



**Cowell Electric**



Government of  
South Australia

**HSE&Q Integrated  
Management System**

## APPLICATION FOR SUPPLY OF ELECTRICITY (RAES)

The Undersigned Applicant hereby makes application to Cowell Electric Supply Pty Ltd for a supply of electric energy to the premises hereunder (to be used solely for the purposes hereunder stated) subject to the conditions under which electric energy is supplied by the Cowell Electric Supply Pty Ltd at the date of this application and the applicant agrees to be bound as "The Consumer" by those conditions as altered by Cowell Electric Supply Pty Ltd from time to time.

By signing this application you warrant that you are lawfully entitled to occupy the premises or future premises the subject of this application and future applications and to authorise Cowell Electric to provide supply to those premises.

**IMPORTANT: The Applicant agrees to accept liability for all charges (whether for electricity or otherwise) accrued up to the expiration of three days after the receipt by Cowell Electric of written notice from the Applicant that the Applicant desires the termination of this agreement. The class of consumption and appropriate tariff(s) shall be determined by Cowell Electric. Where alternative tariffs are allowed it is the responsibility of the applicant to select the most suitable tariff permitted for their circumstances. Advice regarding tariffs for any particular case will be readily given on request.**

**Please note that in accordance with the Privacy Act, details of uncollected debts more than 60 days overdue and identifying particulars may be referred to a credit reporting agency and then become available to other credit providers.**

Do you require an interpreter? Yes  / No

Full name in which the account is to be rendered:  Mr  Ms  Mr  Miss

Address of premises at which supply is required: Lot # Flat # House # Street Name Town Post Code

Type of premises Home  Business  State Gov  Federal Gov  Other \_\_\_\_\_

Please describe type of Business (if not residential) \_\_\_\_\_ Date electricity required / /

Is the property leased  or owned  If leased, state owner/property manager \_\_\_\_\_ Previous Occupier (if known) \_\_\_\_\_

Do you have a hot water service Yes  (size \_\_\_\_\_) / No

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Are you eligible for Pensioner Concessions? Yes  / No

If eligible for a pensioner concession, you will need to complete a 'Pensioner Concessions application form, which can be found at the following website: <https://www.sa.gov.au/topics/employment-money-taxes/financial-support/concessions-and-benefits/concessions/energy-bill-concessions>

Contact details Business Phone Home phone Mobile

Email \_\_\_\_\_

Please email my account to the above email address Yes  / No

Postal Address # - Street / PO Box Town Post Code (If different to above)

Last address at which applicant has been responsible for accounts Lot # Flat # House # Street Name Town Post Code

Does the applicant have any special needs? If so please specify (eg: Life support) \_\_\_\_\_

Is the meter box outside the house and is the meter accessible by meter reader without the use of a key? Yes / No

QF.6.7.1.A

**CONTROLLED DOCUMENT**  
Page 1 of 3  
Printed copies of this document are not controlled

Reviewed:  
18 April 2016  
Rev.2



**APPLICATION FOR SUPPLY OF ELECTRICITY (RAES)**

If response above is yes, no further action required in relation to meter access. If response above is No, please complete the attached "Meter Access Form", on page 3 of this application.

This application **must be signed** by all applicants personally, or by the proprietor or a partner if the application is for a business, or by the Manager or Secretary or similar authorised officer on behalf of a Company or Incorporated Body.

**# N.B. Except for authorised officers the persons signing this application hereby undertakes joint and several personal liabilities for all accounts becoming due to pursuant to this application.**

Full names of persons responsible for payment of account

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

IF COMPANY OR CORPORATION PLEASE COMPLETE THE FOLLOWING:

Full name of person signing

\_\_\_\_\_

Designation of

authorisation officer

\_\_\_\_\_ A.C.N

\_\_\_\_\_

**FOR OFFICE USE ONLY**

NEW SUPPLY	
Account Number	
Tariff	
Meter Number	
Date Connected	
Reading at connection	
Meter Sealed	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Installed by (name)	
	(initial)
Deposit	
Date Paid	
A#	
Walk Order	
COC received**	
<i>**COC to be supplied prior to all initial meter connections</i>	

FINAL ACCOUNT	
Meter Number	
Reading	
Date	
Disconnected	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Forwarding Address	

METER CHANGE	
Old Meter #	
Reading	
Date	
New Meter #	
Reading	
Date	
Meter Sealed	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Installed by (name)	
	(initial)



**APPLICATION FOR SUPPLY OF ELECTRICITY (RAES)**

**Meter Access Form**

**Section 1:** This form is to be completed if the meter is not accessible to the meter reader

Under the Energy Retail Code a meter reader must be given access to the electricity meter at each customer's supply address, in order to read the meter. As your electricity meter is not readily accessible for readings, please nominate one of the following methods in order for meter access to occur.

- Have the electricity meter relocated to outside your premises (at your own cost)
- Be present at the quarterly read dates
- Provide a key to Cowell Electric Supply (Please complete section 2 below)

Please note that if a customer fails to grant access for the electricity meter to be read, for 3 consecutive billing cycles, the retailer may arrange for disconnection of the electricity supply at the customer's supply address.

**Section 2:** This section is to be completed if you wish to provide a key to Cowell Electric Supply for access to the electricity meter.

Please post the key via registered mail with the completed application for supply form.

Full name of person supplying key:  Mr  Ms  
 Mrs  Miss

---

Address of premises at which key is issued for: Lot # Flat # House # Street Name Town Post Code

---

Type of premises Home  Business  State Gov  Federal Gov  Other: \_\_\_\_\_

Please describe door key provided (e.g. front, garage)

---

Additional comments / special instructions as relevant

---

Date key posted: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Section 3: Access to Electricity Supply Meter & use of Key provided**

Refer to clause 32 of the Remote Areas Energy Supplies (RAES) Customer Connection and Supply Contract, for details on access to your supply address.

In addition to information contained within clause 32, Cowell Electric shall:

1. Store all keys supplied within a secure location, along with a key register.
2. Ensure Keys are removed only for purposes related to the distribution and retail of electricity at the supply address to which the key relates and shall be returned to the secure location for safe keeping as soon as practicable after their use.
3. Ensure keys are identified only by the meter number for which they relate.
4. Ensure the meter reader is subject to an annual Federal Police clearance check and signs a declaration that keys supplied will be used ONLY for the purpose of accessing a supply address for Cowell Electric business related to the distribution and retail of electricity to that address.
5. Return all keys supplied, to the contract holder, on termination of their electricity supply contract.

**Note:** The Remote Areas Energy Supplies (RAES) Customer Connection and Supply Contract can be found at the following website; <https://www.sa.gov.au/topics/water-energy-and-environment/energy/energy-supply-and-sources/remote-areas-energy-supplies-scheme>