$'000	Total intangible assets \$'000
<b>Book value at 1 July 2011</b>	<b>218 619</b>	<b>11 785</b>	<b>47 835</b>	<b>4 698</b>	<b>282 937</b>	<b>1 668</b>	<b>128</b>	<b>1 796</b>
Additions	8 668	625	9 675	-	18 968	24	-	24
Transfers to (from) WIP	49 577	3 993	(54 725)	-	(1 155)	1 155	-	1 155
Other (includes reclassifications, disposals & retirements)	( 343)	( 86)	-	-	( 429)	-	-	-
Transfer in as a result of administrative restructure	7 238	50 401	11 827	-	69 466	8 065	6 565	14 630
Other	-	-	(1 640)	-	(1 640)	-	-	-
<b>Balance at 30 June 2012</b>	<b>283 759</b>	<b>66 718</b>	<b>12 972</b>	<b>4 698</b>	<b>368 147</b>	<b>10 912</b>	<b>6 693</b>	<b>17 605</b>
<b>Accumulated depreciation/amortisation balance as at 1 July 2011</b>	<b>(114 079)</b>	<b>(8 856)</b>	<b>-</b>	<b>-</b>	<b>(122 935)</b>	<b>(1 505)</b>	<b>( 96)</b>	<b>(1 601)</b>
Other (includes reclassifications, disposals & retirements)	343	72	-	-	415	-	-	-
Depreciation/ amortisation	(6 770)	(4 347)	-	-	(11 117)	( 335)	-	( 335)
Transfer in as a result of administrative restructure	(3 739)	(27 406)	-	-	(31 145)	(4 752)	(3 617)	(8 369)
<b>Balance at 30 June 2012</b>	<b>(124 245)</b>	<b>(40 537)</b>	<b>-</b>	<b>-</b>	<b>(164 782)</b>	<b>(6 592)</b>	<b>(3 713)</b>	<b>(10 305)</b>
<b>Book value at 30 June 2012</b>	<b>159 514</b>	<b>26 181</b>	<b>12 972</b>	<b>4 698</b>	<b>203 365</b>	<b>4 320</b>	<b>2 980</b>	<b>7 300</b>

Department of the Premier and Cabinet

Note 24. Payables	2013 \$'000	2012 \$'000
<b>Current</b>		
Creditors	18 938	16 123
Accrued expenses	7 020	13 186
Employment on-costs	2 837	2 152
GST Payable	-	249
<b>Total current payables</b>	<b>28 795</b>	<b>31 710</b>
<b>Non-current</b>		
Employment on-costs	2 960	3 213
<b>Total non-current payables</b>	<b>2 960</b>	<b>3 213</b>
<b>Total payables</b>	<b>31 755</b>	<b>34 923</b>
	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Payables to entities within SA Government</b>		
Creditors	4 611	1 278
Accrued expenses	5 036	5 522
Employment on-costs	2 752	1 706
<b>Total current payables to entities within SA Government</b>	<b>12 399</b>	<b>8 506</b>
<b>Non-current</b>		
Employment on-costs	1 626	1 759
<b>Total non-current payables to entities within SA Government</b>	<b>1 626</b>	<b>1 759</b>
<b>Total payables to entities within SA Government</b>	<b>14 025</b>	<b>10 265</b>

**Employment on-costs**

The Department of Treasury and Finance has performed an actuarial assessment of long service leave as at 30 June 2013. The percentage of the proportion of long service leave taken as leave remains unchanged from the 30 June 2012 percentage rate of 40% and the average factor for the calculation of employer superannuation on-cost is 10.2% (10.3% 2012). These rates are used in the employment on-cost calculation.

The financial effect of the change in the superannuation on-cost rate on employment on-costs and employee benefit expense is immaterial.

**Interest rate and credit risk**

Creditors and accruals are raised for all amounts billed but unpaid. Sundry creditors are normally settled within 30 days. Employment on-costs are settled when the respective employee benefit that they relate to is discharged. All payables are non-interest bearing. The carrying amount of payables approximates net fair value to the amounts being payable on demand.

Note 32 contains information regarding:

- (a) categorisation of financial instruments - refer to table (a).
- (b) maturity analysis of payables - refer to table (c).

Note 25. Employee benefits	2013 \$'000	2012 \$'000
<b>Current</b>		
Annual leave	12 673	11 987
Long service leave	7 940	5 298
Skills and experience retention leave	736	-
<b>Total current employee benefits</b>	<b>21 349</b>	<b>17 285</b>
<b>Non-current</b>		
Long service leave	31 559	34 507
<b>Total non-current employee benefits</b>	<b>31 559</b>	<b>34 507</b>
<b>Total employee benefits</b>	<b>52 908</b>	<b>51 792</b>

AASB 119 contains the calculation methodology for long service leave liability. This year, the actuarial assessment performed by the Department of Treasury and Finance has provided a set level of liability rather than a benchmark for the measurement of long service leave. The effect of the change relating to the current period is immaterial.

AASB 119 requires the use of the yield on long term Commonwealth bonds as the discount rate in the measurement of the long service leave liability. The yield on long term Commonwealth Government bonds has increased in 2013 to 3.75% (3.0%).

The salary inflation rate remained unchanged at 4.0%.

The Public Sector Skills and Experience Retention leave entitlement applies as from 1 July 2012 to public sector employees who have completed 15 or more years of effective service who are employed under the *Public Sector Act 2009*.

The skills and experience retention leave entitlement provides eligible employees up to two working days transitional entitlement for 2011-12, and up to 2 working days entitlement for 2012-13. Eligible employees are able to apply for and take the leave on or after 1 July 2013.



Department of the Premier and Cabinet

<b>Note 26. Provisions</b>		
	<b>2013</b>	<b>2012</b>
<b>Current</b>	<b>\$'000</b>	<b>\$'000</b>
Provision for workers compensation	921	1 042
Provision for copyright	1 944	4 161
<b>Total current provisions</b>	<b>2 865</b>	<b>5 203</b>
<b>Non-current</b>		
Provision for workers compensation	3 252	3 858
<b>Total non-current provisions</b>	<b>3 252</b>	<b>3 858</b>
<b>Total provisions</b>	<b>6 117</b>	<b>9 061</b>

<b>Provision for workers compensation movement:</b>		
Carrying amount at the beginning of the period	4 900	3 968
Amounts transferred in on restructure	-	646
(Decrease) increase in provision recognised	(727)	286
<b>Carrying amount at the end of the period</b>	<b>4 173</b>	<b>4 900</b>

<b>Provision for copyright movement:</b>		
Carrying amount at the beginning of the period	4 161	-
Reduction due to copyright payments	(2 597)	-
Increase in provision recognised	380	4 161
<b>Carrying amount at the end of the period</b>	<b>1 944</b>	<b>4 161</b>
<b>Total carrying amount at the end of the period</b>	<b>6 117</b>	<b>9 061</b>

<b>Note 27. Other liabilities</b>		
	<b>2013</b>	<b>2012</b>
<b>Current</b>	<b>\$'000</b>	<b>\$'000</b>
Unearned income	19	447
Lease incentive	360	515
<b>Total current other liabilities</b>	<b>379</b>	<b>962</b>
<b>Non-current</b>		
Lease incentive	1 980	1 263
<b>Total non-current other liabilities</b>	<b>1 980</b>	<b>1 263</b>
<b>Total other liabilities</b>	<b>2 359</b>	<b>2 225</b>

**Note 28. Transferred functions**

2012-13 Transferred Out

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 31 January 2013, the Department relinquished responsibility for the Office for Design and Architecture SA (ODASA). Assets and liabilities relating to this business unit were transferred to the Department of Planning, Transport and Infrastructure effective 1 March 2013.

**Net assets transferred out**

	<b>ODASA</b>	<b>Total</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Current Assets</b>		
Cash and cash equivalents	-	-
Receivables	-	-
<b>Non-current assets</b>		
Receivables	-	-
Property, plant and equipment	14	14
<b>Total assets</b>	<b>14</b>	<b>14</b>
<b>Current liabilities</b>		
Payables	35	35
Employee benefits	47	47
<b>Non-current liabilities</b>		
Payables	5	5
Employee benefits	59	59
<b>Total liabilities</b>	<b>146</b>	<b>146</b>
<b>Net assets transferred out</b>	<b>( 132)</b>	<b>( 132)</b>

**Department of the Premier and Cabinet**

*2011-12 Transferred Out*

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 1 December 2011, the Department relinquished responsibility for the Social Inclusion Unit (SIU). Assets and liabilities relating to this business unit was transferred to Department for Communities and Social Inclusion (DCSI) effective 1 December 2011. Further outlined in the Government Gazette on 1 December 2011, the Department relinquished responsibility for the Renewables SA (RSA) and in the Government Gazette on 8 December 2011, the Department relinquished responsibility for the Sustainability and Climate Change Division (SCCD). Assets and liabilities relating to the RSA business unit were transferred to the Department for Manufacturing, Innovation, Trade, Resources and Energy (DMITRE) effective 1 January 2012. In addition, assets and liabilities relating to the SCCD business unit were transferred to the Department of Environment & Natural Resources (DENR) effective 1 January 2012.

**Net assets transferred out**

	<b>SIU</b>	<b>RSA</b>	<b>SCCD</b>	<b>Total</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Current Assets</b>				
Cash and cash equivalents	-	-	-	-
Receivables	-	-	-	-
<b>Non-current assets</b>				
Receivables	-	-	-	-
Property, plant and equipment	-	-	-	-
<b>Total assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Current liabilities</b>				
Payables	2 449	6	12	2 467
Employee benefits	177	45	89	311
<b>Non-current liabilities</b>				
Payables	11	9	15	35
Employee benefits	112	97	155	364
<b>Total liabilities</b>	<b>2 749</b>	<b>157</b>	<b>271</b>	<b>3 177</b>
<b>Net assets transferred out</b>	<b>(2 749)</b>	<b>(157)</b>	<b>(271)</b>	<b>(3 177)</b>

*2011-12 Transferred In*

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 1 January 2012, the Department took on responsibility for the Office of State & Local Government Relations (OSLGR), Economic & Strategic Policy Functions (ESPF), Office of Chief Information Officer (OCIO) and Service SA (SSA). As a result of restructuring of administrative arrangements outlined in the Government Gazette on 1 February 2012, the Department took on responsibility for Shared Services SA (SSSA). Assets and liabilities relating to these business units were transferred to the Department of the Premier and Cabinet (DPC) effective as per the gazetted date.

