

BUDGET CABINET COMMITTEE

Terms of reference

January 2019

Membership	
Premier	Hon Steven Marshall (Deputy Chair)
Deputy Premier	Hon Vickie Chapman
Treasurer	Hon Rob Lucas (Chair)
Minister for Education	Hon John Gardner
Minister for Environment and Water	Hon David Speirs
Minister for Transport, Infrastructure and Local Government	Hon Stephan Knoll

Objectives

To drive the development of the State Budget and to ensure the rigorous application of the budget principles and processes to ensure that agency resources are efficiently deployed to meet the government's key priorities and overall financial targets.

To monitor the status and delivery of key commitments and projects, and performance of agencies.

Terms of reference

The Committee will meet its objectives by:

- Overseeing the preparation of the annual State Budget process including reviewing portfolio funding requests.
- Reviewing funding requests outside of the annual State Budget process (including proposals that identify likely or future costs that are currently unquantified) and proposals to redirect existing budget provisions to meet expenditure priorities which arise outside the Budget process.

- Considering changes to fees and charges where not in line with the standard government fees and charges increases. Where changes to fees and charges are not significant, the Treasurer may approve submissions not requiring BCC consideration.
- The Committee will apply one of the following decisions:
 - approved to proceed to Cabinet
 - approved to proceed to Cabinet as amended
 - not approved to proceed to Cabinet.
- Calling accountable Ministers and Chief Executives to appear before the Committee to provide updates on the status and delivery of key performance and outcomes of agencies (including achieving budgets).
- The Committee will also:
 - Consider wages policy issues and other workforce matters prior to proceeding to Cabinet
 - Provide in-principle approval for enterprise bargaining negotiation instructions, with final offers to be approved by Cabinet
 - Monitor ongoing government spending and programs against key performance and effectiveness criteria
 - Consider taxation reform to ensure South Australia remains a progressive and competitive jurisdiction
 - Make recommendations to Cabinet:
 - identifying government programs and spend that could be cut or redirected
 - ensuring that Ministers maintain budget discipline
 - ensuring that Ministers maximise the efficiency and effectiveness of programs
 - ensuring that spending clearly reflects the Government's key priorities
 - ensuring that the government's key financial targets are met.
 - Consider any other related matter referred to it by Cabinet.

Operational matters

Meetings

The Committee will meet at the discretion of the Chair.

Ministers, including Assistant Ministers, and officials who are not designated Committee members may attend on approval of the Chair to assist in deliberations of individual proposals, noting Committee outcomes remain the prerogative of Committee members only. However, the Premier, Deputy Premier and Treasurer have discretion to nominate senior officials to attend Committee meetings on their behalf and actively participate in deliberations.

Quorum will consist of the Chair plus one other member or their formal nominated representative.

Secretariat

The secretariat function supporting the Committee will be provided by the Department of the Premier and Cabinet.

Agenda

Matters falling within the Committee's terms of reference will be referred to it by the Cabinet Secretary through the forward agenda process.

Budget Cabinet Committee criteria

Submissions seeking additional funding must be submitted to the Budget Cabinet Committee prior to Cabinet. Cabinet Office Comments and DTF Costing Comments will confirm where submissions must be considered by the Committee and will identify if a submission is ready for consideration:

- Does this proposal meet the materiality threshold of \$500,000 per annum or as otherwise agreed with the Treasurer? (Agencies are required to manage expenditure requests below this amount within existing resources.)
- Does this proposal provide sufficient primary and alternate offsets?
- Does this proposal need to be considered outside the budget process?

For more information:

Email: cabinetoffice@sa.gov.au

Web: www.dpc.sa.gov.au