



DPC18/1907

16 July 2018

Mr Kyam Maher MP
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Sent by email: maher.office@parliament.sa.gov.au

Dear Mr Maher

Freedom of information application

I refer to your request received by the Department of the Premier and Cabinet (DPC) seeking access under section 13 of the *Freedom of Information Act 1991* (the Act) to:

Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all staff attending meetings between the Premier or his staff and the Chief Executive, including both Premier's office and departmental staff.

A total of 18 documents were identified as answering the terms of your application and I have determined as follows:

- I grant you access in full to 10 documents, copies of which are enclosed, and
- I grant you access in part to 8 documents, copies of which are enclosed.

Please refer to the attached schedule that describes each document and sets out my determination and reasons in summary form.

Documents released in part

Documents 4, 6, 9, 10, 12, 15, 17 and 18

Sections of information not relevant to your application has been removed from these documents.

In compliance with Premier and Cabinet Circular PC045 - *Disclosure Logs for Non-Personal Information Released through Freedom of Information* (PC045), DPC is now required to publish a log of all non-personal information released under the *Freedom of Information Act 1991*.

In accordance with this Circular, any non-personal information determined for release as part of this application, may be published on the DPC website. A copy of PC045

can be found at the following address: <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars> Please visit the website for further information.

Right to internal review

If you are aggrieved with this determination, you have a right to apply for internal review under subsection 29(1) of the Act. Pursuant to subsection 29(2), your application must:

- be in writing
- be addressed to the principal officer, and
- be lodged at an office of DPC, or emailed to DPCFOIUnit@sa.gov.au within 30 days after the day on which you receive this letter or within such further time as the principal officer may allow.

If you have any questions in relation to this matter, please contact Denise Cranwell Freedom of Information Officer, on telephone 8429 5299 or via email at denise.cranwell@sa.gov.au.

Yours sincerely



Georgia Lygoe
ACCREDITED FOI OFFICER

Encl Document for release

Cranwell, Denise (DPC)

Subject: Erma Ranieri
Location: Premier's Office

Start: Mon 26/03/2018 8:20 AM
End: Mon 26/03/2018 8:30 AM

Recurrence: (none)

Organizer: Marshall, Steven (DPC)

Cranwell, Denise (DPC)

Subject: Vickie Kaminski - CE, SA Health & Erma Ranieri
Location: Premier's Office, SAC

Start: Mon 26/03/2018 8:30 AM
End: Mon 26/03/2018 9:00 AM

Recurrence: (none)

Organizer: Marshall, Steven (DPC)

Cranwell, Denise (DPC)

Subject: Brief Premier prior to Cabinet

Location: Kangaroo Island Room

Start: Thu 29/03/2018 9:00 AM

End: Thu 29/03/2018 9:30 AM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Stevens, James (DPC)

Required Attendees: Ambler, Ruth (DPC); Morcombe, Courtney (DPC); Berry, Nicole (DPC); Ranieri, Erma (DPC)

Cranwell, Denise (DPC)

Subject: Meeting: Commissioner for Public Sector Employment & Premier
Location: Premier's office, SAC

Start: Mon 16/04/2018 2:45 PM
End: Mon 16/04/2018 3:00 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Marshall, Steven (DPC)
Required Attendees: Ranieri, Erma (DPC)

Out of Scope

Cranwell, Denise (DPC)

Subject: James Stevens - Regular 3 weekly meeting between CoS and Commissioner for Public Sector Employment

Location: Level 15, SAC

Start: Fri 20/04/2018 2:00 PM

End: Fri 20/04/2018 2:30 PM

Recurrence: Weekly

Recurrence Pattern: every 3 week(s) on Friday from 2:00 PM to 2:30 PM

Meeting Status: Accepted

Organizer: Ranieri, Erma (DPC)

Required Attendees: Stevens, James (DPC)

Cranwell, Denise (DPC)

Subject: Pre-Cabinet Briefing with the Premier
Location: Kangaroo Island Room

Start: Mon 30/04/2018 8:30 AM
End: Mon 30/04/2018 9:00 AM

Recurrence: Weekly
Recurrence Pattern: every Monday from 8:30 AM to 9:00 AM

Meeting Status: Accepted

Organizer: Marshall, Steven (DPC)
Required Attendees: Stevens, James (DPC); Morcombe, Courtney (DPC); Ranieri, Erma (DPC); Ambler, Ruth (DPC); Berry, Nicole (DPC); Smith, Andrea (DPC); Russell, Louise (DPC)

Out of Scope

Out of Scope

Out of Scope

Cranwell, Denise (DPC)