**Net assets transferred in**

	<b>OSLGR</b>	<b>ESPF</b>	<b>OCIO</b>	<b>SSA</b>	<b>SSSA</b>	<b>Total</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Current Assets</b>						
Cash and cash equivalents	-	-	-	3 123	21 776	24 899
Receivables	1	-	9 306	1 156	20 233	30 696
Inventories	-	-	127	17	-	144
Other	-	-	-	25	-	25
<b>Total current assets</b>	<b>1</b>	<b>-</b>	<b>9 433</b>	<b>4 321</b>	<b>42 009</b>	<b>55 764</b>
<b>Non - current assets</b>						
Receivables	-	-	-	-	11	11
Land and Buildings	-	-	3 318	268	-	3 586
Property, plant and equipment	-	-	20 864	3 149	2 973	26 986
Intangible assets	-	-	1 831	178	4 967	6 976
Other	-	-	-	38	-	38
<b>Total non-current assets</b>	<b>-</b>	<b>-</b>	<b>26 013</b>	<b>3 633</b>	<b>7 951</b>	<b>37 597</b>
<b>Total assets</b>	<b>1</b>	<b>-</b>	<b>35 446</b>	<b>7 954</b>	<b>49 960</b>	<b>93 361</b>
<b>Current liabilities</b>						
Payables	35	14	5 412	3 599	4 118	13 178
Employee benefits	151	96	629	1 451	5 310	7 637
Provisions	-	-	6	78	279	363
Other	-	-	92	-	110	202
<b>Total current liabilities</b>	<b>186</b>	<b>110</b>	<b>6 139</b>	<b>5 128</b>	<b>9 817</b>	<b>21 380</b>
<b>Non - current liabilities</b>						
Payables	18	8	238	293	1 070	1 627
Employee benefits	204	96	2 727	3 352	12 246	18 625
Provisions	-	-	20	546	370	936
Other	-	-	-	-	335	335
<b>Total non-current liabilities</b>	<b>222</b>	<b>104</b>	<b>2 985</b>	<b>4 191</b>	<b>14 021</b>	<b>21 523</b>
<b>Total liabilities</b>	<b>408</b>	<b>214</b>	<b>9 124</b>	<b>9 319</b>	<b>23 838</b>	<b>42 903</b>
<b>Net assets transferred in</b>	<b>(407)</b>	<b>(214)</b>	<b>26 322</b>	<b>(1 365)</b>	<b>26 122</b>	<b>50 458</b>

Net assets assumed by the Department as a result of the administrative restructure are the carrying amount of those assets in the transferor's Statement of Financial Position immediately prior to transfer. The net assets transferred were treated as a contribution by the Government as owner.

Department of the Premier and Cabinet

Net assets transferred In

Office for State/Local Government Relations (OSLGR) - 1 January 2012

	<b>DPLG<sup>(1)</sup></b>	<b>DPC</b>	<b>Total</b>
	<b>July to</b>	<b>Jan to June</b>	
	<b>Dec 2011</b>	<b>2012</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Other income	-	939	939
<b>Total income</b>	<b>-</b>	<b>939</b>	<b>939</b>
Employee benefits	695	944	1 639
Supplies and services	218	183	401
Grants and subsidies	70	1 205	1 275
<b>Total expenses</b>	<b>983</b>	<b>2 332</b>	<b>3 315</b>
<b>Net result</b>	<b>( 983)</b>	<b>(1 393)</b>	<b>(2 376)</b>

<sup>(1)</sup> Department of Planning and Local Government.

Office of the Chief Information Officer Division (OCIO) and Service SA (SSA) - 1 January 2012

	<b>DPTI<sup>(1)</sup></b>		<b>DPC</b>		<b>Total</b>
	<b>July to Dec 2011</b>		<b>Jan to June 2012</b>		
	<b>OCIO</b>	<b>SSA</b>	<b>OCIO</b>	<b>SSA</b>	
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Fees and charges	20 543	211 985	16 699	17 441	266 668
Other income	58	2 996	1 683	41	4 778
<b>Total income</b>	<b>20 601</b>	<b>214 981</b>	<b>18 382</b>	<b>17 482</b>	<b>271 446</b>
Employee benefits	5 586	10 937	6 427	12 004	34 954
Supplies and services	13 479	13 855	14 025	8 120	49 479
Depreciation	2 667	186	2 959	344	6 156
Net loss on disposal of assets	-	-	-	20	20
Other expenses	39	28	-	-	67
<b>Total expenses</b>	<b>21 771</b>	<b>25 006</b>	<b>23 411</b>	<b>20 488</b>	<b>90 676</b>
<b>Net result</b>	<b>(1 170)</b>	<b>189 975</b>	<b>(5 029)</b>	<b>(3 006)</b>	<b>180 770</b>

<sup>(1)</sup> Department of Planning, Transport and Infrastructure

Economic and Strategic Policy Function of the Department for Manufacturing, Innovation, Trade, Resources and Energy - 1 January 2012

	<b>DMITRE<sup>(1)</sup></b>	<b>DPC</b>	<b>Total</b>
	<b>July to</b>	<b>Jan to June</b>	
	<b>Dec 2011</b>	<b>2012</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Employee benefits	477	500	977
Grants and subsidies	-	4	4
Supplies and services	9	49	58
<b>Total expenses</b>	<b>486</b>	<b>553</b>	<b>1 039</b>
<b>Net result</b>	<b>( 486)</b>	<b>( 553)</b>	<b>(1 039)</b>

<sup>(1)</sup> Department for Manufacturing, Innovation, Trade, Resources and Energy.

Shared Services SA (SSSA) - 1 February 2012

	<b>DTF<sup>(1)</sup></b>	<b>DPC</b>	<b>Total</b>
	<b>July to</b>	<b>Feb to June</b>	
	<b>Jan 2012</b>	<b>2012</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Fees and charges	53 494	37 920	91 414
Interest	680	398	1 078
Other income	46	-	46
<b>Total income</b>	<b>54 220</b>	<b>38 318</b>	<b>92 538</b>
Employee benefits	36 046	25 657	61 703
Supplies and services	23 574	15 618	39 192
Depreciation	1 810	1 260	3 070
Other expenses	1	177	178
<b>Total expenses</b>	<b>61 431</b>	<b>42 712</b>	<b>104 143</b>
<b>Net result</b>	<b>(7 211)</b>	<b>(4 394)</b>	<b>(11 605)</b>

<sup>(1)</sup> Department of Treasury and Finance.

**Department of the Premier and Cabinet**

**Note 29. Unrecognised contractual commitments**

**Remuneration commitments**

Commitments for the payment of salaries and other remuneration under employment contracts in existence at the reporting date but not recognised as liabilities are payable as follows:

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Within one year	12 190	14 025
Later than one year but not longer than five years	20 904	22 428
Later than five years	-	71
<b>Total remuneration commitments</b>	<b>33 094</b>	<b>36 524</b>

Amounts disclosed include commitments arising from executive and other service contracts. The Department does not offer remuneration contracts greater than 5 years.

**Operating lease commitments**

*The Department as lessee*

Commitments in relation to operating leases contracted at the reporting date which are not recognised as liabilities, are payable as follows:

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Within one year	20 779	12 423
Later than one year but not longer than five years	53 242	48 888
Later than five years	17 551	28 358
<b>Total operating lease commitments</b>	<b>91 572</b>	<b>89 669</b>

Representing:

Non-cancellable operating leases	91 572	89 669
<b>Total operating lease commitments</b>	<b>91 572</b>	<b>89 669</b>

At the reporting date, the Department's operating leases are for the lease of office accommodation and motor vehicles.

- Office accommodation is leased from the Real Estate Management business unit of the Department of Planning, Transport and Infrastructure (DPTI). The leases are non-cancellable with terms ranging from 2 to 15 years, with some leases having right of renewal. The rental amount is based on floor space and the time period of the lease, with the rental rate reviewed taking into account movements in market rental values or CPI. Rental is payable in advance.
- Motor vehicle leases are non-cancellable, with rental payments monthly in arrears. No contingent rental provisions exist within the lease agreements and no options exist to renew the leases at the end of their term.

For the current financial year, the total amount of rental expense for minimum lease payments for operating leases was \$24.7 million (\$14.6 million).

*The Department as lessor*

Lease receivable contracted for at the reporting date but not recognised as assets:

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Within one year	6 065	5 917
Later than one year but not longer than five years	25 816	25 186
Later than five years	76 881	83 575
<b>Total operating lease commitments due as lessor</b>	<b>108 762</b>	<b>114 678</b>

Representing:

Non-cancellable operating leases	108 762	114 678
<b>Total operating lease commitments</b>	<b>108 762</b>	<b>114 678</b>

The Department's lease as lessor relates to the Adelaide Festival Centre and Her Majesty's Theatre leased to the Adelaide Festival Centre Trust. The lease is non-cancellable for 20 years with the right of renewal.

**Capital commitments**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Within one year	343	-
Later than one year but not longer than five years	86	-
<b>Total capital commitments</b>	<b>429</b>	<b>-</b>

**Other commitments**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Within one year	27 287	11 748
Later than one year but not longer than five years	40 677	22 484
Later than five years	-	17 412
<b>Total other commitments</b>	<b>67 964</b>	<b>51 644</b>

The Department's other commitments include:

- support for Brand SA
- Microsoft Enterprise Agreement regarding a 3 year instalment payment agreement
- Microsoft Enterprise Agreement regarding a 3 year across-government software assurance
- Masterpiece software licence and maintenance support.

**Note 30. Contingent assets and liabilities**

**Contingent assets**

*South Australian Government Salary Sacrifice Agreement (Public Sector Workforce Relations)*

In 2012, the Government entered into a salary sacrificing agreement with Maxxia Pty Ltd. The agreement allows the Minister or his delegate to withdraw up to a total of \$10 million when an unconditional financial undertaking is present to fund any interim measures to avoid disruption to the salary sacrifice arrangements provided to employees.

