



February 2019

SmartyGrants User Guide

Login to SmartyGrants at <https://dpc.smartygrants.com.au/> and select register.

Not logged in. [Current Rounds](#)

Login or Register

You must register before you can make an online submission.

Registration gives you secure access to your forms allowing you to work on them over time rather than having to complete them all at once.

It only takes a moment to register and you can get started on your submission straight after registering.

Fields marked with * must be completed.

Login	Register
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If you're already registered or have started an online form log in here.

If you haven't registered or started filling in a form, register here.

Email Address: *

Password: *

Enter registration details as required

Not logged in. [Log in](#) [Current Rounds](#)

Registration

Fields marked with * must be completed.

Your Name: *

Organisation:

Email Address: *

Confirm Email Address: * Re-enter your email address to confirm it.

Passwords must be 8 characters or more in length and must meet ALL of the following requirements:

- include letters
- include non-alphabetical characters

Password: *

Confirm Password: * Re-enter your password to confirm it.

By clicking **Register** you agree to Our Community's [Privacy Policy](#) and [Terms of Use](#).

Once registered, you will receive an email verifying your login details. This will provide a link to access and verify your account. Note, the link is only valid for 24 hours and if you do not access your account within that time you will need to re-register.

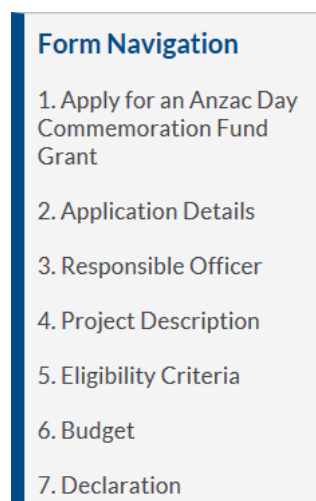
Once you log back in the *Anzac Day Commemoration Fund* round for 2019-2020 will be displayed under **Current Rounds**.

Select *Start a New Submission*.



Submissions are now being accepted. Submissions close at 5:00PM 31 December 2030 ([AEDT](#)).

Form Navigation will display for completion of the required application form details.



Complete each section / page of the required application form details.

You are able to save progress as you complete the form by selecting .

If you wish to save and close-out of the application select .

Once you have completed the required details on each page, select .

Once all page details have been completed you can review the application for completeness and once satisfied you can submit .

Your completed application will be available via **My Submissions**.

Log out of SmartyGrants.

If your contact details change you can update via the [Update My Details](#) link.