

# Timelines - Chief Executive Performance Appraisal Process

## Finalisation of 2015-16 cycle

**31 October 2016**

Completed 2015-16 performance agreements (including evaluation commentary) returned to the Chief Executive, DPC .

**November 2016**

Chief Executives to receive detailed briefing and prepare for 2016 Chief Executive Evaluation Panel.

**December 2016**

Evaluation Panel meets to review Chief Executive performance assessments for 2015-16.

**December 2016**

Chief Executive Evaluation Panel to report to Premier on 2016 evaluation. Chief Executives and Ministers debriefed on outcomes of the process.

## Commencement of 2016-17 performance cycle

**1 July 2016**

2016-17 Performance cycle commences.

**July to October 2016**

Updated DPC Circular 29 and 2016-17 performance agreement template issued. Chief Executives to establish agreements in consultation with their minister(s) and obtain ratification.

**31 October 2016**

Chief Executives to submit 2016-17 performance agreements to the Chief Executive, DPC.

## Review progress

**February 2017**

Chief Executive to meet with the Minister(s) to conduct a mid cycle review of the performance agreement.

**February and July 2017**

The Premier to meet with the Chief Executive and Minister(s) to assess the progress of the performance agreement.

**July to September 2017**

Chief Executives to complete self-assessment against 2016-17 agreement and provide to their Minister for evaluation. Chief Executives to meet with Minister(s) to discuss and ratify.

## Finalisation of 2016-17 cycle

**30 September 2017**

Completed 2016-17 performance agreements (including evaluation commentary) returned to the Chief Executive, DPC .

**October 2017**

Chief Executives to receive detailed briefing and prepare for the 2017 Chief Executive Evaluation Panel.

**November 2017**

Evaluation Panel meets to review Chief Executive performance assessments for 2016-17.

**November 2017**

Chief Executive Evaluation Panel to report to Premier on 2017 evaluation. Chief Executives and Ministers debriefed on outcomes of the process.

Regular performance conversations between Ministers and Chief Executives are ongoing throughout the year