**Contingent liabilities**

*Legal proceedings (SafeWork SA)*

The Department is involved in prosecuting breaches under the *Work Health Safety and Welfare Act 2012*, *Fair Work Act 1994*, *Explosives Act 1936* and *Dangerous Substances Act 1979*. At balance date there were an average of 30 matters before the Industrial Relations Court that are yet to be resolved. In the event decisions are not awarded in favour of the Department, the contingent liability is estimated to be \$600 000 for the court and prosecution costs.

*Alice Springs to Darwin railway (Commercial Advice)*

The Australasia Railway Corporation (the Corporation) is the joint SA/NT Government body, which managed the awarding of a Build, Own, Operate and Transfer back concession for the Alice Springs to Darwin railway and protects the two Governments' investments in the railway for the 50-year concession term. Guarantees and indemnities have been provided by the Corporation under the various project documents. The SA and NT Governments jointly guarantee the obligations of the Corporation.

The SA and NT Governments each accept responsibility for breach of an indemnity that is caused by its act or omission, to the extent to which it caused the event. Principally, the Corporation has granted indemnities to ensure that title to the railway corridor is secure for the construction and operation of the railway infrastructure. These indemnities cover risks related to native title claims, undisclosed interests in the corridor, environmental contamination, heritage and sacred sites and environmental assessment processes.

The project documents provide for the early termination of the concession arrangement by the concession holder in certain circumstances that would give rise to the payment of an early termination amount. The amount is calculated by reference to the market value of the business.

In December 2010, Genesee & Wyoming Inc. purchased the assets of the railway business, including rights and responsibilities under the concession, for \$334 million.

Changes to documentation were required to reflect the new company structure and to novate and transfer all the rights and assets to the new owner. It is considered that the Corporation and the two Governments are in an improved position, compared with the original deal. The level of risk has been reduced to ensure that the remedy is within the control of either the Corporation or the governments. Also, the potential of the railway is more likely to be achieved by the new operator.

The prospect of any one of the Alice Springs to Darwin railway contingent liabilities arising is considered to be highly remote.

*Glenthorne Farm (Commercial Advice)*

Glenthorne Farm, at O'Halloran Hill, was purchased by the University of Adelaide from the Commonwealth Scientific and Industrial Research Organisation, with the assistance of a grant from the SA Government in May 2001. A contract signed by the SA Government and the University of Adelaide resulted in the former assuming liability for any possible third party claims resulting from any contamination which may be discovered on the property.

The South Australian and Commonwealth Governments agreed by exchange of letters that, in the event of such a claim, the state government reserves its right to seek a contribution from the Commonwealth based on the Commonwealth's previous ownership of the land.

*Copyright payments (State Records)*

The *Commonwealth Copyright Act 1968* allows governments to copy copyrighted material for the services of government without infringing the Act if it pays 'equitable remuneration' to a declared 'collecting society'.

State Records has responsibility for negotiating the amount payable for the State's copying of printed and electronic publications. Negotiations between State Records and the Copyright Agency are still in progress and therefore the amount payable cannot be reliably measured as at 30 June 2013.

*Impact of High Court of Australia decision regarding appeal by the Public Service Association (PSA) (Public Sector Workforce Relations)*

Following the 2010 State Budget, the PSA lodged industrial and appeal proceedings related to the State Budget decisions to make changes to long service leave, annual leave loading and the security of employment. On 15 March 2011, the Full Supreme Court dismissed the PSA's application concerning a decision of the Full Commission of the Industrial Relations Commission. The High Court in July 2012 considered the PSA's appeal application and determined that the Full Supreme Court had jurisdiction to hear and determine the PSA's application, remitted the matter to the Full Supreme Court and made an order in favour of the PSA for the costs of its High Court proceedings.

On 28 February 2013, the Full Court of the Supreme Court of South Australia delivered its judgement and ordered that the Amended Summons seeking judicial review be dismissed and that the PSA pay the costs for that proceeding. The High Court costs will in part be offset by the Full Supreme Court costs. As at 30 June 2013 these costs cannot be measured reliably.

**Department of the Premier and Cabinet**

**Note 31. Cash flow reconciliation**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Reconciliation of cash and cash equivalents</b>		
Cash and cash equivalents disclosed in the Statement of Financial Position	51 168	52 870
Cash and cash equivalents disclosed in the Statement of Cash Flows	51 168	52 870
<b>Reconciliation of net cash provided by operating activities to net cost of providing services</b>		
<b>Net cash provided by operating activities</b>	6 225	12 784
Less revenues from SA Government	(245 038)	(243 664)
Add payments to SA Government	9 709	14 320
<b>Add/(less) non-cash items</b>		
Depreciation and amortisation of property, plant and equipment and intangibles	(16 917)	(11 452)
Resources provided free of charge	-	(1 560)
Resources received free of charge	22	2 246
Bad and doubtful debts expense	44	( 182)
Other non-cash items	( 834)	( 112)
Net loss on disposal of assets	( 244)	( 34)
Net Transfers from Administrative Restructures	-	8 812
<b>Change in assets and liabilities</b>		
(Decrease) increase in receivables	(3 472)	24 585
(Decrease) increase in inventories	( 11)	22
Decrease (increase) in payables	3 168	(6 352)
(Increase) decrease in employee benefits	(1 116)	(30 832)
(Decrease) increase in provisions	2 943	(5 093)
(Increase) decrease in other liabilities	( 134)	(1 974)
<b>Net cost of providing services</b>	<b>(245 655)</b>	<b>(238 486)</b>

**Note 32. Financial instruments**

**(a) Categorisation of financial instruments**

Details of the significant accounting policies and methods adopted including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised with respect to each class of financial asset, financial liability and equity instrument are disclosed in Note 2 "Summary of Significant Accounting Policies".

Category of financial assets and financial liabilities	Statement of Financial Position line item	Note	Carrying Amount	Fair Value	Carrying Amount	Fair Value
			2013	2013	2012	2012
			\$'000	\$'000	\$'000	\$'000
<b>Financial assets</b>						
Cash and cash equivalents	Cash and cash equivalents	20	51 168	51 168	52 870	52 870
Receivables	Receivables <sup>(1)</sup>	21	28 382	28 382	33 291	33 291
<b>Financial liabilities</b>						
Financial liabilities - at cost	Payables <sup>(1)</sup>	24	25 958	25 958	21 135	31 135
	Other liabilities	27	2 359	2 359	2 225	2 225

<sup>(1)</sup> Receivable and payable amounts disclosed here exclude amounts relating to statutory receivables and payables. In government, certain rights to receive or pay cash may not be contractual and therefore in these situations, the requirements will not apply. Where rights or obligations have their source in legislation such as levy receivables/payables, tax equivalents, commonwealth tax, etc. they would be excluded from the disclosure. The accounting standards define contract as enforceable by law. All amounts recorded are carried at cost (not materially different from amortised cost).

**Credit risk**

Credit risk arises when there is the possibility of the Department's debtors defaulting on their contractual obligations resulting in financial loss to the Department. The Department measures credit risk on a fair value basis and monitors risk on a regular basis.

The Department has minimal concentration of credit risk. The Department has policies and procedures in place to ensure that transactions occur with customers with appropriate credit history. The Department does not engage in high risk hedging for its financial assets.

Allowances for impairment of financial assets is calculated on past experience and current and expected changes in client credit rating. Currently the Department does not hold any collateral as security to any of its financial assets.

Other than receivables, there is no evidence to indicate that financial assets are impaired. Refer to Note 21 for information on the allowance for impairment in relation to receivables.

**Department of the Premier and Cabinet**

**(b) Ageing analysis of financial assets**

The following table discloses the ageing of financial assets and the ageing of impaired assets past due:

	Past due by			Total \$'000
	Overdue for less than 30 days \$'000	Overdue for 30 – 60 days \$'000	Overdue for more than 60 days \$'000	
	<b>2013</b>			
Receivables	21,297	315	462	22 074
<b>2012</b>				
Receivables	24 230	1 797	2 434	28 461

**(c) Maturity analysis of financial assets and liabilities**

The following table discloses the maturity analysis of financial assets and liabilities:

	Carrying amount \$'000	Contractual maturities		
		< 1 year \$'000	1-5 years \$'000	> 5 years \$'000
<b>2013</b>				
<b>Financial assets</b>				
Cash and cash equivalents	51 168	51 168	-	-
Receivables	22 074	22 074	-	-
Accrued income	6 308	6 308	-	-
<b>Total financial assets</b>	<b>79 550</b>	<b>79 550</b>	<b>-</b>	<b>-</b>
<b>Financial liabilities</b>				
Creditors	17 053	17 053	-	-
Accrued expenses	6 440	6 440	-	-
Unearned income	19	19	-	-
Other financial liabilities	2 340	360	1 440	540
<b>Total financial liabilities</b>	<b>25 852</b>	<b>23 872</b>	<b>1 440</b>	<b>540</b>

	Carrying amount \$'000	Contractual maturities		
		< 1 year \$'000	1-5 years \$'000	> 5 years \$'000
<b>2012</b>				
<b>Financial assets</b>				
Cash and cash equivalents	52 870	52 870	-	-
Receivables	28 461	28 461	-	-
Accrued income	4 830	4 830	-	-
<b>Total financial assets</b>	<b>86 161</b>	<b>86 161</b>	<b>-</b>	<b>-</b>
<b>Financial liabilities</b>				
Creditors	6 244	6 244	-	-
Accrued expenses	12 839	12 839	-	-
Unearned income	447	447	-	-
Other financial liabilities	1 778	515	1 161	102
<b>Total financial liabilities</b>	<b>21 308</b>	<b>20 045</b>	<b>1 161</b>	<b>102</b>

*Liquidity risk*

Liquidity risk arises where the Department is unable to meet its financial obligations as they are due to be settled. The Department is funded principally from appropriations by the SA Government. The Department works with the Department of Treasury and Finance to determine the cash flows associated with its Government approved program of work and to ensure funding is provided through SA Government budgetary processes to meet the expected cash flows. The Department settles undisputed accounts within 30 days from the date of the invoice or date the invoice is first received. In the event of a dispute, payment is made 30 days from resolution.

The Department's exposure to liquidity risk is insignificant based on past experience and current assessment of risk.

*Market risk*

The department has no interest bearing liabilities as at the end of the reporting period. There is no exposure to foreign currency or other price risks.