Subject: Weekly meeting with Cabinet Secretary, Ruth Ambler & Nicole Berry [DLM=For-Official-Use-Only]
Location: Level 15, SAC
Start: Mon 30/04/2018 12:00 PM
End: Mon 30/04/2018 12:30 PM
Recurrence: Weekly
Recurrence Pattern: every Monday from 1:00 PM to 1:30 PM
Meeting Status: Accepted
Organizer: Speirs, David (DEW)
Required Attendees: Ambler, Ruth (DPC); Berry, Nicole (DPC); Ranieri, Erma (DPC); Stevens, James (DPC)

Cranwell, Denise (DPC)

Subject: 1pm | James Stevens
Location: A/CE's Office Level 16- 200 Victoria Square

Start: Fri 4/05/2018 1:00 PM
End: Fri 4/05/2018 1:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Ranieri, Erma (DPC)
Required Attendees: Stevens, James (DPC)

Cranwell, Denise (DPC)

Subject: Erma Ranieri
Location: Premier's Office, PH

Start: Wed 9/05/2018 9:30 AM
End: Wed 9/05/2018 10:00 AM

Recurrence: (none)

Organizer: Marshall, Steven (DPC)

Out of Scope

Cranwell, Denise (DPC)

Subject: Emergency Management Council (EMC) Cabinet Committee
Location: Kaurna Room, Level 16 State Administration Centre, 200 Victoria Square

Start: Mon 21/05/2018 12:00 PM
End: Mon 21/05/2018 1:00 PM

Recurrence: (none)

Organizer: Marshall, Steven (DPC)

Out of Scope

Cranwell, Denise (DPC)

Subject: Meeting re DPC Budget - Erma Ranieri & Steve Wool
Location: Premier's Office, SAC

Start: Mon 21/05/2018 2:00 PM
End: Mon 21/05/2018 2:30 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Marshall, Steven (DPC)
Required Attendees: Stevens, James (DPC)

Cranwell, Denise (DPC)

Subject: Canceled: James Stevens - Regular 3 weekly meeting between CoS and Commissioner for Public Sector Employment

Location: Level 15, SAC

Start: Fri 1/06/2018 2:00 PM

End: Fri 1/06/2018 2:30 PM

Show Time As: Free

Recurrence: Weekly

Recurrence Pattern: every 3 week(s) on Friday from 2:00 PM to 2:30 PM

Meeting Status: Not yet responded

Organizer: Ranieri, Erma (DPC)

Required Attendees: Stevens, James (DPC)

Importance: High

Out of Scope

Cranwell, Denise (DPC)

Subject: Erma Ranieri - regular fortnightly meeting
Location: Premier's Office, SAC

Start: Wed 23/05/2018 10:00 AM
End: Wed 23/05/2018 10:30 AM

Recurrence: (none)

Organizer: Marshall, Steven (DPC)

Cranwell, Denise (DPC)

Subject: Meeting with CE Erma Ranieri, James Stevens and the Premier
Location: Premier's Office

Start: Wed 23/05/2018 10:30 AM
End: Wed 23/05/2018 11:00 AM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Stevens, James (DPC)
Required Attendees: Marshall, Steven (DPC) (Steven.Marshall@sa.gov.au); Ranieri, Erma (DPC)

Cranwell, Denise (DPC)

Subject: EDB Final Board Meeting
Location: the Council Room of the Hawke Building, Uni SA

Start: Tue 5/06/2018 4:00 PM
End: Tue 5/06/2018 6:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Marshall, Steven (DPC)
Required Attendees: Willson, Daniel (DPC); Laidlaw, Bernard (DPC)

Out of Scope

Out of Scope

Cranwell, Denise (DPC)

Subject: Wayne Eagleson - meeting with Erma Ranieri
Location: A/CE's Office - Level 16

Start: Tue 12/06/2018 1:30 PM
End: Tue 12/06/2018 2:30 PM

Recurrence: (none)

Meeting Status: Meeting organizer

Organizer: Stevens, James (DPC)
Required Attendees: Ranieri, Erma (DPC)

Cranwell, Denise (DPC)

Subject: Erma Ranieri
Location: Premier's Office

Start: Wed 13/06/2018 2:30 PM
End: Wed 13/06/2018 3:00 PM

Recurrence: (none)

Organizer: Marshall, Steven (DPC)

Out of Scope

Cranwell, Denise (DPC)

Subject: 3:00pm - 4:00pm - Bi-Lateral Meeting with the Premier
Location: Kangaroo Island Room, SAC, Level 15, 200 Victoria Square, Adelaide

Start: Wed 13/06/2018 3:00 PM
End: Wed 13/06/2018 4:00 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Lucas, Rob (DTF)
Required Attendees: Robertson, Julian (DTF); Wotton, Jonathon (DPC); Stevens, James (DPC); Reynolds, David (DTF); Hocking, Stuart (DTF); Pribanic, Tammie (DTF); Borlase, Trish (DTF)

Out of Scope