A sensitivity analysis has not been undertaken for the interest rate risk of the department as it has been determined that the possible impact on profit and loss or total equity from fluctuations in interest rates is immaterial.

**Note 33. Remuneration of board and committee members**

The Department administers a number of boards and committees where members receive or are entitled to receive remuneration for their membership. Members during the year that were entitled to receive remuneration for membership during the 2012-13 financial year were:

**Capital City Committee**

J Weatherill\*  
S Yarwood  
J Rau \*  
M Hender  
T Koutsantonis\*  
N Malani  
P Conlon\*

**Playford Memorial Trust Inc**

C Brown  
D Bursill\*  
S Herzberg  
R Lawson  
D Hopgood  
D Standish  
H Nankivell  
D Watson  
K Yates  
K Delaporte  
D Day

**Public Sector Grievance Review Commission**

A Burgess\*  
K McEvoy  
D Stevens  
J Walsh

**Remuneration Tribunal**

D Prior  
D Smythe  
J Obst

**South Australia's Strategic Plan Audit Committee**

W Cossey  
D Bursill\*  
T Kelly  
L Read  
A Mundkur  
D Bowley  
L Hallahan  
G Niedorfer

**SA Strategic Plan Community Engagement Board**

A Inglis  
N Halsey  
P Blacker  
H Le  
M Wagstaff  
P Gale  
K Simpson  
R Sharpe  
D O'Loughlin\*  
N Long  
R Hirst  
P Joy  
H Lamont\*  
A Edwards

**Aboriginal Lands Trust**

K Abdulla  
C Coleman  
H Davey  
R Dodd  
I Johnson  
C Lennon  
M Lochowiak  
I McKenzie  
B Miller  
K Peters  
P Rigney  
G Tongerie  
G Walker  
T Abdulla  
G Cooley  
G Dodd  
Y Edwards  
M McKenzie  
H Miller  
S Walker  
L Warren  
D Wilton

**South Australian Aboriginal Advisory Council**

S Miller  
P Agius  
M Sumner  
P Kinnear\*  
T Ritchie\*  
L Bassani\*  
A Turner  
A Stuart  
D Bond\*  
W Miller

**State Records Council**

M Anderson\*  
P Crush  
S Froude\*  
S Marsden  
M Moore  
G Thomson\*  
S Vreugdenburg\*  
J Fetherstonhaugh  
J Browne

**Asbestos Advisory Committee**

A Amorosi  
C Brown  
C Jones\*  
T Miller  
J Giles  
D Roberts  
S Mangas\*  
J Quarton  
J Barkla\*  
B Adams\*  
J Flavel



**State Emergency Management Committee**

S Ashby\*  
W Campana  
R Creen \*  
K Braunack\*  
G Burns\*  
J Hallion\*  
A Holmes\*  
V Faggotter\*  
M Hyde\*  
G Lupton\*  
J Frittum\*  
J Mazel\*  
D Place\*  
B Rowse\*  
M Hanson\*  
A Lawson\*  
G Nettleton\*  
C Beattie\*  
J Ringham\*  
D Swan\*  
A Harrison\*  
A Johnson\*  
P Koritsa  
D Plowman\*  
J Rishworth\*  
J Schultz\*  
V Smyth\*  
R Hook\*  
I Nightingale\*  
A Circelli\*  
T Donaghy\*  
J Meakins\*  
M Smith\*  
J Gemmell\*  
B Killmier\*

**Work Life Balance (WLB) Advisory Committee**

**(Dissolved 12/03/13)**

R Buckler  
E Dabars  
S Dann  
T Champion  
M Hogan\*  
C Hudson  
R Owens  
K Peters  
J Spoehr  
B Wood\*  
B Cowey\*

**Aboriginal Heritage Act 1979 Aboriginal Heritage**

**Committee**

P Clarke\*  
R Hillman  
M McBride  
M McKenzie  
V McKenzie  
H Richards  
S Sparrow  
A Starkey

**Literature Peer Assessment Panel**

C Kenneally  
P Butters  
S Sheridan  
P Graham  
J Jones  
S Fleming  
C Raynes  
B Chandler

**Privacy Committee of South Australia**

B Quirke\*  
N Rogers\*  
T Ryan\*  
A Stanley  
A Mills\*  
D Billich

**Industrial Relations Advisory Committee**

D Blairs  
F Donaghy  
T Evans  
D Gray  
J Hanson\*  
J McMahon  
S Hills  
A Moeller  
R Wortley\*  
B Russell\*  
C Starr  
A Story  
R Cairney  
W Campana  
J Rau\*

**Mining and Quarrying Occupational Health and Safety Committee**

G Day  
W Hanson  
E McInerney  
M O'Malley  
S Rowett\*  
M Sexton  
A Cartledge  
M Howard  
F Mateos  
G Sauer\*  
B Wilson  
G Murray  
H O'Neil  
M Hanson

**Aboriginal Lands Trust Act 1966 Review Reference Group**

P Agius  
J Chester\*  
H Davey  
H Miller  
K Thomas\*  
K Wanganeen

**Aboriginal Heritage Act 1988 Aboriginal Heritage**

**Committee**

S Sparrow  
R Callaghan  
C Smith  
H Smith  
A Stuart  
L Wright  
Y Agius  
V Sumner  
S Meagher  
C Waye  
K Telfer

**Aboriginal & Torres Strait Islander Arts Development Program Peer Assessment Panel**

S Dodd  
A Franklin  
J Thomas  
D Siwes

**Work Health and Safety Act 2012 Review**

**Committee Panels**

D Black  
R Cairney  
J Cavanough  
C Cini  
M Donald  
T Earls  
T E Evans  
T Evans  
A Fairley  
J Giles  
A Gleeson  
R Harding  
D Hegarty  
S Hills  
N Kitchin  
B Mitropoulos  
A Moeller  
V Moore  
D Roberts  
R Wormald

**Adelaide Festival Centre Trust**

S Clearihan  
C Namblard  
C Cordeaux  
J Hazel  
B Fitzpatrick  
Z Flanagan  
I Kowalick  
H Le\*  
C Mitchell  
W Spurr

**Disability Arts Peer Assessment Panel**

L Beasley  
P Hoban  
S Lush\*  
R Maurovic  
C Pickering  
C Wainwright

**Boundary Adjustment Facilitation Panel**

G Aldridge  
J Maitland  
C Procter  
M Wagstaff  
M Braes\*

**Minister's State/Local Government Forum**

W Campana  
G Gago\*  
J Hallion\*  
G Henderson  
K Hildyard  
D O'Loughlin\*  
F Lewis  
B Mchugh  
R Wortley\*

**Organisations Assessment Panel**

B Cook  
L Kroetsch  
B McQueen  
E Pak-Poy  
L Newton  
J Sweeney  
A Beare  
R Hervey  
R Myers  
C Reid

**Economic Development Board**

G Belchamber  
R Chapman  
I Gould  
J Hallion\*  
R Hawke  
M Hickinbotham  
M Keating  
K Osborn  
L Read  
R Spencer  
D Thomas  
L Worrall\*  
C Namblard  
B Pocock  
N Roos  
B Pocock

**Adelaide Festival Corporation Board**

C Anthony\*  
P Goers  
T Pribanic\*  
R Ryan  
G Walters  
S Yarwood  
S Brown  
A Duthie

**Adelaide Film Festival Board**

A Bovell  
G Knagge  
W Lewis  
S Maslin  
S Sdraulig  
L Thomas  
J Thompson  
S White

**Country Arts SA Grant Assessment Panel**

C Cantlon  
S Chapman  
C Durant  
E Gardner  
M Harris  
M Hart  
T Milner-Nichols  
L Owens  
J Pana  
D Rogers  
C Veldhuyzen  
M Corbin

**Arts Organisations Community Peer Assessment Panel**

G Andersen  
G Davill\*  
S Grey-Gardner  
M Rankin  
S Riley  
M Sawtell  
S Tooth

**Australian Children's Performing Arts Company**

**(WindMill Performing Arts)**

J Andrews\*  
G Fitzpatrick  
M Ormsby  
M Potts  
J Elliot  
D Spear  
M Walters

**Carclew Youth Arts Inc Board**

S Fawkes\*  
C Hatzi\*  
V Purman  
J Sutherland-Shaw\*  
B Sugars\*  
A Baker  
J Doyle  
G Archer  
J Meiners

**Art for Public Places Committee**

B Powles  
D O'Connor\*  
M Tadic  
L Torr  
B Parkes  
M Knights  
L Simeoni  
D Ferretti\*  
W Keates  
R Ananda

**Performing Arts Peer Assessment Panel**

J Meiners  
S Healy  
A Pak Poy  
M Hill  
N English  
S Collins  
A Currie  
C Broad  
S Bleby  
C Anderson  
J Barry-Knox  
R Seidel  
N Bloom

**South Australian Country Arts Trust**

A Aughey  
J Cleary  
B Green  
M Jennings  
D McEwen  
L Owens  
S Winter-Dewhurst\*  
W Pelz  
R Stephenson\*  
K Telfer

**South Australian Film Corporation**

C Bart  
R Clark  
B Ikin  
A Maras  
D Monaghan  
S Mitchell  
J Potter  
A Tisato  
C Ward  
V Skinner  
J Yuile

**Safework SA Advisory Council**

D Blairs  
J Cavanough  
J Giles  
B Grant  
M Heylen  
M O'Malley  
T Phillips  
R Thomson\*  
J Quarton  
C Vincent  
B Russell\*  
G Mccarthy\*

**Contemporary Music Peer Assessment Panel**

A Dundon  
N Bates  
R Kradolfer  
M Mayo  
A Fraser  
S Arlidge  
A Tripiodi  
A Poulton  
G Shaw  
A Shepherd  
S Dodd

**Department of the Premier and Cabinet**

**Disability Information and Resource Centre Inc Board**

I Bagshaw  
M Faull  
P Gosnold  
M Politis  
M O'Rourke  
M Pyyvaara  
C Staker

**JamFactory Contemporary Craft and Design Inc Board**

T Horton\*  
K Lawrence  
J Lomax-Smith  
E Raupach  
P Vaughan  
J Ranaldo  
J Carreker

**State Theatre Company Of South Australia Board**

T Crawford\*  
C Guille  
J Irving  
J Jamieson  
J Levy  
L Reynolds  
B Halliday

**State Opera Of South Australia Board**

P Brooks  
J Bruce  
A Bryant  
S Hatcher  
L Nicholson  
E Raupach  
C Rothauser  
J Wilson  
M de Raad

**Tandanya National Aboriginal Cultural Institute**

**Board Of Management**

P Rigney  
A Sloan  
N Harkin  
J Alberts  
C Egan\*  
S Meagher  
J Thomas  
J Chester\*  
R Green\*  
D Hincks\*  
T Lovegrove  
H Mac  
S Miller  
T Stewart  
K Wanganeen  
Y Robson-McInerney

**Visual Arts, Craft and Design Peer**

**Assessment Panel**

J Barwick  
D But-Husaim  
A Hughes  
G Bisetto  
K Coelho  
M Rackham  
T Richardson  
J Fanning  
J Dodd  
N Folland  
H Freeman  
B French  
D Paauwe

The numbers of members whose remuneration received or receivable falls within the following bands:

	<b>2013</b>	<b>2012</b>
	<b>No of</b>	<b>No of</b>
	<b>members</b>	<b>members</b>
\$0 - \$9 999	382	474
\$10 000 - \$19 999	73	12
\$20 000 - \$29 999	2	4
\$30 000 - \$39 999	1	-
\$40 000 - \$49 999	9	7
\$60 000 - \$69 999	-	2
\$70 000 - \$79 999	2	-
\$80 000 - \$89 999	1	-
<b>Total numbers of members</b>	<b>470</b>	<b>499</b>

Remuneration of members reflects all costs of performing board/committee member duties including sitting fees, superannuation contributions, fringe benefits tax and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$980 000 (\$941 000).

Amounts paid to a superannuation plan for board/committee members was \$68 000 (\$81 000).

\* In accordance with the Department of the Premier and Cabinet Circular No. 016, government employees did not receive any remuneration for board/committee duties during the financial year.

Unless otherwise disclosed, transactions between members are on conditions no more favourable than those that it is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.

**Note 34. Events after balance date**

Adjustments would be made to amounts recognised in the financial statements, where an event occurs after 30 June and before the date the financial statements are authorised for issue, where those events provide information about conditions at balance date.

Note disclosure is made about events between 30 June 2013 and the date the financial statements are authorised for issue where the event relates to a condition which arose after 30 June 2013 and which may have a material impact on the results of subsequent years.

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 1 August 2013, the Department relinquished administered responsibility for the Outback Communities Authority and the Local Government Grants Commission. Assets and liabilities relating to these business units transferred to the Department of Primary Industries and Regions SA effective 1 August 2013.

The Department transferred 14 employees employed by the Office of State/Local Government Relations (OSLGR), a unit of the Department to the Attorney-General's Department (3 employees), the Department of Transport, Planning and Infrastructure (9 employees) and the Department of Primary Industries and Regions SA (2 employees) respectively effective 1 August 2013.

The Department received Invest in South Australia, a unit of the Department for Manufacturing, Innovation, Trade, Resources and Energy (6 employees) effective 5 September 2013.

**Department of the Premier and Cabinet**

**Annual Administered Financial Statements**

**For The Year Ended 30 June 2013**

Department of the Premier and Cabinet

Certification of the Administered Financial Statements

We certify that the Administered Financial Statements for the Department of the Premier and Cabinet:

- are in accordance with the accounts and records of the Department of the Premier and Cabinet;
- comply with relevant Treasurer's Instructions;
- comply with relevant accounting standards; and
- present a true and fair view of the financial position of the Department of Premier and Cabinet at the end of the financial year and the results of its operations and cash flows for the financial year.

Internal controls employed by the Department of the Premier and Cabinet over its financial reporting and its preparation of the financial statements have been effective throughout the financial year.



Jim Hallion  
Chief Executive

19 September 2013



Les Jones  
Director, Finance and Business Performance

19 September 2013

**Department of the Premier and Cabinet**

**NOTE INDEX**

Summary of significant accounting policies	A1.
<b>Expense notes</b>	
Employee benefits	A2.
Grants and subsidies	A3.
Intra-government transfers	A4.
Supplies and services	A5.
Disbursements on behalf of third parties	A6.
Depreciation	A7.
Net gain (loss) from disposal of assets	A8.
<b>Income notes</b>	
Revenues from Commonwealth Government	A9.
Advances and grants	A10.
Other	A11.
Collections on behalf of third parties	A12.
Revenues from SA Government	A13.
<b>Asset notes</b>	
Cash and cash equivalents	A14.
Receivables	A15.
Property, plant and equipment	A16.
<b>Liability notes</b>	
Payables	A18.
Employee benefits	A19.
Provisions	A20.
<b>Equity notes</b>	
<b>Other notes</b>	
Transferred functions	A21.
Unrecognised contractual commitments	A22.
Contingent assets and contingent liabilities	A23.
Cash flow reconciliation	A24.
Events after the reporting date	A25.
Remuneration of board and committee members	A26.



**Statement of Administered Comprehensive Income  
For The Year Ended 30 June 2013**

	Note	2013 \$'000	2012 \$'000
<b>Administered Expenses</b>			
Employee benefits	A2.	1 512	2 583
Grants and subsidies	A3.	169 453	142 089
Intra government transfers	A4.	22 347	10 861
Supplies and services	A5.	4 730	5 582
Disbursements on behalf of third parties	A6.	479 081	241 183
Depreciation	A7.	276	132
Net loss on disposal of assets	A8.	5	-
Other		9	-
<b>Total administered expenses</b>		<b>677 413</b>	<b>402 430</b>
<b>Administered Income</b>			
Revenues from SA Government	A13.	20 609	15 861
Revenues from Commonwealth Government	A9.	1 811	1 502
Advances and grants	A10.	169 368	141 969
Other	A11.	-	7 285
Collections on behalf of third parties	A12.	479 081	241 183
Net gain on disposal of assets	A8.	-	41
Interest		1 335	1 352
Fees and charges		1 120	152
<b>Total administered income</b>		<b>673 324</b>	<b>409 345</b>
<b>Net result</b>		<b>(4 089)</b>	<b>6 915</b>
<b>Other comprehensive income</b>			
Changes in asset revaluation surplus		2 927	-
<b>Total other comprehensive income</b>		<b>2 927</b>	<b>-</b>
<b>Total comprehensive result</b>		<b>(1 162)</b>	<b>6 915</b>

The net result and comprehensive result are attributable to the SA Government as owner

The above statement should be read in conjunction with the accompanying Notes.

**Statement of Administered Financial Position**

**For The Year Ended 30 June 2013**

	Note	2013 \$'000	2012 \$'000
<b>Administered Current Assets</b>			
Cash and cash equivalents	A14.	48 896	49 769
Receivables	A15.	1 758	431
<b>Total current assets</b>		<b>50 654</b>	<b>50 200</b>
<b>Administered Non-Current Assets</b>			
Property, plant and equipment	A16.	7 345	4 193
<b>Total non-current assets</b>		<b>7 345</b>	<b>4 193</b>
<b>Total assets</b>		<b>57 999</b>	<b>54 393</b>
<b>Administered Current Liabilities</b>			
Payables	A18.	7 721	3 327
Employee benefits	A19.	158	88
Provisions	A20.	-	28
Other liabilities		741	335
<b>Total current liabilities</b>		<b>8 620</b>	<b>3 778</b>
<b>Administered Non-Current Liabilities</b>			
Payables	A18.	25	13
Employee benefits	A19.	266	145
Provisions	A20.	1	120
<b>Total non-current liabilities</b>		<b>292</b>	<b>278</b>
<b>Total liabilities</b>		<b>8 912</b>	<b>4 056</b>
<b>Net Assets</b>		<b>49 087</b>	<b>50 337</b>
<b>Administered Equity</b>			
Retained earnings		46 160	50 337
Asset revaluation surplus		2 927	-
<b>Total equity</b>		<b>49 087</b>	<b>50 337</b>
Unrecognised contractual commitments	A22.		
Contingent assets and liabilities	A23.		

**The total equity is attributable to the SA Government as owner**

**Statement of Administered Changes in Equity  
For The Year Ended 30 June 2013**

	Retained earnings	Asset revaluation surplus	Total
	\$'000	\$'000	\$'000
<b>Balance at 30 June 2011</b>	<b>35 261</b>	-	<b>35 261</b>
Total comprehensive result for 2011-12	6 915	-	6 915
Net assets from administrative restructures	8 161	-	8 161
<b>Balance at 30 June 2012</b>	<b>50 337</b>	-	<b>50 337</b>
Net result for 2012-13	(4 089)	-	(4 089)
Gain on revaluation of property, plant and equipment	-	<b>2 927</b>	2 927
Total comprehensive result for 2012-13	(4 089)	<b>2 927</b>	(1 162)
Prior period correction	( 88)	-	( 88)
<b>Balance at 30 June 2013</b>	<b>46 160</b>	<b>2 927</b>	<b>49 087</b>

The above statement should be read in conjunction with the accompanying Notes.

**Statement of Administered Cash Flows**  
**For The Year Ended 30 June 2013**

	Note	2013 \$'000	2012 \$'000
<b>Cash flows from operating activities</b>			
<b>Cash outflows</b>			
Employee benefits		(1 301)	(2 633)
Grants and subsidies		(169 453)	(142 089)
Intra government transfers		(22 347)	(10 943)
Supplies and services		( 345)	(4 713)
Disbursements on behalf of third parties		(479 081)	(241 183)
Other payments		(1 074)	( 132)
<b>Cash used in operations</b>		<b>(673 601)</b>	<b>(401 693)</b>
<b>Cash inflows</b>			
SA Government		20 609	15 861
Commonwealth Government		1 811	1 502
Fees and charges		1 120	152
Advances and grants		169 368	141 969
Collections on behalf of third parties		479 081	241 183
Interest		1 335	1 352
Other receipts		-	854
<b>Cash generated from operations</b>		<b>673 324</b>	<b>402 873</b>
<b>Net cash (used in) provided by operations</b>	A.24	<b>( 277)</b>	<b>1 180</b>
<b>Cash flows from investing activities</b>			
<b>Cash outflows</b>			
Purchase of property, plant and equipment		( 699)	( 373)
<b>Cash used in investing activities</b>		<b>( 699)</b>	<b>( 373)</b>
<b>Cash inflows</b>			
Proceeds from sale of property, plant and equipment		103	191
<b>Cash generated from investing activities</b>	A.8	<b>103</b>	<b>191</b>
<b>Net cash used in investing activities</b>		<b>( 596)</b>	<b>( 182)</b>
<b>Cash flows from financing activities</b>			
<b>Cash inflows</b>			
Cash received from restructuring activities		-	4 276
<b>Cash generated from financing activities</b>		<b>-</b>	<b>4 276</b>
<b>Net (decrease) / increase cash and cash equivalents</b>		<b>( 873)</b>	<b>5 274</b>
Cash and cash equivalents at the beginning of the financial year		49 769	44 495
<b>Cash and cash equivalents at the end of the financial year</b>	A14.	<b>48 896</b>	<b>49 769</b>

The above statement should be read in conjunction with the accompanying Notes.

Department of the Premier and Cabinet

**DISAGGREGATED DISCLOSURES - EXPENSES AND INCOME**

For The Year Ended 30 June 2013

	Special Act Salary and Allowances		Bank of Tokyo Cultural and Social Exchange		SA Okayama Account		Promotion of the State		APY Lands		Aboriginal Affairs Administered		Government Workers Compensation		Service SA		Local Government Taxation Equivalents Funds		Outback Communities Authority		South Australian Local Government Grants Commission		Total		
	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	
<b>Expenses</b>																									
Employee benefits expenses	420	492	-	-	-	-	-	-	-	-	-	-	(147)	1 754	-	-	-	-	880	214	359	123	1 512	2 583	
Grants and subsidies	-	-	-	15	-	-	-	-	-	56	35	53	-	-	-	-	1 020	1 438	895	663	167 429	139 938	169 453	142 089	
Intra-government transfers	-	-	-	-	-	-	-	-	9 281	21	5 290	1 950	-	-	11 116	5 550	-	-	-	-	-	-	22 347	10 861	
Supplies and services	-	-	-	-	-	-	1 937	1 783	-	26	196	641	1 841	-	226	-	-	-	1 574	1 541	326	81	4 730	5 582	
Disbursements on behalf of third parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-	479 081	241 183	-	-	-	-	-	-	479 081	241 183	
Depreciation and amortisation expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	276	132	-	-	276	132	
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9	-	-	-	9	-	
Net loss from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	-	-	-	5	-	
<b>Total expenses</b>	<b>420</b>	<b>492</b>	<b>-</b>	<b>15</b>	<b>-</b>	<b>-</b>	<b>1 937</b>	<b>1 804</b>	<b>9 363</b>	<b>5 521</b>	<b>2 644</b>	<b>1 841</b>	<b>(147)</b>	<b>1 894</b>	<b>490 423</b>	<b>246 733</b>	<b>1 020</b>	<b>1 438</b>	<b>3 639</b>	<b>2 550</b>	<b>168 114</b>	<b>140 142</b>	<b>677 413</b>	<b>402 430</b>	
<b>Income</b>																									
Revenues from Commonwealth	-	-	-	-	-	-	-	-	-	-	1 640	1 502	-	-	-	-	-	-	171	-	-	-	1 811	1 502	
Advances and grants	-	-	12	6	-	-	-	-	-	14	-	-	-	-	-	-	995	703	1 048	612	167 313	140 634	169 368	141 969	
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	7 285	-	-	-	-	-	-	-	-	-	7 285	
Collections on behalf of third parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-	479 081	241 183	-	-	-	-	-	-	479 081	241 183	
Revenues from SA Government	776	418	-	-	-	-	1 748	1 705	5 876	5 730	-	-	-	2 298	11 116	5 550	-	-	608	160	485	-	20 609	15 861	
Net gain from the disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	41	-	-	-	41	-	
Interest revenue	-	-	2	3	-	-	-	-	703	-	510	1 263	-	-	-	-	13	19	53	34	54	33	1 335	1 352	
Fees and charges	-	-	-	-	-	-	249	61	-	-	-	-	2	-	495	-	-	-	368	91	6	-	1 120	152	
<b>Total income</b>	<b>776</b>	<b>418</b>	<b>14</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>1 997</b>	<b>1 766</b>	<b>6 579</b>	<b>5 744</b>	<b>2 150</b>	<b>2 765</b>	<b>2</b>	<b>9 583</b>	<b>490 692</b>	<b>246 733</b>	<b>1 008</b>	<b>722</b>	<b>2 248</b>	<b>938</b>	<b>167 858</b>	<b>140 667</b>	<b>673 324</b>	<b>409 345</b>	
<b>Net result</b>	<b>356</b>	<b>(74)</b>	<b>14</b>	<b>(6)</b>	<b>-</b>	<b>-</b>	<b>60</b>	<b>(38)</b>	<b>(2 784)</b>	<b>223</b>	<b>(494)</b>	<b>924</b>	<b>149</b>	<b>7 689</b>	<b>269</b>	<b>-</b>	<b>(12)</b>	<b>(716)</b>	<b>(1 391)</b>	<b>(1 612)</b>	<b>(256)</b>	<b>525</b>	<b>(4 089)</b>	<b>6 915</b>	

Department of the Premier and Cabinet

**DISAGGREGATED DISCLOSURES - ASSETS AND LIABILITIES**

For The Year Ended 30 June 2013

	Special Act Salary and Allowances		Bank of Tokyo Cultural and Social Exchange		SA Okayama Account		Promotion of the State		APY Lands		Aboriginal Affairs Administered		Government Workers Compensation		Service SA		Local Government Taxation Equivalents Funds		Outback Communities Authority		South Australian Local Government Grants Commission		Total		
	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	2013 \$'000	2012 \$'000	
<b>Assets</b>																									
Cash and cash equivalents	1 021	674	90	76	48	48	2 292	2 421	23 123	23 571	16 948	17 012	2 527	2 527	285	-	6	19	1 749	2 437	807	984	48 896	49 769	
Receivables	-	-	-	-	-	-	-	50	54	76	1 684	79	-	-	-	-	1	-	17	221	2	5	1 758	431	
Property, plant and equipment	-	-	-	-	-	-	-	-	444	-	-	-	-	-	-	-	-	-	6 901	4 193	-	-	7 345	4 193	
<b>Total assets</b>	<b>1 021</b>	<b>674</b>	<b>90</b>	<b>76</b>	<b>48</b>	<b>48</b>	<b>2 292</b>	<b>2 471</b>	<b>23 621</b>	<b>23 647</b>	<b>18 632</b>	<b>17 091</b>	<b>2 527</b>	<b>2 527</b>	<b>285</b>	<b>-</b>	<b>7</b>	<b>19</b>	<b>8 667</b>	<b>6 851</b>	<b>809</b>	<b>989</b>	<b>57 999</b>	<b>54 393</b>	
<b>Liabilities</b>																									
Payables	40	49	-	-	-	-	-	238	4 522	1 765	2 390	355	-	1	16	-	-	-	699	909	79	23	7 746	3 340	
Employee benefits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	309	137	115	96	424	233	
Provisions	-	-	-	-	-	-	-	-	-	-	-	-	-	148	-	-	-	-	1	-	-	-	1	148	
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	741	335	-	-	741	335	
<b>Total liabilities</b>	<b>40</b>	<b>49</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>238</b>	<b>4 522</b>	<b>1 765</b>	<b>2 390</b>	<b>355</b>	<b>-</b>	<b>149</b>	<b>16</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1 750</b>	<b>1 381</b>	<b>194</b>	<b>119</b>	<b>8 912</b>	<b>4 056</b>	

**A1. Summary of significant accounting policies**

All Department accounting policies are contained in Note 2 Summary of Significant Accounting Policies. The policies outlined in Note 2 apply to both the Department's and administered financial statements.

*Administered items*

The following funds and financial transactions were administered by the Department as at 30 June 2013. They do not represent controlled transactions of the Department. As such, they are not recognised in the financial statements of the Department.

- Special Act payments
- Bank of Tokyo cultural and social exchange
- SA Okayama account
- Promotion of the State
- APY Lands
- Aboriginal Affairs administered
- Government Workers Compensation Fund
- South Australian Local Government Grants Commission
- Outback Communities Authority
- Local Government Taxation Equivalents Funds
- Service SA collections and disbursements

**Department of the Premier and Cabinet**

**A2. Employee benefits**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Salaries and wages	1 127	710
Long service leave	162	-
Annual leave	81	28
Skills and experience retention leave	6	-
Employment on-costs - superannuation	94	27
Employment on-costs - other	57	15
Board and committee fees	102	48
Other employment related expenses	( 117)	1 755
<b>Total employee benefits</b>	<b>1 512</b>	<b>2 583</b>

	<b>2013</b>	<b>2012</b>
	<b>No.</b>	<b>No.</b>
<b>Remuneration of employees</b>		
The number of employees whose remuneration received falls within the following bands:		
\$258 000 to \$267 999	-	1
\$408 000 to \$417 999	1	-
<b>Total number of employees</b>	<b>1</b>	<b>1</b>

The table includes all staff who received remuneration equal to or greater than the base executive remuneration level during the year. Remuneration of staff reflects all costs including salaries and wages, payments in lieu of leave, superannuation contributions, fringe benefits tax and other salary sacrifice benefits. The total remuneration received by these staff members for the year was \$415 000 (\$260 000).

**A3. Grants and subsidies**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Grants and subsidies	169 453	142 089
<b>Total grants and subsidies</b>	<b>169 453</b>	<b>142 089</b>

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Grants and subsidies consists of the following:		
SA Local Government Grants Commission	167 429	139 938
Office of Local Government Administered Items	-	1 438
Outback Communities Authority	895	510
Other grants and subsidies	1 129	203
<b>Total grants and subsidies</b>	<b>169 453</b>	<b>142 089</b>

**A4. Intra-government transfers**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Other intra-government transfers	22 347	10 861
<b>Total intra-government transfers</b>	<b>22 347</b>	<b>10 861</b>

**Department of the Premier and Cabinet**

**A5. Supplies and services**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Accommodation	331	130
Telecommunications	38	-
Staff development and recruitment	10	-
Marketing	2 001	1 815
Administration	75	-
IT services and computing charges	43	-
Repairs and maintenance	252	196
Community infrastructure	869	1 792
Service level agreements	87	-
Contractors and consultants	568	432
Temporary and casual staff	38	-
Other supplies and services	418	1 217
<b>Total supplies and services</b>	<b>4 730</b>	<b>5 582</b>

**Supplies and services provided by entities within SA Government**

Accommodation	80	28
Telecommunications	28	-
Marketing	1 438	574
Administration	4	-
IT services and computing charges	6	-
Repairs and maintenance	1	18
Community infrastructure	346	1 502
Service level agreements	87	-
Contractors and consultants	2	-
Other supplies and services	93	115
<b>Total supplies and services provided by entities within SA Government</b>	<b>2 085</b>	<b>2 237</b>

**A6. Disbursements on behalf of third parties**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Registrations, licenses and other fees - Department of Planning, Transport and Infrastructure	424 537	215 377
Firearms licences - South Australia Police	48 695	22 912
Expiation notices - South Australia Police	2 431	1 146
Office of Business and Consumer Affairs	1 397	743
South Australian Water Corporation	1 198	581
Emergency Services Levy - South Australian Fire and Emergency Services	178	71
Other	645	353
<b>Total disbursements on behalf of third parties</b>	<b>479 081</b>	<b>241 183</b>

**Disbursements paid to entities within SA Government**

Registrations, licenses and other fees - Department of Planning, Transport and Infrastructure	424 537	215 377
Firearms licences - South Australia Police	48 695	22 912
Expiation notices - South Australia Police	2 431	1 146
Office of Business and Consumer Affairs	1 397	743
South Australian Water Corporation	1 198	581
Emergency Services Levy - South Australian Fire and Emergency Services	178	71
Other	501	320
<b>Total disbursements on behalf of third parties paid to entities within SA Government</b>	<b>478 937</b>	<b>241 150</b>

During 2012-13 certain administered collections and disbursements formerly reported by Service SA were reclassified as transactions directly administered by the Department of Planning, Transport and Infrastructure effective from 1 January 2012. Comparative information was also reclassified, see note A21.

**A7. Depreciation**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
Plant and equipment	69	32
Buildings and infrastructure	142	67
Water, sewerage and drainage	65	33
<b>Total depreciation expense</b>	<b>276</b>	<b>132</b>



**Department of the Premier and Cabinet**

**A8. Net gain (loss) from disposal of assets**

	2013	2012
	\$'000	\$'000
<b>Land and buildings</b>		
Proceeds from disposal	-	-
Less: net book value of assets disposed	-	( 51)
<b>Net (loss) from disposal of land and buildings</b>	<b>-</b>	<b>( 51)</b>
<b>Plant and equipment</b>		
Proceeds from disposal	103	191
Less: net book value of assets disposed	( 108)	( 99)
<b>Net (loss) from disposal of plant and equipment</b>	<b>( 5)</b>	<b>92</b>
<b>Total net (loss) gain from disposal of assets</b>	<b>( 5)</b>	<b>41</b>

**A9. Revenues from Commonwealth Government**

	2013	2012
	\$'000	\$'000
Commonwealth revenue	1 811	1 502
<b>Total revenues from Commonwealth Government</b>	<b>1 811</b>	<b>1 502</b>

**A10. Advances and grants**

	2013	2012
	\$'000	\$'000
Commonwealth grants	167 649	140 843
Other grants	1 719	1 126
<b>Total advances and grants</b>	<b>169 368</b>	<b>141 969</b>

**A11. Other**

	2013	2012
	\$'000	\$'000
Government Workers Compensation Fund	-	7 285
<b>Total Other</b>	<b>-</b>	<b>7 285</b>

Relates to the closure of the Government Workers Compensation Fund except for some minor outstanding liabilities - refer to note A20.

**A12. Collections on behalf of third parties**

	2013	2012
	\$'000	\$'000
Registrations, licenses and other fees - Department of Planning, Transport and Infrastructure	424 537	215 377
Expiation notices - South Australia Police	48 695	22 912
Firearms licences - South Australia Police	2 431	1 146
Office of Business and Consumer Affairs	1 397	743
South Australian Water Corporation	1 198	581
Emergency Services Levy - South Australian Fire and Emergency Services	178	71
Other	645	353
<b>Total collections on behalf of third parties</b>	<b>479 081</b>	<b>241 183</b>

**Collections on behalf of entities within SA Government:**

Registrations, licenses and other fees - Department of Planning, Transport and Infrastructure	424 537	215 377
Expiation notices - South Australia Police	48 695	22 912
Firearms licences - South Australia Police	2 431	1 146
Office of Business and Consumer Affairs	1 397	743
South Australian Water Corporation	1 198	581
Emergency Services Levy - South Australian Fire and Emergency Services	178	71
Other	501	320
<b>Total collections on behalf of third parties within SA Government</b>	<b>478 937</b>	<b>241 150</b>

During 2012-13 certain administered collections and disbursements formerly reported by Service SA were reclassified as transactions directly administered by the Department of Planning, Transport and Infrastructure effective from 1 January 2012. Comparative information was also reclassified, see note A21.

Department of the Premier and Cabinet

**A13. Revenues from SA Government**

	2013 \$'000	2012 \$'000
Appropriations from Consolidated Account pursuant to the <i>Appropriation Act</i>	20 609	15 861
<b>Total revenues from SA Government</b>	<b>20 609</b>	<b>15 861</b>

**A14. Cash and cash equivalents**

	2013 \$'000	2012 \$'000
Deposits with the Treasurer	48 896	49 769
<b>Total Cash and cash equivalents</b>	<b>48 896</b>	<b>49 769</b>

**A15. Receivables**

	2013 \$'000	2012 \$'000
<b>Current</b>		
Receivables	1 666	400
Less: Allowance for doubtful debts	( 9)	-
Accrued revenue	101	31
<b>Total current receivables</b>	<b>1 758</b>	<b>431</b>
<b>Total receivables</b>	<b>1 758</b>	<b>431</b>
<b>Receivables from SA Government entities</b>		
Receivables	423	400
Accrued revenue	101	31
<b>Total receivables SA Government</b>	<b>524</b>	<b>431</b>
<b>Receivables from non SA Government entities</b>		
Receivables	1 234	-
<b>Total receivables non SA Government</b>	<b>1 234</b>	<b>-</b>
<b>Total receivables</b>	<b>1 758</b>	<b>431</b>

Receivables are raised for all goods and services provided for which payment has not been received. Receivables are normally settled within 30 days. Receivables and accrued revenues are non-interest bearing. The carrying amount of receivables approximates net fair value due to being receivable on demand. In addition, there is no concentration of credit risk.

**A16. Property, plant and equipment**

	2013 \$'000	2012 \$'000
<b>Land, buildings and infrastructure</b>		
Land at fair value	17	15
Buildings and infrastructure at fair value	7 393	3 781
Accumulated depreciation	(2 101)	(1 362)
<b>Total land, buildings and infrastructure</b>	<b>5 309</b>	<b>2 434</b>
<b>Water, sewerage and drainage</b>		
Water, sewerage and drainage assets at fair value	2 294	2 294
Accumulated depreciation	(1 000)	( 934)
<b>Total water, sewerage and drainage</b>	<b>1 294</b>	<b>1 360</b>
<b>Plant and equipment</b>		
Plant and equipment at fair value	395	500
Accumulated depreciation	( 194)	( 148)
<b>Total plant and equipment</b>	<b>201</b>	<b>352</b>
<b>Work in progress</b>		
Work in progress	541	47
<b>Total work in progress</b>	<b>541</b>	<b>47</b>
<b>Total property, plant and equipment</b>	<b>7 345</b>	<b>4 193</b>

**Department of the Premier and Cabinet**

**Reconciliation of Property, plant and equipment**

The following table shows the movement of property, plant and equipment during 2012-13:

	Land \$000	Buildings & Infrastructure \$000	Water, sewerage & drainage \$000	Plant & Equipment \$000	WIP \$000	Total \$000
<b>2013</b>						
Carrying amount at 1 July	15	2 419	1 360	352	47	4 193
Additions	-	35	-	-	541	576
Transfers from work in progress	-	47	-	-	( 47)	-
Other Adjustments	-	8	( 1)	26	-	33
Revaluation increment (decrement)	2	2 925	-	-	-	2 927
Disposals	-	-	-	( 108)	-	( 108)
Depreciation	-	( 142)	( 65)	( 69)	-	( 276)
<b>Carrying amount 30 June</b>	<b>17</b>	<b>5 292</b>	<b>1 294</b>	<b>201</b>	<b>541</b>	<b>7 345</b>
<b>2012</b>						
Carrying amount at 1 July	-	-	-	-	-	-
Additions	-	-	-	227	47	274
Transfers from work in progress	-	-	30	-	( 30)	-
Transfers in from administrative restructure	15	2 539	1 363	256	30	4 203
Disposals	-	( 53)	-	( 99)	-	( 152)
Depreciation	-	( 67)	( 33)	( 32)	-	( 132)
<b>Carrying amount 30 June</b>	<b>15</b>	<b>2 419</b>	<b>1 360</b>	<b>352</b>	<b>47</b>	<b>4 193</b>

**Valuation of land, buildings and infrastructure, and water, sewerage and drainage assets**

A valuation of land, buildings and infrastructure was performed by independent valuers from Valcorp Pty Ltd as at 30 June 2013 and water, sewerage and drainage was performed by independent valuers from Liquid Pacific Pty Ltd and Maloney Field Services as at 30 June 2008. The valuers arrived at fair value based on recent market transactions for similar land, buildings and infrastructure in the area taking into account zoning and restricted use.

**Impairment**

There were no indications of impairment of property, plant and equipment or infrastructure at 30 June 2013.

**A17. Auditor's remuneration**

	2013 \$'000	2012 \$'000
Audit fees paid/payable to the Auditor-General's Department	80	41
<b>Total audit fees</b>	<b>80</b>	<b>41</b>

**A18. Payables**

	2013 \$'000	2012 \$'000
<b>Current</b>		
Creditors	7 699	3 315
Employment on-costs	22	12
<b>Total current payables</b>	<b>7 721</b>	<b>3 327</b>
<b>Non-current</b>		
Employment on-costs	25	13
<b>Total non-current payables</b>	<b>25</b>	<b>13</b>
<b>Total payables</b>	<b>7 746</b>	<b>3 340</b>
<b>Payables to entities within SA Government</b>		
Creditors	7 342	597
Employment on-costs	9	5
<b>Total current payables to entities within SA Government</b>	<b>7 351</b>	<b>602</b>
<b>Non-current</b>		
Employment on-costs	14	7
<b>Total non-current payables to entities within SA Government</b>	<b>14</b>	<b>7</b>
<b>Total payables to entities within SA Government</b>	<b>7 365</b>	<b>609</b>

**Department of the Premier and Cabinet**

**A19. Employee benefits**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Current</b>		
Long service leave	68	35
Skills and experience retention leave	6	-
Annual leave	84	53
<b>Total current employee benefits</b>	<b>158</b>	<b>88</b>
<b>Non-current</b>		
Long Service Leave	266	145
<b>Total non-current employee benefits</b>	<b>266</b>	<b>145</b>
<b>Total employee benefits</b>	<b>424</b>	<b>233</b>

**A20. Provisions**

	<b>2013</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Current</b>		
Provision for workers compensation	-	28
<b>Total current provisions</b>	<b>-</b>	<b>28</b>
<b>Non-current</b>		
Provision for workers compensation	1	120
<b>Total non-current provisions</b>	<b>1</b>	<b>120</b>
<b>Total provisions</b>	<b>1</b>	<b>148</b>

**A21. Transferred functions**

*Service SA Administered Items*

The Public Sector (Reorganisation of Public Sector Operations) Notice 2011 proclaimed that effective from 1 January 2012 the SSA Administered Items would transfer from the Department of Planning, Transport and Infrastructure (DPTI) to the Department of the Premier and Cabinet.

As the transition occurred during the year, it is a requirement of the Australian Accounting Standards that the income and expenses attributable to SSA Administered Items are disclosed.

	<b>DPTI</b>	<b>DPC</b>	<b>Total</b>
	<b>1 July to 31</b>	<b>1 January to 30</b>	
	<b>December 2011</b>	<b>June 2012</b>	<b>2012</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Collections on behalf of third parties*	254 881	241 183	496 064
<b>Total income</b>	<b>254 881</b>	<b>241 183</b>	<b>496 064</b>
Disbursements on behalf of third parties*	254 881	241 183	496 064
<b>Total expenses</b>	<b>254 881</b>	<b>241 183</b>	<b>496 064</b>
<b>Net result</b>	<b>-</b>	<b>-</b>	<b>-</b>

\* During 2012-13 certain administered collections and disbursements formerly reported by Service SA were reclassified as transactions directly administered by the Department of Planning, Transport and Infrastructure effective from 1 January 2012 (also see note A12 and A6). As a result the reported collections and disbursements now reflect those transactions to which DPC administers as custodian on behalf of other third parties.

**Department of the Premier and Cabinet**

*Office for State/Local Government Relations Administered Items*

The Public Sector (Reorganisation of Public Sector Operations) Notice 2011 proclaimed that the Office for State/Local Government Relations Administered items comprising the Office of Local Government Fund, the South Australian Local Government Grants Commission and the Outback Communities Authority would transfer from the Department of Planning and Local Government (DPLG) to the Department of the Premier and Cabinet. Agreement between Chief Executives of both Departments deemed the transfer date to be effective as at 1 January 2012.

As the transition occurred during the year, it is a requirement of the Australian Accounting Standards that the income and expenses attributable to DPLG Administered Items are disclosed.

	DPLG 1 July to 31 December 2011			DPC 1 January to 30 June 2012			Total \$'000
	Office of Local Government fund \$'000	Outback Communities Authority \$'000	SA Local Government Grants Commission \$'000	Office of Local Government fund \$'000	Outback Communities Authority \$'000	SA Local Government Grants Commission \$'000	
Revenues from SA Government	921	-	-	-	160	-	1 081
Fees and charges	-	7	7	-	-	-	14
Interest	30	34	53	19	34	33	203
Advances and grants	689	672	66 035	703	612	140 634	209 345
Net gain from disposal of assets	-	51	-	-	41	-	92
Other income	-	601	481	-	91	-	1 173
<b>Total income</b>	<b>1 640</b>	<b>1 365</b>	<b>66 576</b>	<b>722</b>	<b>938</b>	<b>140 667</b>	<b>211 908</b>
Employee benefits	-	281	112	-	214	123	730
Supplies and services	-	485	73	-	1 541	81	2 180
Grants and subsidies	-	271	66 425	1 438	663	139 938	208 735
Depreciation and amortisation	-	133	-	-	132	-	265
Other expenses	921	-	-	-	-	-	921
<b>Total expenses</b>	<b>921</b>	<b>1 170</b>	<b>66 610</b>	<b>1 438</b>	<b>2 550</b>	<b>140 142</b>	<b>212 831</b>
<b>Net result</b>	<b>719</b>	<b>195</b>	<b>( 34)</b>	<b>( 716)</b>	<b>(1 612)</b>	<b>525</b>	<b>( 923)</b>

On transfer the Department of the Premier and Cabinet recognised the following assets and liabilities:

	Office of Local Government fund \$'000	Outback Communities Authority \$'000	SA Local Government Grants Commission \$'000	SSA \$'000	Total \$'000
<b>Assets</b>					
Cash	735	1 886	1 655	-	4 276
Receivables	-	37	11	-	48
Property, plant and equipment	-	4 203	-	-	4 203
<b>Total assets</b>	<b>735</b>	<b>6 126</b>	<b>1 666</b>	<b>-</b>	<b>8 527</b>
<b>Liabilities</b>					
Payables	-	70	12	-	82
Employee benefits	-	192	91	-	283
Provisions	-	1	-	-	1
<b>Total liabilities</b>	<b>-</b>	<b>263</b>	<b>103</b>	<b>-</b>	<b>366</b>
<b>Net assets transferred</b>	<b>735</b>	<b>5 863</b>	<b>1 563</b>	<b>-</b>	<b>8 161</b>

Net assets transferred by the Department as a result of the administrative restructure were at the carrying amount.

**Department of the Premier and Cabinet**

**A22. Unrecognised contractual commitments**

*Operating lease commitments*

Commitments in relation to operating leases contracted at reporting date but not recognised as liabilities are payable as follows:

	2013	2012
	\$'000	\$'000
Within one year	52	11
Later than one year and not longer than five years	174	1
<b>Total operating lease commitments</b>	<b>226</b>	<b>12</b>

Representing:

<b>Non-cancellable operating leases</b>	<b>226</b>	<b>12</b>
<b>Total operating lease commitments</b>	<b>226</b>	<b>12</b>

Operating leases relate to property and accommodation occupied by the Outback Communities Authority. This lease is non-cancellable, with rental payable monthly in advance. Contingent rental provisions within the lease agreement allow for the review of lease payments every year.

*Other commitments*

Within one year	446	113
Later than one year and not longer than five years	28	108
<b>Total other commitments</b>	<b>474</b>	<b>221</b>

The Department's other commitments are for agreements for maintenance and other service contracts outstanding at the end of the reporting period.

**A23. Contingent assets and contingent liabilities**

The Department is not aware of any contingent assets or liabilities affecting the administered activities of the Department as at 30 June 2013.

**A24. Cash flow reconciliation**

	2013	2012
	\$'000	\$'000
<b>Reconciliation of cash and cash equivalents</b>		
Cash and cash equivalents disclosed in the Statement of Financial Position	48 896	49 769
Cash and cash equivalents disclosed in the Statement of Cash Flows	48 896	49 769
<b>Reconciliation of net cash provided by operating activities to net cost of providing services</b>		
<b>Net cash provided by operating activities</b>	( 277)	1 180
<b>Add/(less) non-cash items</b>		
Depreciation and amortisation of property, plant and equipment and intangibles	( 276)	( 132)
Bad and doubtful debts expense	9	-
Other non-cash items	( 11)	( 115)
Net loss on disposal of assets	( 5)	( 41)
Net Transfers from Administrative Restructures	-	414
<b>Change in assets and liabilities</b>		
Increase (decrease) in receivables	1 327	( 766)
Increase (decrease) in payables	(4 406)	( 342)
(Increase) decrease in employee benefits	( 191)	( 233)
(Increase) decrease in provisions	147	7 285
(Increase) decrease in other liabilities	( 406)	( 335)
<b>Net result of administered items</b>	<b>(4 089)</b>	<b>6 915</b>

**A25. Events after the reporting date**

Adjustments would be made to amounts recognised in the financial statements, where an event occurs after 30 June and before the date the financial statements are authorised for issue, where those events provide information about conditions at balance date.

Note disclosure is made about events between 30 June and the date the financial statements are authorised for issue where the event relates to a condition which arose after 30 June and which may have a material impact on the results of subsequent years.

As a result of restructuring of administrative arrangements outlined in the Government Gazette on 1 August 2013, the Department relinquished administrative responsibility for the Outback Communities Authority and the Local Government Grants Commission. Assets and liabilities relating to these business units transferred to the Department of Primary Industries and Regions SA on 1 August 2013.

## Department of the Premier and Cabinet

### A26. Remuneration of board and committee members

Members that were entitled to receive remuneration during the year are listed in the following summary table:

	2013	2012
	No.	No.
\$0 - \$9 999	10	9
\$10 000 - \$19 999	3	1
\$20 000 - \$29 999	1	-
<b>Total</b>	<b>14</b>	<b>10</b>

Remuneration of members reflects all costs of performing board/committee members duties including sitting fees, superannuation contributions, FBT and any other salary sacrifice arrangements. The total remuneration received or receivable by members was \$112 000 (\$59 000).

Amounts paid to a superannuation plan for board/committee members was \$10 000 (\$5 000).

Unless otherwise disclosed, transactions between members are on conditions no more favourable than those that is reasonable to expect the entity would have adopted if dealing with the related party at arm's length in the same circumstances.

In accordance with DPC Circular 16, government employees, as indicated by an asterisk, did not receive any remuneration for board/committee duties during the year.

#### SA Local Government Grants Commission

Gascoigne C J  
Patetsos M  
Ross J S

#### Outback Communities Authority

Bauer T N  
Beltchev G  
Cleary J\*  
Frahm F L W  
Heylen M  
Katnich P L  
McIntosh W R

#### Andamooka Town Management Committee

Allen P A  
Hancock R D  
Sutton M\*  
Woolford C